

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
July 6, 2023

Public Hearing – 5:30 P.M.

A public hearing will be held for the purpose of discussion of the 2022-2023 Budget and Approval to Spend Insurance Proceeds.

Public Hearing immediately following the Public Hearing to discuss the Budget

A public hearing will be held for the purpose of discussion of Instructional Time Models in accordance with HB 2862

Regular Meeting – Immediately Following the Public Hearings

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED.

**LOCATION OF THE MEETING IS:
OSBORN DISTRICT OFFICE
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013**

The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting both in person with socially distanced seating and through technological access in order to serve the public purpose of assisting with the minimization of the potential spread of COVID19. With these provisions in place, members of the public may attend in person, via Youtube Livestream. Access to the livestream is found at: https://youtube.com/live/WW9c6c_qJtU?feature=share

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Thursday, July 6, 2023.

*Agendas are available at least 24 hours prior to each meeting in the District Office at **1226 West Osborn Road**, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.*

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- I. **Call to Order**
 - II. **Pledge of Allegiance/Land Acknowledgement**
 - III. **District Celebrations and Announcements**
 - IV. **Consent Agenda**
 - A. Ratification of Accounts Payable Vouchers

B. Ratification of Payroll Vouchers

C. Board Minutes

1. Regular meeting of June 20, 2023

D. Approval of Personnel Items

1. New Employees
2. Extra Duty Contracts
3. Employment Changes/Additions
4. Resignations
5. Terminations
6. Retirements
7. Leaves of Absence

E. Donations

F. Expenditure and Revenue Report

G. Student Activities Statement of Revenue and Expenditures

H. Disposal of Equipment

I. MOUs/Agreements with Partner Organizations:

1. Approval to renew agreement with ASBA policy services for the 2023-2024 school year

J. Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading of Annual Leave Days

K. Approval of Renewal of the MOU with Southwest Human Development for Early Head Start/Head Start 2023-2024

L. Approval of Renewal of the MOU with Southwest Human Development for SPED Preschool Services 2023-2024

M. Approval of Renewal of the lease of space agreement with Southwest Human Development for 2023-2024

V. Call to the Public

Citizens are provided time to make statements to the Board. Those wishing to make a statement should complete a "REQUEST TO ADDRESS THE GOVERNING BOARD" form and return it to the Board secretary.

VI. Board Presentation-

None this month

VII. Administrative Reports

A. Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment.

VIII. Action Items

ACTION/APPROVAL

A. Adoption of the 2023/24 Expenditure Budget and Approval to Spend Insurance Proceeds

B. First review of ASBA Policy Revisions to the following policies:

JLCD-Medicines/Administering Medicines to Students

JLCD-R – Medicines/Administering Medicines to Students

JLCD-EB – Medicines/Administering Medicines to Students

IGA- Curriculum Development

IGD- Curriculum Adoption

IJJ- Textbook/Supplementary Materials Selection and Adoption

C. Approval of Board Statement Supporting Educators in Teaching the Whole Child

IX. Board Development

A. [ASBA Law Conference](#) September 6-8, 2023

B. [NSBA CUBE](#) Annual Conference Sept 14-16, 2023

C. Share learning from ASBA Summer Leadership Institute

X. **Reflections/Feedback on Meeting**

XI. **Future Agenda Items**

XII. **Adjournment**

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023
Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item

Public Hearing Instructional Time Models

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

[HB 2862](#) requires school districts to have two public hearings on alternative models of instruction for online schools.

HB 2682 allows a school, in its adopted instructional time model, to deliver the annual required instructional time or hours to students through any combination of:

- a) **Direct instruction** (presentation of academic content to students by teachers, such as in a lecture or demonstration)
- b) **Project-based learning** (engages students in solving a real-world problem or answering a complex question and demonstrating their knowledge and skills by creating a public product or presentation for a real audience)
- c) **Independent learning time** (when students are working without direct teacher input and includes work on educational programs, independent reading, homework, etc.)
- d) **Mastery-based learning** (a system in which students advance to higher learning levels upon demonstration of concept and skill mastery, regardless of time, place or pace)

HB 2682 also instructs a school to align its attendance policies to reflect the instructional time and hours under its adopted instructional time model.

The district is recommending the governing board adopt instruction time models for Clarendon, Encanto, OMS, Longview and Solano Schools for the 23-24 school year. [Attached](#) are the developed attendance procedures for those students who complete their instructional minutes through the instructional time models.

Legal

HB 2862

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023
Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – I/II

Agenda Item

Call to Order

Pledge of Allegiance / Land Acknowledgement

For Board:

☐

Action

☐

Discussion

☒

Information

Background –

Osborn School District Land Acknowledgement

Arizona is home to 22 tribal nations. Osborn School District is situated on the homelands of the Akimel O'odham and Piipaash People. Osborn School District recognizes the original inhabitants of these lands and recognizes they still reside throughout the City of Phoenix. We recognize their wisdom, impact, and generosity toward us. Osborn School District is surrounded by the original Salt River canals that were constructed by the ancestral Sonoran Desert people, the Huhugam. These canals created a livelihood for the people and are still in use today. We acknowledge the modern indigenous people that inhabited this area as well as their Sonoran Desert ancestors, the Huhugam.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – III

Agenda Item

District Celebrations and Announcements

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY23 Accounts Payable Vouchers from June 1 through June 30, 2023.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY23 Accounts Payable Vouchers Processed
6/1/23 through 6/27/23

Fund Title	Fund #	Total
M & O	1	399,848.23
P301 Base Pay	11	0.00
P301 Performance Payout	12	0.00
Instructional Improvement fund	20	0.00
Title I	100	0.00
Title I	101	4,537.22
Title I Targeted Support & Improvement	115	0.00
Title I Targeted Support & Improvement	116	0.00
Title IIA - Improving Teacher Quality	140	0.00
Title IIA - Improving Teacher Quality	141	8,359.30
TITLE IV-SAFE & DRUG FREE BASIC	160	0.00
Title IV- Safe & Drug free basic	161	6,233.38
21st Century (Enc, Sol)	162	2,980.15
21st Century	163	5,193.85
Title III	190	0.00
Title III	191	0.00
Emergency Immigrant Funding	196	0.00
Title VII - Indian Ed	200	0.00
Idea - Basic	220	0.00
ARRA - IDEA BASIC	221	10,450.12
Idea - Preschool Grant	222	0.00
Idea Edisa	223	0.00
Idea Edisa-1 Implementation	224	0.00
ARP-Idea Preschool	227	225.00
ARP- IDEA BASIC	228	3,314.00
JOHNSON-O'MALLEY	230	0.00
JOHNSON-O'MALLEY	231	0.00
Education for Homeless Children	280	0.00
Education for Homeless Children	281	2,328.34
ARRA-ED For Homeless	283	0.00
ARP-Homeless I	284	0.00
Medicaid Reimb	290	0.00
PRE School Dev GRANT	320	0.00
Pre School Dev - Start - Up	322	0.00
ESSER CARES	326	0.00
Acceleration Academy Grant	327	0.00
ENROLLMENT STABILIZATION GRANT	328	0.00
HQEL	333	0.00
ESSER/CARES ROUND II	336	42,560.00
ACCELERATION ACADEMIES	337	0.00
ESSER ROUND III	346	9,700.80
TIF GRANT - ASU	352	0.00

Scoppes - Counseling Grant	376	0.00
Arts in Education	377	0.00
ARP - HOMELESS II ENTITLEMENT	383	12,787.71
ARP - Homeless I Grant	384	0.00
Race To The Top	396	0.00
GIFTED	450	0.00
RESULT BASED FUNDING	457	2,575.34
AZ Transportation Modernization	465	433,246.37
VW BUS SETTLEMENT	476	0.00
Safe Schools	480	0.00
EARLY LITERACY GRANT	472	0.00
School Emergency Readiness	485	0.00
Sch Pl-Sales/Leas Over 1 YR	500	0.00
School Plant Sales	502	0.00
School Plant 1 Year/Less	505	0.00
Food Service	510	41,845.29
Civic Center	515	0.00
Community School	520	7.49
Community School Montessori	521	0.00
Auxiliary Operations	525	2,056.51
Extra Curr Tax Fees CR	526	52.50
Gift and Donations	530	21,734.17
Fingerprint	540	22.00
Insurance Proceeds	550	0.00
Textbooks	555	0.00
LITIGATION RECOVERY	565	0.00
Indirect Costs	570	490.00
Unemployment Insurance	575	7,520.85
Insurance Refund	585	0.00
Unrestrict Capital Outlay	610	175,338.80
Bond Building funds	630	83,306.45
Energy & Water Savings	665	0.00
SFB BUILDING RENEWAL	691	0.00
Student Activities	850	5,797.68
Employee Insurance Fund	855	353,179.04
		<u>\$1,635,690.59</u>

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-B

Agenda Item

Ratification of Payroll Vouchers

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2022/23 Payroll Vouchers processed from June 1 through June 30, 2023.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 6/1/23 thru 6/30/23

Voucher number		
Fund Title	Fund	Total
Maintenance & Operation	001	1,839,316.43
Proposition 301	011	103,268.57
Proposition 301	012	419,219.13
Instructional Improvement Fund	020	17,886.55
	71	0.00
Title I Disadvantaged Grant	100	0.00
	101	145,220.89
	115	15,535.37
	116	0.00
Title I Focus School	117	0.00
Title IIA	140	0.00
	141	14,951.52
	160	0.00
	161	4,785.53
	162	8,269.84
21st CCLC Grant	163	21,863.33
Title III	190	0.00
Title III	191	3,741.72
Title VII-Indian Ed	200	9,228.27
IDEA - General Entitlement Grant	220	0.00
	221	88,354.46
IDEA-Preschol Grant	222	0.00
	223	999.97
AZ Tech Assistive Technology	227	0.00
Johnson O'Malley	230	0.00
	231	6,152.18
McKinney Vento	280	0.00
	281	6,026.00
	283	0.00
Medicaid Reimbursement Fund	290	13,453.82
Preschool Developmental Year 1	320	0.00
	326	0.00
	327	0.00
	333	15,586.88
	336	261,662.27
	337	0.00
	346	237,532.63
ASU - TIF Grant	352	0.00
SCOPPEs-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	387	0.00
	457	30,495.00

	472	23,138.76
	478	0.00
	480	0.00
	482	43,273.12
Plant Fund	505	0.00
Food Service Fund	510	74,002.78
Civic Center	515	4,760.07
Community Schools	520	2,634.66
	521	3,335.86
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	0.00
Gifts & Donations	530	39,654.98
Indirect Costs Fund	570	23,841.98
Intergovernmental Agreement	955	0.00
	610	0.00
	630	0.00
		<u>\$ 3,478,192.57</u>

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-C-1

Agenda Item

Approval of Governing Board Minutes

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Approval is requested for the minutes of the following meetings:

1. June 20, 2023 Regular Meeting

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
Governing Board Regular Meeting
June 20, 2023

The Regular Meeting of the Osborn School District Governing Board was called to order at 5:30 PM by Board President Hermes.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk -absent
Ylenia Aguilar, Board Member
Violeta Ramos, Board Member
Leanne Greenberg, Board Member
Dr. Michael Robert, Superintendent

Pledge of Allegiance

President Hermes led the pledge.

Consent Agenda – Approval of Items Since May Meeting

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes
 - 1. May 24, 2023 Special Meeting
 - 2. May 16, 2023 Regular Meeting
 - 3. June 1, 2023 Special Meeting
- D. Approval of Personnel Items
 - 1. New Employees
 - 2. Extra Duty Contracts
 - 3. Employment Changes/Additions
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. Approval of Maricopa County Payroll Services
- J. Authorization to Issue Request for Proposals (RFP's), Bids and Request for Qualifications (RFQ's) for 2023/24.
- K. Resolution to Ratify Vouchers
- L. Renewal of BIDs, RFPs, RFQs
- M. Sole Source Listing FY24

Mrs. Ramos motioned to approve. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Call to the Public

Community member John Cahal questioned the measurement used to measure students' progress. Dr. Robert said he would follow up with Mr. Cahal due to not being permitted to

respond during the meeting. Thanking Dr. Robert, Mr. Cahal said he has been encouraged to run for a seat on the Board and wants to become informed about district happenings.

Admin Reports

Mrs. Ramos commented that she is pleased to see the work being done in the area of grants.

Action Items

Propose 2023/24 Expenditure Budget, Set Public Hearing Date for Adoption of the 23/24 Budget and Approval to Spend Funds from Insurance Proceeds

Mrs. Toscano reviewed that the proposed 22.6 million dollar budget includes items approved by the legislature and projected growth. She explained that because potential growth cannot be made up later it is important to have those amounts included in the proposed fiscal year numbers.

Dr. Robert stated that due to a quorum of members attending professional development out of town on the date of the scheduled July meeting, an alternate date of July 6 is being suggested. He explained that in order to comply with mandates around the budget, members would need to indicate their decision and include it in the motion.

Ms. Aguilar moved and President Hermes read the recommendation to approve the 2023/24 proposed expenditure budget as presented and call for a public hearing and board meeting at the District Office on July 6, 2023, at 5:30 P.M., for the purpose of hearing public comment, approving the expenditure of Insurance proceeds, and adopting the 2023/24 expenditure budget. Mrs. Greenberg seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

To Consider, Discuss, Amend If Desired, And, If Deemed Advisable, to Adopt a Resolution Approving the Governing Board's Argument in Support of the Special District Additional Assistance Override Election

Dr. Robert thanked President Hermes for his assistance in drafting the Governing Board pro statement. President Hermes requested members note revisions or corrections. Mrs. Greenberg requested the capitalization of the first letter for District Additional Assistance.

Mrs. Ramos moved for approval as amended. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Out-of-State Professional Development Opportunities for Governing Board Members Ed Hermes, Luis Peralta, Ylenia Aguilar, Leanne Greenberg and Violeta Ramos for the 2023-2024 School Year

Dr. Robert reviewed that approval of the item allows the district to capture best pricing for registration to the named events. It was noted that the ASBA Summer Leadership Institute reflected the June 2023 date and should read June 2024.

Mrs. Greenberg motioned to approve as amended. Mrs. Ramos seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Out-of-State Professional Development Opportunities for Superintendent Dr. Michael Robert for the 2023-2024 school year

Dr. Robert explained as with the previous item, approval does not mean he will attend all trainings listed but allows for the district to capture savings through early bird registration.

Mrs. Ramos moved to approve. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Approval of Master Service Agreement and Addendum with EDBLOX, INC., d/b/a Elevate K-12 ("COMPANY")

Mrs. Potter Davis explained that this partnership will present an opportunity with Elevate to allow students who have participated in the Dual Language program through 6th grade and heritage speakers to take Spanish as an elective at OMS.

Elevate representative, Brigitte Smith provided an overview of the program and shared a short prerecorded video of program offerings. Ms. Smith commended the Osborn team for vetting the opportunity to support students and their commitment to bring the offering to the middle school.

Members expressed support of multi-lingual education and being able to offer an opportunity for students beyond the 6th grade. Mrs. Potter Davis shared that because of the interest expressed for the program, the district is exploring additional opportunities for students to continue their learning of a second language.

Ms. Aguilar moved for approval. Mrs. Ramos seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Approval of Lease Agreement with Sounds Academy

Dr. Robert explained that the rooms slated for use by Sounds Academy were designated for closure next year and is glad to see the space will be utilized.

Mrs. Ramos motioned for approval. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Reflections

Mrs. Ramos said she is thankful for the opportunities for students to focus on social emotional learning and the hard work of everyone.

Mrs. Greenberg agreed with Mrs. Ramos and expressed her thanks for everything the district is doing and the positive relationships shared among the members. She also expressed her appreciation for the opportunity to connect with local leaders through professional development opportunities.

Referring to the partnership with Elevate, Ms. Aguilar said she enjoyed hearing about innovative programs and the creativity the district is using to continue serving students. She also expressed appreciation of the relationships she has in the district.

President Hermes said although he misses seeing the students and teachers he is excited to be moving forward with the election in November.

Dr. Robert echoed member's comments.

Future

Mrs. Greenberg

- Planning around school safety and suspensions for the 23-24 school year

A short break was called at 6:21 PM.

The meeting reconvened at 6:24 PM.

Ms. Aguilar motioned to move into Executive Session. Mrs. Greenberg seconded. Motion Carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Members moved into Executive Session at 6:25 PM.

Members reconvened into Regular session at 8:33 PM.

Adjournment

President Hermes declared the meeting adjourned at 8:34 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-D-1-7

Agenda Item

Approval of Personnel Items

For Board:

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Action

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Discussion

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Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED				
NAME	POSITION	LOCATION	DATE HIRED	RATE OF PAY
Jason Stone	Self-Contained Teacher	CLA	<u>7/25/2023</u>	<u>\$54,000.00</u>
Christine Parish	Resource Teacher	LNV	<u>7/25/2023</u>	<u>\$59,500.00</u>
Kristie Webster	5th Grade ELA Teacher	<u>SOL</u>	<u>7/25/2023</u>	<u>\$59,000.00</u>

NEW EMPLOYEES: CLASSIFIED				
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Maria Cristina Delgado Norieç	Baker/Cook	CN	8/3/2023	\$21.27
Alejandro Roldan	Food II	CN	8/7/2023	\$16.22
Gloria Leos	EA- Resource	ENC	8/7/2023	\$20.40
Cindy Maria	EA Self Contained	ENC	8/7/2023	\$22.38
Deshana Edwards	Behavior Technician	CLA	8/2/2023	\$21.59
Cecilia Mendoza	EA - Resource	LNV	8/7/2023	\$19.36
Amanda Ideran	EA- DD Preschool	LNV	8/7/2023	\$18.82
Tashima Morris	Behavior Technician	SOL	8/2/2023	\$21.59

RATIFY ADDENDUM TO CONTRACT		
<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>

PRE-APPROVAL ADDENDUM TO CONTRACT		
<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>

ADDITIONAL ASSIGNMENTS				
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
Enriquez, Acsalia	XD- Custodial Breaks	M&T	6/12/2023	\$16.69
Marxer, Elaine	Admin Asst	LNV	6/5/2023	\$24.85
Romero, Manuela	XD Summer School Data Clerk	ENC	6/1/2023	\$19.54
Romero, Manuela	XD Summer School Data Clerk	ENC	7/3/2023	\$21.09
Sandoval, Carolana	Admin Asst	LNV	6/5/2023	\$24.42
Sandoval, Carolana	Admin Asst	LNV	5/30/2023	\$24.42
Villacorta, Raquel	Admin Asst	ENC	7/3/2023	\$25.50
Villacorta, Raquel	Admin Asst	ENC	6/5/2023	\$23.63

CHANGE OF ASSIGNMENT					
<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
Ramirez, Edgar	Educational Asst part time .5 FTE	Educational Asst SC/CC .9375 FTE	OMS	8/7/2023	\$17.17

RESIGNATIONS			
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Seder, Heather	Occupational Therapist	DO	6/29/2023
Martell, Sandy	Parent Liaison	SOL	5/26/2023

TERMINATIONS			
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>

RETIREMENTS			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>

LEAVE OF ABSENCES:			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>

MILITARY LEAVE:			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>

NAME

PROGRAM

AMOUNT

PRE-APPROVAL ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

Barnett, Desiree	Mentor Teacher 8/8-5/26/23	\$3,000.00
Elias, Rosie	Student Council Mentor/Teacher	\$2,500.00
Evans, Hannah	Afterschool Club 12/122-5/26/23	\$175.00
Goetter, Ashley	Mentor Teacher 3/20 - 5/26/23	\$500.00
Hernandez, Dani	Student Council Mentor/Teacher	\$2,500.00
Stacey, Brendan	Summer Marketing Coordinator 7/1-7/31/23	\$3,400.00
Valencia, Luis	Mentor/Advisor 8/8/22-5/26/23	\$1,500.00
Valles, Guillermina	Student Council Mentor/Teacher	\$2,500.00

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-E

Agenda Item
Donations

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Donor	Donation	Location	Estimated Value
PVA Arizona Chapter	Classroom/ playground materials, headphones, mice, water bottles	Encanto	\$1,328.27

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the list of Donations as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

REQUEST FOR ACCEPTANCE OF DONATIONS AND GIFTS

NAME OF INDIVIDUAL MAKING DONATION: PETER QUINN
(PLEASE PRINT)

REPRESENTING (FIRM, CORPORATION): PVA ARIZONA CHAPTER

SIGNATURE PETER QUINN

ADDRESS 1001 E FAIRMOUNT AVE

CITY PHOENIX STATE AZ ZIP 85014

PHONE NUMBER (HOME) _____ (OFFICE) 602-244-9168

SCHOOL REQUESTING ACCEPTANCE Encanto Elementary

PRINCIPAL SIGNATURE [Signature] DATE 6/28/23

DONATED ITEM:

DESCRIPTION Classroom materials, playground materials,
headphones, mice, waterbottles

SERIAL # _____

ESTIMATED VALUE \$1,328.27

ROOM #/LOCATION OF ITEM 21st Century Closet (library)

BUSINESS OFFICE/PROPERTY CONTROL

ASSIGNED ASSET # _____

DATE OF BOARD APPROVAL _____

Encanto Summer School Wish List



Registry ID#: gl648261980

Name: Desiree Barnett

School/Institution: Encanto Elementary School

Privacy: Public

End Date: 06/29/23

Received: **\$136.92** of **\$136.92** (Total of 8 items)

Days Remaining: **21**



Group Gifting



No Contributions Yet







Guests can contribute to the total cost of your registry. You can redeem their contributions as e-gift cards.

Requested

Begin by clicking "Add to Registry" on products. Guests may also purchase gift cards for you.

Encanto School Wish List

"Our title 1 school, serves a diverse community and our educators are hard at work providing summer school education to our students."

Title	Comments	Price	Quantity	Has
 50 Strong Bulk Water Bottles 24 Pack Sports Bottle 22 oz. BPA-Free Easy Open with Pull Top Cap Made in USA Reusable Plastic Water Bottles for Adults & Kids Top Rack Dishwasher Safe by 50 Strong (Misc.)		\$59.99	3	0 179.97
 unanscre 31PCS 3 in 1 Carnival Outdoor Games Combo Set for Kids, Soft Plastic Cones Bean Bags Ring Toss Game, Gift for Birthday Party/Xmas by unanscre		\$22.99	2	0 45.98
 160 PCS Washable Sidewalk Chalks Set Non-Toxic Jumbo Chalk for Outdoor Art Play, Painting on Chalkboard, Blackboard and Playground by JOYIN (Office Product)		\$29.99	2	0 59.98
 12 Pcs Jump Rope for Kids Adjustable Cotton Skipping Rope 7ft Jumping Rope with Wooden Handle for Children Students Boys Girls Toddler Fitness Outdoor Exercise Workout Fun Activity, Random Color by Aorlher (Unknown Binding)		\$25.99	2	0 51.98
 50 Pcs USB Wired Mouse Bulk Computer Mouse 1000 DPI 3 Button Corded Mouse Frosted USB Mouse Mini Cable Mouse Office and Home Optical Ergonomic Computer Mouse for PC Desktop Computer Laptop (Black) by Sumind		\$66.99	2	0 133.98
 Classroom Headphones Bulk 5 Pack, Student On Ear Color Varieties, Comfy Swivel Earphones for Library, School, Airplane, Kids, for Online Learning and Travel, Noise Stereo Sound 3.5mm Jack (Black) by Soniturn (Electronics)				

39.97 24 0719.46
18
\$1,191.35

Purchased

Item		Price	Requested	Purchased	Purchased By
	Store Pickup Only Multiplication Table Poster Item # STE38080	\$4.49	2	2	Peter Quinn
	Sight-Word Bingo - Level 1 Item # TT181	\$13.99	2	2	Peter Quinn
	Lace-A-Word Beads - Lowercase Item # BD297	\$32.99	2	2	Peter Quinn
	Wikki Stix® Alphabet Center Item # AC214	\$16.99	2	2	Peter Quinn

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-F

Agenda Item

Expenditure and Revenue Report

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.”*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 6/1/2023

To Date: 6/30/2023

☐ Print accounts with zero balance ☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$99.18)	(\$11,607,491.15)	\$11,607,491.15	\$0.00	\$11,607,491.15	0.00%
001.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$29.04	(\$6,830.25)	\$6,830.25	\$0.00	\$6,830.25	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$751,044.33)	(\$8,162,725.37)	\$8,162,725.37	\$0.00	\$8,162,725.37	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$20,573,294.00	\$967,198.75	\$18,316,307.78	\$2,256,986.22	\$1,560,424.31	\$696,561.91	3.39%
	FUND: MAINTENANCE AND OPERATION - 001	\$20,573,294.00	\$216,084.28	(\$1,460,738.99)	\$22,034,032.99	\$1,560,424.31	\$20,473,608.68	99.52%
010.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$1,793,733.15)	\$1,793,733.15	\$0.00	\$1,793,733.15	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	\$0.00	(\$1,793,733.15)	\$1,793,733.15	\$0.00	\$1,793,733.15	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$36,140.72)	\$36,140.72	\$0.00	\$36,140.72	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$104,392.60	\$686,315.10	(\$262,445.10)	\$0.00	(\$262,445.10)	-61.92%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$104,392.60	\$650,174.38	(\$226,304.38)	\$0.00	(\$226,304.38)	-53.39%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$422,993.87	\$422,993.87	\$751,959.13	\$0.00	\$751,959.13	64.00%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$422,993.87	\$422,993.87	\$751,959.13	\$0.00	\$751,959.13	64.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$497.40)	\$497.40	\$0.00	\$497.40	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$89,984.80)	\$89,984.80	\$0.00	\$89,984.80	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$39,068.80	\$140,144.57	\$359,855.43	\$0.00	\$359,855.43	71.97%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	\$39,068.80	\$49,662.37	\$450,337.63	\$0.00	\$450,337.63	90.07%
100.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$309,562.37)	\$309,562.37	\$0.00	\$309,562.37	0.00%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$1,761,008.28	\$0.00	\$120.00	\$1,760,888.28	\$0.00	\$1,760,888.28	99.99%
	FUND: TITLE I - 100	\$1,761,008.28	\$0.00	(\$309,442.37)	\$2,070,450.65	\$0.00	\$2,070,450.65	117.57%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$615,701.87)	\$615,701.87	\$0.00	\$615,701.87	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$1,454,410.95	\$152,065.13	\$977,276.33	\$477,134.62	\$41,105.89	\$436,028.73	29.98%
	FUND: TITLE I - 101	\$1,454,410.95	\$152,065.13	\$361,574.46	\$1,092,836.49	\$41,105.89	\$1,051,730.60	72.31%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$50,106.66	\$15,535.37	\$33,976.55	\$16,130.11	\$0.00	\$16,130.11	32.19%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$50,106.66	\$15,535.37	\$33,976.55	\$16,130.11	\$0.00	\$16,130.11	32.19%
116.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,000.00)	\$11,000.00	\$0.00	\$11,000.00	0.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$11,000.00	\$19,000.00	\$616.00	\$18,384.00	61.28%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$616.00	\$29,384.00	97.95%
140.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$35,043.85)	\$35,043.85	\$0.00	\$35,043.85	0.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$248,730.52	\$0.00	(\$1,151.92)	\$249,882.44	\$0.00	\$249,882.44	100.46%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$248,730.52	\$0.00	(\$36,195.77)	\$284,926.29	\$0.00	\$284,926.29	114.55%
141.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$31,874.60)	\$31,874.60	\$0.00	\$31,874.60	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$346,486.37	\$18,335.74	\$144,745.75	\$201,740.62	\$24,215.66	\$177,524.96	51.24%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$346,486.37	\$18,335.74	\$112,871.15	\$233,615.22	\$24,215.66	\$209,399.56	60.44%
160.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$78,980.21)	\$78,980.21	\$0.00	\$78,980.21	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$190,618.78	\$0.00	\$2,551.14	\$188,067.64	\$1,465.95	\$186,601.69	97.89%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$190,618.78	\$0.00	(\$76,429.07)	\$267,047.85	\$1,465.95	\$265,581.90	139.33%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,910.98)	\$11,910.98	\$0.00	\$11,910.98	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 6/1/2023

To Date: 6/30/2023

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
161.000.0000.6000.000.000.0000	EXPENDITURES	\$184,629.38	\$11,126.21	\$63,595.42	\$121,033.96	\$29,507.42	\$91,526.54	49.57%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$184,629.38	\$11,126.21	\$51,684.44	\$132,944.94	\$29,507.42	\$103,437.52	56.02%
162.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,042.06)	\$8,042.06	\$0.00	\$8,042.06	0.00%
162.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$13,214.33	\$189,523.64	\$110,476.36	\$50,984.58	\$59,491.78	19.83%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$300,000.00	\$13,214.33	\$181,481.58	\$118,518.42	\$50,984.58	\$67,533.84	22.51%
163.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$115,816.16)	\$115,816.16	\$0.00	\$115,816.16	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$420,000.00	\$22,674.84	\$255,427.43	\$164,572.57	\$70,538.70	\$94,033.87	22.39%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$420,000.00	\$22,674.84	\$139,611.27	\$280,388.73	\$70,538.70	\$209,850.03	49.96%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$10,671.98)	\$10,671.98	\$0.00	\$10,671.98	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$56,236.50	\$0.00	\$0.00	\$56,236.50	\$0.00	\$56,236.50	100.00%
	FUND: TITLE III - 190	\$56,236.50	\$0.00	(\$10,671.98)	\$66,908.48	\$0.00	\$66,908.48	118.98%
191.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$47,754.02)	(\$61,470.32)	\$61,470.32	\$0.00	\$61,470.32	0.00%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$111,690.08	\$3,741.72	\$63,341.18	\$48,348.90	\$3,631.40	\$44,717.50	40.04%
	FUND: TITLE III - 191	\$111,690.08	(\$44,012.30)	\$1,870.86	\$109,819.22	\$3,631.40	\$106,187.82	95.07%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$35,152.00)	(\$35,152.00)	\$35,152.00	\$0.00	\$35,152.00	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$36,092.00	(\$4,988.89)	\$35,197.20	\$894.80	\$0.00	\$894.80	2.48%
	FUND: TITLE VII - INDIAN ED - 200	\$36,092.00	(\$40,140.89)	\$45.20	\$36,046.80	\$0.00	\$36,046.80	99.87%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$761,168.82)	\$761,168.82	\$0.00	\$761,168.82	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$1,130,009.75	\$0.00	\$0.00	\$1,130,009.75	\$0.00	\$1,130,009.75	100.00%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	\$0.00	(\$761,168.82)	\$1,891,178.57	\$0.00	\$1,891,178.57	167.36%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$202,368.23)	\$202,368.23	\$0.00	\$202,368.23	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$1,075,132.01	\$31,537.05	\$712,250.43	\$362,881.58	\$4,164.72	\$358,716.86	33.36%
	FUND: IDEA BASIC - 221	\$1,075,132.01	\$31,537.05	\$509,882.20	\$565,249.81	\$4,164.72	\$561,085.09	52.19%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,581.00)	\$1,581.00	\$0.00	\$1,581.00	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$29,517.50	\$0.00	\$0.00	\$29,517.50	\$0.00	\$29,517.50	100.00%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	\$0.00	(\$1,581.00)	\$31,098.50	\$0.00	\$31,098.50	105.36%
223.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$7,336.11)	\$7,336.11	\$0.00	\$7,336.11	0.00%
223.000.0000.6000.000.000.0000	EXPENDITURES	\$29,886.42	\$999.97	\$15,947.75	\$13,938.67	\$0.00	\$13,938.67	46.64%
	FUND: IDEA EDISA - 2 Training - 223	\$29,886.42	\$999.97	\$8,611.64	\$21,274.78	\$0.00	\$21,274.78	71.19%
226.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$78,220.15)	\$78,220.15	\$0.00	\$78,220.15	0.00%
	FUND: ESS- High Cost Claims - 226	\$0.00	\$0.00	(\$78,220.15)	\$78,220.15	\$0.00	\$78,220.15	0.00%
227.000.0000.6000.000.000.0000	EXPENDITURES	\$11,872.68	\$225.00	\$4,339.66	\$7,533.02	\$0.36	\$7,532.66	63.45%
	FUND: ARP- IDEA PRESCHOOL - 227	\$11,872.68	\$225.00	\$4,339.66	\$7,533.02	\$0.36	\$7,532.66	63.45%
228.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$48,866.83)	\$48,866.83	\$0.00	\$48,866.83	0.00%
228.000.0000.6000.000.000.0000	EXPENDITURES	\$110,067.72	\$2,860.00	\$48,002.91	\$62,064.81	\$11,310.43	\$50,754.38	46.11%
	FUND: ARP- IDEA BASIC - 228	\$110,067.72	\$2,860.00	(\$863.92)	\$110,931.64	\$11,310.43	\$99,621.21	90.51%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$9,629.70)	\$9,629.70	\$0.00	\$9,629.70	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$48,324.41	\$0.00	\$768.70	\$47,555.71	\$400.00	\$47,155.71	97.58%
	FUND: JOHNSON-O'MALLEY - 230	\$48,324.41	\$0.00	(\$8,861.00)	\$57,185.41	\$400.00	\$56,785.41	117.51%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 6/1/2023

To Date: 6/30/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
231.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$20,866.84)	\$20,866.84	\$0.00	\$20,866.84	0.00%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$28,238.78	(\$5,852.76)	\$24,046.68	\$4,192.10	\$1,119.04	\$3,073.06	10.88%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	(\$5,852.76)	\$3,179.84	\$25,058.94	\$1,119.04	\$23,939.90	84.78%
280.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$7,021.26)	\$7,021.26	\$0.00	\$7,021.26	0.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	(\$7,021.26)	\$36,850.19	\$0.00	\$36,850.19	123.54%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$12,351.25)	\$12,351.25	\$0.00	\$12,351.25	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$31,676.78	\$8,354.34	\$24,081.59	\$7,595.19	\$3,340.80	\$4,254.39	13.43%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$31,676.78	\$8,354.34	\$11,730.34	\$19,946.44	\$3,340.80	\$16,605.64	52.42%
283.000.0000.6000.000.000.0000	EXPENDITURES	\$60,261.77	\$0.00	\$5,433.99	\$54,827.78	\$487.51	\$54,340.27	90.17%
	FUND: ARRA - EDUCATION FOR HOMELESS CHILDREN - 283	\$60,261.77	\$0.00	\$5,433.99	\$54,827.78	\$487.51	\$54,340.27	90.17%
284.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
	FUND: ARP - HOMELESS I - 284	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$108,385.62	(\$108,385.62)	\$0.00	(\$108,385.62)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$19,544.80)	(\$215,013.27)	\$215,013.27	\$0.00	\$215,013.27	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$13,453.82	\$271,141.42	(\$271,141.42)	\$8,179.16	(\$279,320.58)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	(\$6,090.98)	\$164,513.77	(\$164,513.77)	\$8,179.16	(\$172,692.93)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$102,163.82	\$0.00	\$10,147.00	\$92,016.82	\$0.00	\$92,016.82	90.07%
	FUND: ESSER CARES - 326	\$102,163.82	\$0.00	\$10,147.00	\$92,016.82	\$0.00	\$92,016.82	90.07%
333.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$295,336.00)	(\$738,340.00)	\$738,340.00	\$0.00	\$738,340.00	0.00%
333.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	(\$53,814.59)	\$121,548.73	(\$121,548.73)	\$192.27	(\$121,741.00)	0.00%
	FUND: HQEL - 333	\$0.00	(\$349,150.59)	(\$616,791.27)	\$616,791.27	\$192.27	\$616,599.00	0.00%
335.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	(\$8,000.00)	0.00%
	FUND: GOV- Summer Enrich - 335	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	(\$8,000.00)	0.00%
336.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,860,918.30)	\$1,860,918.30	\$0.00	\$1,860,918.30	0.00%
336.000.0000.6000.000.000.0000	EXPENDITURES	\$4,751,065.08	\$1,497,483.17	\$2,862,594.42	\$1,888,470.66	\$59,497.26	\$1,828,973.40	38.50%
	FUND: ESSER / CARES ROUND II - 336	\$4,751,065.08	\$1,497,483.17	\$1,001,676.12	\$3,749,388.96	\$59,497.26	\$3,689,891.70	77.66%
337.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$36,635.00)	\$36,635.00	\$0.00	\$36,635.00	0.00%
337.000.0000.6000.000.000.0000	EXPENDITURES	\$54,291.14	\$0.00	\$35,916.00	\$18,375.14	\$224.00	\$18,151.14	33.43%
	FUND: ACCELERATION ACADEMIES GRANT - 337	\$54,291.14	\$0.00	(\$719.00)	\$55,010.14	\$224.00	\$54,786.14	100.91%
346.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$421,360.61	\$2,086,211.71	(\$2,086,211.71)	\$126,512.56	(\$2,212,724.27)	0.00%
	FUND: ESSER ROUND III - 346	\$0.00	\$421,360.61	\$2,086,211.71	(\$2,086,211.71)	\$126,512.56	(\$2,212,724.27)	0.00%
383.000.0000.6000.000.000.0000	EXPENDITURES	\$74,142.66	\$12,787.71	\$35,917.80	\$38,224.86	\$2,456.42	\$35,768.44	48.24%
	FUND: ARP - HOMELESS II ENTITLEMENT GRANT (FOR FUND 283) - 383	\$74,142.66	\$12,787.71	\$35,917.80	\$38,224.86	\$2,456.42	\$35,768.44	48.24%
384.000.0000.6000.000.000.0000	EXPENDITURES	\$39,829.65	\$0.00	\$799.98	\$39,029.67	\$0.00	\$39,029.67	97.99%
	FUND: ARP - HOMELESS I GRANT (FORMELY FUND 284) - 384	\$39,829.65	\$0.00	\$799.98	\$39,029.67	\$0.00	\$39,029.67	97.99%
387.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$8,434.66	\$8,809.34	\$0.00	\$8,809.34	51.09%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 6/1/2023

To Date: 6/30/2023

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: Dyslexia Grant - 387	\$17,244.00	\$0.00	\$8,434.66	\$8,809.34	\$0.00	\$8,809.34	51.09%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$6,909.59)	\$6,909.59	\$0.00	\$6,909.59	0.00%
457.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$126,764.91)	\$126,764.91	\$0.00	\$126,764.91	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$44,670.34	\$181,002.32	(\$181,002.32)	\$11,413.37	(\$192,415.69)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$44,670.34	\$47,327.82	(\$47,327.82)	\$11,413.37	(\$58,741.19)	0.00%
465.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$29,084.86)	\$29,084.86	\$0.00	\$29,084.86	0.00%
465.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$433,246.37	\$532,320.83	(\$532,320.83)	\$1,628,153.58	(\$2,160,474.41)	0.00%
	FUND: AZ TRANSPORTATION MODERNIZATION GRANT - 465	\$0.00	\$433,246.37	\$503,235.97	(\$503,235.97)	\$1,628,153.58	(\$2,131,389.55)	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$4,356.82)	\$4,356.82	\$0.00	\$4,356.82	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$193,822.87)	\$193,822.87	\$0.00	\$193,822.87	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$57,458.39	\$258,015.78	(\$258,015.78)	(\$4,773.83)	(\$253,241.95)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$57,458.39	\$59,836.09	(\$59,836.09)	(\$4,773.83)	(\$55,062.26)	0.00%
478.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: DYSLLEXIA DESIGNEE GRANT - 478	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
482.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$95,618.84)	(\$251,001.85)	\$251,001.85	\$0.00	\$251,001.85	0.00%
482.000.0000.6000.000.000.0000	EXPENDITURES	\$360,140.00	\$43,273.12	\$294,274.97	\$65,865.03	\$0.00	\$65,865.03	18.29%
	FUND: SCHOOL SAFETY EXPANSION - 482	\$360,140.00	(\$52,345.72)	\$43,273.12	\$316,866.88	\$0.00	\$316,866.88	87.98%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$983.39)	(\$45,624.05)	\$45,624.05	\$0.00	\$45,624.05	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	(\$58.75)	(\$114.75)	\$114.75	\$0.00	\$114.75	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$17,250.00	\$558,750.00	\$0.00	\$558,750.00	97.01%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	(\$1,042.14)	(\$28,488.80)	\$604,488.80	\$0.00	\$604,488.80	104.95%
502.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,462.81)	\$1,462.81	\$0.00	\$1,462.81	0.00%
502.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$29,220.75	(\$29,220.75)	\$3,999.25	(\$33,220.00)	0.00%
	FUND: SCHOOL PLANT SALES - 502	\$0.00	\$0.00	\$27,757.94	(\$27,757.94)	\$3,999.25	(\$31,757.19)	0.00%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$2,899.19)	(\$69,256.53)	\$69,256.53	\$0.00	\$69,256.53	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$381,372.66)	(\$2,119,385.16)	\$2,119,385.16	\$0.00	\$2,119,385.16	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$117,074.37	\$1,799,218.38	\$950,781.62	\$115,952.19	\$834,829.43	30.36%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	(\$267,197.48)	(\$389,423.31)	\$3,139,423.31	\$115,952.19	\$3,023,471.12	109.94%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$5,662.90)	(\$62,846.94)	\$62,846.94	\$0.00	\$62,846.94	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	(\$31,005.19)	\$43,045.18	\$160,954.82	\$585.71	\$160,369.11	78.61%
	FUND: CIVIC CENTER - 515	\$204,000.00	(\$36,668.09)	(\$19,801.76)	\$223,801.76	\$585.71	\$223,216.05	109.42%
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$7,722.57)	(\$87,014.38)	\$87,014.38	\$0.00	\$87,014.38	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$2,634.66	\$43,464.47	(\$28,464.47)	\$6,041.12	(\$34,505.59)	-230.04%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	(\$5,087.91)	(\$43,549.91)	\$58,549.91	\$6,041.12	\$52,508.79	350.06%
521.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$10,199.72)	(\$87,277.96)	\$87,277.96	\$0.00	\$87,277.96	0.00%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$3,335.86	\$55,961.49	(\$55,961.49)	\$2,920.67	(\$58,882.16)	0.00%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$0.00	(\$6,863.86)	(\$31,316.47)	\$31,316.47	\$2,920.67	\$28,395.80	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 6/1/2023

To Date: 6/30/2023

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$4,920.80)	(\$9,306.73)	\$9,306.73	\$0.00	\$9,306.73	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$2,056.51	\$13,834.09	\$17,165.91	\$7,980.46	\$9,185.45	29.63%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	(\$2,864.29)	\$4,527.36	\$26,472.64	\$7,980.46	\$18,492.18	59.65%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$34,912.96)	(\$64,005.25)	\$64,005.25	\$0.00	\$64,005.25	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$52.50	\$12,591.48	\$277,408.52	\$870.00	\$276,538.52	95.36%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	(\$34,860.46)	(\$51,413.77)	\$341,413.77	\$870.00	\$340,543.77	117.43%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$294,752.00)	(\$698,685.56)	\$698,685.56	\$0.00	\$698,685.56	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$130,744.73	\$585,879.86	(\$480,879.86)	\$408,857.32	(\$889,737.18)	-847.37%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	(\$164,007.27)	(\$112,805.70)	\$217,805.70	\$408,857.32	(\$191,051.62)	-181.95%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$24.00)	(\$1,016.67)	\$1,016.67	\$0.00	\$1,016.67	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$22.00	\$636.00	\$13,364.00	\$1,869.30	\$11,494.70	82.11%
	FUND: FINGERPRINT - 540	\$14,000.00	(\$2.00)	(\$380.67)	\$14,380.67	\$1,869.30	\$12,511.37	89.37%
550.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$422.51)	\$422.51	\$0.00	\$422.51	0.00%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	(\$422.51)	\$29,422.51	\$0.00	\$29,422.51	101.46%
555.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$210.00)	(\$441.88)	\$441.88	\$0.00	\$441.88	0.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	(\$210.00)	(\$441.88)	\$15,441.88	\$0.00	\$15,441.88	102.95%
565.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$58.37)	\$58.37	\$0.00	\$58.37	0.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$4,200.00	(\$200.00)	\$0.00	(\$200.00)	-5.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$4,141.63	(\$141.63)	\$0.00	(\$141.63)	-3.54%
570.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$10,609.26)	\$10,609.26	\$0.00	\$10,609.26	0.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	(\$8,074.52)	\$218,181.97	\$103,818.03	\$63,553.21	\$40,264.82	12.50%
	FUND: INDIRECT COSTS - 570	\$322,000.00	(\$8,074.52)	\$207,572.71	\$114,427.29	\$63,553.21	\$50,874.08	15.80%
575.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$506.34)	\$506.34	\$0.00	\$506.34	0.00%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$7,520.85	\$12,364.45	\$73,635.55	\$20,935.80	\$52,699.75	61.28%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$7,520.85	\$11,858.11	\$74,141.89	\$20,935.80	\$53,206.09	61.87%
585.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$422.83)	\$422.83	\$0.00	\$422.83	0.00%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	(\$422.83)	\$3,422.83	\$0.00	\$3,422.83	114.09%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,285,105.52)	\$2,285,105.52	\$0.00	\$2,285,105.52	0.00%
610.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$5.40	(\$1,270.17)	\$1,270.17	\$0.00	\$1,270.17	0.00%
610.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$412,472.69)	\$412,472.69	\$0.00	\$412,472.69	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$99,593.00	\$130,734.01	\$908,795.85	(\$809,202.85)	\$550,454.80	(\$1,359,657.65)	-1365.21%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$99,593.00	\$130,739.41	(\$1,790,052.53)	\$1,889,645.53	\$550,454.80	\$1,339,190.73	1344.66%
620.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1.78)	\$1.78	\$0.00	\$1.78	0.00%
	FUND: ADJACENT WAYS - 620	\$0.00	\$0.00	(\$1.78)	\$1.78	\$0.00	\$1.78	0.00%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$83,306.45	\$1,219,455.36	(\$1,219,455.36)	\$1,301,310.58	(\$2,520,765.94)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$83,306.45	\$1,219,455.36	(\$1,219,455.36)	\$1,301,310.58	(\$2,520,765.94)	0.00%

Osborn School District

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From Date: 6/1/2023

To Date: 6/30/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
665.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$3,545.55)	\$3,545.55	\$0.00	\$3,545.55	0.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$0.00	\$0.00	(\$3,545.55)	\$3,545.55	\$0.00	\$3,545.55	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$899,350.00)	(\$7,116,338.23)	\$7,116,338.23	\$0.00	\$7,116,338.23	0.00%
700.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$899,350.00	\$899,350.00	\$5,900,947.00	\$0.00	\$5,900,947.00	86.77%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	\$0.00	(\$6,215,988.23)	\$13,016,285.23	\$0.00	\$13,016,285.23	191.41%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$5,982.94)	(\$9,556.94)	\$9,556.94	\$0.00	\$9,556.94	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$5,797.68	\$7,679.52	(\$7,679.52)	\$579.16	(\$8,258.68)	0.00%
	FUND: STUDENT ACTIVITIES - 850	\$0.00	(\$185.26)	(\$1,877.42)	\$1,877.42	\$579.16	\$1,298.26	0.00%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$241,746.11)	(\$2,447,543.50)	\$2,447,543.50	\$0.00	\$2,447,543.50	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$352,704.13	\$2,670,466.52	(\$2,670,466.52)	\$447,348.99	(\$3,117,815.51)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$110,958.02	\$222,923.02	(\$222,923.02)	\$447,348.99	(\$670,272.01)	0.00%
Grand Total:		\$49,734,318.70	\$2,834,342.33	(\$5,643,636.90)	\$55,377,955.60	\$6,576,426.12	\$48,801,529.48	98.12%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2022/23 Statement of Revenues and Expenditures for the Student Activities Fund from June 1 through June 30, 2023.

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Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from June 1, 2023 to June 30,2023

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	3,835.42			3,835.42
OMS	12,404.04	5,982.94	5,797.68	12,589.30
Solano	10,746.61			10,746.61
Longview	7,605.20			7,605.20
	<u>\$ 34,591.27</u>	<u>\$ 5,982.94</u>	<u>\$ 5,797.68</u>	<u>34,776.53</u>

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-H

Agenda Item

Disposal of Equipment- none this month

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

**July 6, 2023
Board Meeting**

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-I-1

Agenda Item

Approval to renew ASBA Policy Services Agreement for the 2023-2024 school year

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The Osborn School District has worked with the Arizona School Boards Association for many years for policy services. The policy services include: policy advisories, policy amendment assistance, on-call policy information, policy manual reviews, policy reference manual, and district policies. We request renewal of the four-year ASBA Policy Service Agreement.

Legal

Financial

\$4,800.00

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Governing Board approve the renewal of the Agreement with ASBA Policy Services for the 2023-24 school year.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-J

Agenda Item

**Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading
of Annual Leave Days**

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The District administration is recommending that the District frontload all annual leave hours for all employees. To accomplish this recommendation, the District administration asks that the Board suspend a portion of Governing Board Policy GCCA - the first paragraph states as follows: “advancing two days annual leave to certificated teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis”. A recommended motion is below.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve suspending the first paragraph of Governing Board Policy GCCA's to remove the sentence “advances two days annual leave to certificated teachers” for the 2022-2023 school year and approve advancing all annual leave hours, for all employees, at the end of the first pay period of the school year 2023/24..

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-K

Agenda Item

Approval of Renewal of the MOU with Southwest Human Development for Early Head Start/Head Start 2023-2024

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The District administration is recommending that the Board approve paid sick leave benefits due to the COVID-19 pandemic. The Administration is recommending that the Board consider this benefit because federal benefits under the Families First Coronavirus Recovery Act have expired as of December 31, 2020. Approval of the benefit will provide the District with increased ability to manage outbreaks and will assist in maintaining the District's workforce to meet student needs.

The District administration is recommending that the District frontload all annual leave hours for all employees at the end of the first pay period due to the COVID-19 pandemic. Providing the employees with additional flexibility with respect to their use of leave as a one-time benefit of employment will assist in retention and processing of the need for the use of leave.

To accomplish this recommendation, the District administration asks that the Board suspend a portion of Governing Board Policy GCCA - the first paragraph states as follows: "advancing two days annual leave to certificated teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis". A recommended motion is below.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve suspending the first paragraph of Governing Board Policy GCCA's to remove the sentence "advances two days annual leave to certificated teachers" for the 2022-2023 school year and approve advancing all annual leave hours for all employees at the end of the first pay period of the school year 2022/23 due to the COVID-19 pandemic.

Moved _____ Seconded _____ P/F

A Memorandum of Agreement Between
Osborn School District *and* Southwest Human Development
Early Head Start/Head Start 2023-2024

i. Parties to the Agreement

- a. Osborn School District and
- b. SWHD Early Head Start/Head Start

ii. Purpose of Agreement

- a. To improve availability and the quality of services for Osborn School District, *the geographic service area of the Early Head Start/Head Start agency's* children, age three through age five, and their families.
- b. To support children's optimal development and readiness for school entry and success.
- c. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families.
- d. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate.
- e. To promote further collaboration to reduce duplication and enhance efficiency of services.
- f. To define the roles and responsibilities of the named parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and non-educational services.
- g. Coordinate a comprehensive system of activities, policies, and procedures among the named parties which guide and support their delivery of services to children and their families.

iii. Program Descriptions

- a. SWHD Early Head Start/Head Start, *provider of prenatal through age 4 preschool comprehensive child and family services.*
- b. Early Head Start/Head Start is a nation-wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families and young children in the areas of education, social services, health, and family involvement. Early Head Start/Head Start preschool programs are for children from birth to 5 years of age and their families.

Early Head Start/Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Early Head Start/Head Start, Migrant and Seasonal, and American Indian/Alaskan Native Early Head Start/Head Start program must have a written agreement with the local school systems (LSS) or local education agenda (LEA) to coordinate and collaborate to best meet the needs of children and their families.

iv. Authority

- a. Early Head Start/Head Start’s responsibility for coordination and collaboration with the appropriate local entity responsible for managing publicly funded preschool programs in the service area of the Early Head Start/Head Start agency is mandated in the Head start Act: Public Law 110-134 “Improving Head start for School Readiness Act of 2007.”

v. Guiding Principles

- a. Create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Early Head Start/Head Start programs, or who are preschool age, may receive comprehensive services to prepare them for elementary school and to address any potential “achievement gap”.
- b. Develop successful linkages within the context of No Child Left Behind Act of 2001, the Head start Act (2007), and Arizona and Phoenix legislation, policies, and procedures.
- c. Plan and implement strategies based on practice and research that have proven to support children’s school success.
- d. Respect the uniqueness of each locality’s need and resources.
- e. Promote the involvement of members of the early care and education communities.
- f. Share commitment, cooperation, and collaboration for a coordinated service delivery system.

vi. Joint Roles in System Review, Coordination, Collaboration, Alignment, and Implementation

The *Osborn School District* and the SWHD Early Head Start/Head Start, will work together for the review, coordination, alignment, and implementation of each of the following 10 activities, as mandated by the Act.

a. Educational activities, curricular objectives, and instruction

- i. SWHD Head Start, located in the Osborn District will implement a Research based early childhood curriculum that is aligned with the Head Start Child Outcomes Framework developed by the Secretary and, as appropriate, State early learning standards.
- ii. *Osborn School District* and SWHD Early Head Start/Head Start will establish ongoing communications for the continuity of developmentally appropriate curricular objectives (which for the purpose of the Early Head Start/Head Start program shall be aligned with the Head Start Child Outcomes Framework and, as appropriate, State Early Learning Standards) and for shared expectations for children’s learning and development as the children transition to school.

b. Public Information dissemination and access to programs for families contacting the Early Head Start/Head Start program or any of the preschool programs

- i. SWHD Early Head Start/Head Start and the Osborn District will leverage the resources of the entire local community in order to improve school readiness.

- ii. SWHD Early Head Start/Head Start will establish ongoing channels of communication between the Osborn District schools to include teachers, social workers, local educational agency liaisons designated under section 722(g)(1)(J)(ii) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11432(g)(1)(J)(ii), and health staff) to facilitate coordination of programs.

c. Selection priorities for eligible children to be served by programs

- i. SWHD Early Head Start/Head Start will develop and implement a system to increase program participation of underserved populations of eligible children within the Osborn District.
- ii. SWHD Early Head Start/Head Start will develop and implement procedures for identifying children who are limited English proficient, and informing the parents of such children about the instructional services used to help children make programs towards acquiring the knowledge and skills described in section 641A(a)(1)(B) and acquisition of the English language.
- iii. SWHD Early Head Start/Head Start will share information on the innovative and effective efforts to collaborate with the entities providing early childhood and development services or programs in the Osborn District and surrounding community.
- iv. *SWHD Early Head Start/Head Start will share with the Osborn District any plans to coordinate and collaborate with other public or private entities providing early childhood education and development programs and services for young children in the community involved, including –*
 - 1. Programs implementing grant agreements under the Early Reading First and Even Start programs under subparts 2 and 3 of part B of title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6371 et seq., 6381 et seq.)
 - 2. Other preschool programs under title I of that Act (20 U.S.C. 6301 et seq.)
 - 3. Programs under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.)
 - 4. State pre-kindergarten programs
 - 5. Child care programs
 - 6. The educational programs that the children in the Early Head Start/Head Start program involved will enter at the age of compulsory school attendance
 - 7. *Local entities, such as public or school library for –*
 - a. *Conducting reading readiness programs*

- b. *Developing innovative programs to excite children about the world of books, including providing fresh books in the Head Start classroom*
- c. *Assisting in literacy training for Head Start teachers*
- d. *Supporting parents and other caregivers in literacy efforts*

d. **Definition of service areas**

- i. Osborn School District

e. **Staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development**

- i. SWHD Early Head Start/Head Start will inform the Osborn District of opportunities to participate in joint training, including transition-related training for school staff and Early Head Start/Head Start staff.

f. **Program technical assistance**

- i. SWHD Early Head Start/Head Start will link the services provided in the Head Start program with educational services, including services relating to language, literacy, and numeracy, providing by such local educational agency.
- ii. SWHD Early Head Start/Head Start will coordinate and provide to expand training and technical assistance activities beyond Early Head Start/Head Start agencies to include other providers of other early childhood education and development programs within the state.

g. **Provision of services to meet the needs of working parents, as applicable**

- i. SWHD Early Head Start/Head Start will coordinate activities to make resources available for full working day and full calendar year available to children within the Osborn School District.
- ii. SWHD Early Head Start/Head Start will provide coordination activities and collaboration activities with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858 et seq.)

h. **Communication and parent outreach for smooth transitions to kindergarten**

- i. SWHD Early Head Start/Head Start *develop and implement a systematic procedure for transferring, with parental consent, Early Head Start/Head Start program records for each participating child to the Osborn School District school(s) in which such child will enroll.*
- ii. SWHD Early Head Start/Head Start will develop comprehensive transition policies and procedures that support children transitioning to school, including by engaging the local educational agency in the establishment of such policies.
- iii. SWHD Early Head Start/Head Start will conduct outreach to parents and elementary school (such as kindergarten) teachers to discuss the educational, developmental, and other needs of individual children within the Osborn District.
- iv. SWHD Early Head Start/Head Start will help parents of limited English proficient children understand –

1. The instructional and other services provided by the school in which such child will enrolled after participation in Head Start; and
 2. As appropriate, the information provided to parents of limited English proficient children under section 3302 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7012)
- v. 642 (8) Develop and implement a family outreach and support program, in cooperation with entities carrying out parental involvement efforts under title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6301 et seq.), and Family outreach and support efforts under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.), taking into consideration the language needs of parents of limited English proficient children.
 - vi. 642 (9) Assist families, administrators, and teachers in enhancing educational and developmental continuity and continuity of parental involvement in activities between Head Start services and elementary school classes.
 - vii. 642 (11) *Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child's academic success while teaching them strategies for maintaining parental involvement as their child moves from Head Start to elementary school.*
 - viii. 642 (12) Help parents understand the instructional and other services provided by the school in which their child will enroll after participation in the Head Start program.

vii. Confidentiality

All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights to access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights to be strictly followed. Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.)

viii. Dispute Resolution

Parties will first attempt to resolve the dispute between or among themselves. All local agencies will ensure that a system is in place to resolve dispute and solve problems. They system should include:

- a. Timelines for regular meetings to review local agreements, plan collaborative activities, and resolve issues; and
- b. The identification of a liaison from each agency.

ix. Review of Agreement

The agreement will be jointly reviewed by all parties annually and more frequently if laws and regulations are amended that will significantly impact this agreement, or when a party requests a formal change.

x. Term of Agreement

The agreement will become effective immediately after being signed and dated by all parties. By signing the agreement each agency agrees to the terms. The signed agreement will be binding on all successors of parties to the agreement.

xi. Signatures:

For the Osborn School District

Dr. Michael Robert
Osborn School District Superintendent

Date

For Local Head Start/Migrant and Seasonal Head Start/American Indian/Alaska Native Head Start Agency

Mindy Zapata
Early Head Start/Head Start Director
Southwest Human Development

Date

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-L

Agenda Item

Approval of Renewal of the MOU with Southwest Human Development for SPED Preschool Services 2023-2024

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The District administration is recommending that the Board approve paid sick leave benefits due to the COVID-19 pandemic. The Administration is recommending that the Board consider this benefit because federal benefits under the Families First Coronavirus Recovery Act have expired as of December 31, 2020. Approval of the benefit will provide the District with increased ability to manage outbreaks and will assist in maintaining the District's workforce to meet student needs.

The District administration is recommending that the District frontload all annual leave hours for all employees at the end of the first pay period due to the COVID-19 pandemic. Providing the employees with additional flexibility with respect to their use of leave as a one-time benefit of employment will assist in retention and processing of the need for the use of leave.

To accomplish this recommendation, the District administration asks that the Board suspend a portion of Governing Board Policy GCCA - the first paragraph states as follows: "advancing two days annual leave to certificated teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis". A recommended motion is below.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve suspending the first paragraph of Governing Board Policy GCCA's to remove the sentence "advances two days annual leave to certificated teachers" for the 2022-2023 school year and approve advancing all annual leave hours for all employees at the end of the first pay period of the school year 2022/23 due to the COVID-19 pandemic.

Moved _____ Seconded _____ P/F

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSBORN SCHOOL DISTRICT
AND
SOUTHWEST HUMAN DEVELOPMENT HEAD START

This Agreement is between the Osborn School District (OSD) and Southwest Human Development Head Start (SWHD/HS) Program for the period of July 1, 2023 to June 30, 2024.

I. Purpose Statement

The purpose of this Agreement is to establish working procedures between OSD and SWHD/HS in the provision of services to preschool children eligible for special education in compliance with Federal and Arizona State laws and regulations.

It is the intent of this Agreement to:

- A. Define which service will be provided by each Agency.
- B. Ensure that children eligible for preschool special services receive a free and appropriate public education, as required by law, in the least restrictive environment (LRE), and that timelines for services are met.
- C. Ensure that each Agency cooperatively maintains communication and shares leadership responsibility at the local level to ensure that available resources are utilized in the most effective manner.
- D. Ensure that cooperative arrangements between OSD and SWHD/HS are developed, implemented and preserved.

This Agreement applies only to preschool children with disabilities ages three years to non-kindergarten eligible five-year-olds in accordance with OSD policy. Children with disabilities who turn 3 years old after September 1st will be considered for HS placement on a case-by-case basis and by mutual consent of HS Director and OSD staff.

II. Program Mandates

- A. Responsibility of School District
 1. To locate and identify preschool children with disabilities through a Child Find effort which includes a process for screening.
 2. To assure that special education services to preschool children with disabilities are provided in accordance with the Individuals with Disabilities Act (IDEA).
 3. To submit and maintain Arizona Special Education census and attendance data on

all eligible preschool children with disabilities, including all eligible children enrolled in SWHD/HS Programs within OSD, for funding entitlement and budget preparation.

B. Responsibility of the SWHD/HS Program

1. Recruit, enroll, and serve eligible children. According to Federal Regulation, no less than 10 percent of the total number of enrollment opportunities in HS programs shall be available for children with disabilities of all levels of severity who are eligible to participate.
2. Screen all HS children, within 45 days of enrollment, for potential problems in the required areas of development.
3. Assure that children with disabilities receive all services to which they are entitled under the HS Program Performance Standards for Children with Disabilities (45 CFR, Part 1308).

III. Program Description

- A. OSD offers a variety of service delivery options for preschool children with disabilities. The SWHD/HS sites located within the consortium are considered part of a continuum of placement options for preschool children with disabilities. OSD and SWHD/HS work cooperatively in providing services to meet the provisions of the IEP's for children in SWHD/HS.
- B. SWHD/HS is a federally funded preschool program. The grantee agency is Southwest Human Development, Inc. SWHD/HS operates the following sites and classrooms within the Osborn School District.

Encanto School	1426 W. Osborn Rd.	2 part day full day classes (8-11:30 am) 1 extended day class (8:00-2:00 pm)
Longview School	1209 E. Osborn Rd.	1 extended day class (8:00-2:00 pm)
Phoenix College	3310 N. 10 th Ave	1 full day classe (7:00 am – 5:30pm) 1 extended day class (8:00-2:00 pm)
Solano School	1526 W. Missouri	1 full day classe (7:00 am – 5:30pm) 1 extended day class (8:00-2:00 pm)
Montecito School	715 E. Montecito Ave.	1 full day classe (7:00 am – 5:30pm)

Enrollment opportunities in each of these classes will be available for children with IEPs identified by the district. These enrollment opportunities will be available throughout the school year in an effort to maintain 10% enrollment of children with disabilities. Placement of children with disabilities will not exceed 50% of the class enrollment.

- C. Southwest Human Development is a non-profit human services organization which provides comprehensive services for young children and families who are at-risk or have special needs.

IV. Service Implementation

A. Child Find/Screening/Referral

1. OSD will:
 - a. Coordinate with SWHD/HS to inform and include them as appropriate in Child Find activities.
 - b. Coordinate with SWHD/HS to determine opportunities for joint recruitment and screening efforts.
 - c. Refer children classified with a disability when SWHD/HS is a placement consideration.
2. SWHD/HS will:
 - a. Coordinate with OSD on Child Find screening activities, including developing agreed upon procedures for such coordination.
 - b. Coordinate with OSD to determine opportunities for joint recruitment and screening efforts.
 - c. Make arrangements for a Family Support Specialist to assist families with the SWHD/HS application process, as needed.
 - d. When the SWHD/HS program is full, refer any family who has a child with a suspected disability on the HS wait list to OSD for district Child Find.
 - e. Contact OSD when SWHD/HS enrollment opportunities become available to ensure 10% enrollment of children with disabilities.
 - f. Conduct summer playgroup observations for children referred by HS based on parent concerns regarding child's development during the application process.
 - g. During the school year, send copies of SWHD/HS screening results to OSD service provider personnel.

B. Comprehensive Evaluation

1. OSD will:
 - a. Conduct comprehensive developmental evaluations, for children who do not pass HS screenings and are observed by OSD special services personnel, in accordance with State guidelines.
 - b. Prior to the school year, refer children for SWHD/HS placement who are eligible for services based on evaluation results and who will be considered for placement in HS.
 - c. The Integrated Services Manager - Disabilities will notify the site Family Support Specialist to begin the HS application process for placement in HS.
 - c. Provide copies of IEPs and evaluation reports to SWHD/HS.

C. Eligibility Determination/Individualized Education Program (IEP) Development

1. OSD will:

- a. Schedule meetings SWHD/HS in order to determine child eligibility, develop IEP and commit resources of the district.
- b. Provide SWHD/HS with OSD evaluation and IEP documents.
- c. Provide information to SWHD/HS for families regarding registration into the appropriate home school for children determined eligible for services.
- d. Determine with SWHD/HS the roles and responsibilities regarding special equipment and any additional staff needed to accommodate the child.

2. SWHD/HS will:

- a. Make arrangements for appropriate SWHD/HS personnel to attend meetings to determine eligibility and develop IEPs scheduled for children who have been evaluated.
- b. Once school begins, if additional staff is needed to safely accommodate a child with a disability, the ISM-Disabilities will contact the district to discuss options and the possibility of reconvening the IEP team.
- c. Make arrangements for SWHD/HS personnel to attend kindergarten transition meetings to determine eligibility and develop IEPs.

D. Placement

1. OSD will:

- a. Provide a continuum of placement options for preschool-school children with disabilities of which HS is one option.
- b. Refer children with disabilities to SWHD/HS when an enrollment opportunity becomes available.

2. SWHD/HS will:

- a. Provide enrollment opportunities for children with disabilities to be used by OSD as a placement option as determined by the IEP Team
- b. When appropriate, enroll children with disabilities referred by OSD in SWHD/HS slots.
- c. Inform OSD when enrollment opportunities become available during the school year to maintain 10% enrollment of children with disabilities.

E. Specific Program Service Delivery

1. OSD will:

- a. Provide speech therapy services for children enrolled in SWHD/HS who require the services.
- b. Provide psychological assessments for kindergarten transition, as needed, for children enrolled in SWHD/HS.
- c. Provide all IEP in alignment with school district procedures to SWHD/HS.

- d. Provide other related services, including specialized school nursing services as needed and mutually agreed upon for SWHD/HS children eligible for special services.

2. SWHD/HS will:

- a. Assist with coordination of schedules for OSD special services personnel.
- b. Provide information to OSD special services personnel regarding any changes in classroom schedule (staff meetings, monthly meetings etc.).
- c. Provide opportunities for children to practice and generalize, within naturalistic environments, the skills developed through work with special education staff.
- d. Assist with coordination of Monthly Planning Meetings.
- e. Provide all necessary attendance reports to OSD, as requested.
- f. Monitor to ensure that the frequency and focus of special services are in alignment with the IEPs.
- g. Provide all necessary classroom assessment data to OSD for the purposes of evaluation and IEP development.

F. Procedure for Hiring and Supervising Staff Providing Special Services

1. OSD and SWHD/HS will:

- a. Hire and supervise staff according to their own program policy and procedure.
- b. Provide orientation for staff regarding each program's regulations, requirements, goals, service delivery model, procedures and the interagency agreement as needed.

V. Confidentiality

1. OSD and SWHD/HS shall follow the requirements outlined in the Family Education Right to Privacy Act (FERPA).

VI. Training and Technical Assistance

1. OSD and SWHD/HS will:

- a. Notify one another of pertinent training sessions for parents and staff.
- b. Plan joint training workshops to address topics identified by both agencies.

VII. Parent Involvement Activities

1. OSD and SWHD/HS will:

- a. Include parents of children with disabilities in all parent training and activities, including transition activities into kindergarten.
- b. Invite parents of children with disabilities to all meetings regarding the child's progress.
- c. Explain procedural safeguards available to parents of children with disabilities.

VIII. Transition:

1. OSD will:
 - a. Schedule and facilitate meetings for 3-year-old children transitioning from early intervention programs into SWHD/HS.
 - b. Discuss as a team the need for re-evaluation and possible placement options for children with disabilities. Include district representatives from the receiving home school at the transition meeting to determine eligibility, placement and IEP development for children entering kindergarten.
 - c. If multiple placement options will be available for a child, assist parents in observing possible placements.
2. SWHD/HS will:
 - a. Participate in meetings for children transitioning from early intervention programs to SWHD/HS and from SWHD/HS to kindergarten.
 - b. For children transitioning to kindergarten, participate in discussions about the need for re-evaluation.
 - c. If multiple placement options will be available for a child, assist parents in observing possible placements.
 - d. When possible, schedule observations of SWHD/HS children with disabilities for receiving district teachers and/or psychologists.
 - e. Schedule and coordinate end of year transition meetings with OSD.

IX. Dispute Resolution

In the event that misunderstandings or differences of opinion occur with regard to policies and procedures necessary to accomplish these objectives, the staff and appropriate supervisor from the respective agencies will meet to reach a solution. In the event that a resolution is not achieved, the assistant directors or their agency counterparts will meet to resolve the issue.

X. Termination/Review

This Memorandum of Understanding will be reviewed and revised by OSD Special Education Director, SWHD/HS Director, and the Southwest Human Development Chief Executive Officer on an as needed basis or at least once annually. This Agreement may be terminated by any party upon thirty (30) days written notice.

Mariah Kelly-Hatcher
Director of Student Services
Osborn School District

Date

Mindy Zapata
Head Start Director
Southwest Human Development

Date

Ginger Ward
Chief Executive Officer
Southwest Human Development

Date

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-M

Agenda Item

Approval of Renewal of the lease of space agreement with Southwest Human Development for 2023-2024

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The District administration is recommending that the Board approve paid sick leave benefits due to the COVID-19 pandemic. The Administration is recommending that the Board consider this benefit because federal benefits under the Families First Coronavirus Recovery Act have expired as of December 31, 2020. Approval of the benefit will provide the District with increased ability to manage outbreaks and will assist in maintaining the District's workforce to meet student needs.

The District administration is recommending that the District frontload all annual leave hours for all employees at the end of the first pay period due to the COVID-19 pandemic. Providing the employees with additional flexibility with respect to their use of leave as a one-time benefit of employment will assist in retention and processing of the need for the use of leave.

To accomplish this recommendation, the District administration asks that the Board suspend a portion of Governing Board Policy GCCA - the first paragraph states as follows: "advancing two days annual leave to certificated teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis". A recommended motion is below.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve suspending the first paragraph of Governing Board Policy GCCA's to remove the sentence "advances two days annual leave to certificated teachers" for the 2022-2023 school year and approve advancing all annual leave hours for all employees at the end of the first pay period of the school year 2022/23 due to the COVID-19 pandemic.

Moved _____ Seconded _____ P/F

Space Agreement
Between
Osborn School District *and* Southwest Human Development, Inc.

Purpose: This agreement documents a joint effort between the Osborn School District and Southwest Human Development (SWHD) Head Start (HS) / Early Head Start (EHS) to provide educational services to HS/EHS participants and space for a HS/EHS program including District contracted preschool children with disabilities.

Length of Agreement: This agreement will run for a period of one (1) year, **beginning July 1, 2022, and ending June 30, 2023**, or until renewed upon agreement by both parties for items listed in the Scope of Agreement except for modular units installed and owned by SWHD/EHS/HS. The length of Agreement for the modular units will be for a period of five (5) years, renewable automatically for another five-year term. Both parties agree that in the case of Southwest Human Development, Inc., the HS/EHS Director may sign this contract and other financially related documents. Osborn School district agrees that the Superintendent may sign this contract and other financially related documents.

Scope of Agreement: This agreement provides:

- Underroof classroom space, and/or space for SWHD HS/EHS owned modular buildings for provisions of EHS/HS services;
- Inclusion of attached Amendment to Lease (Notice of Federal Interest);
- Access to the preschool/kindergarten playground, or space for HS/EHS developed and financed playground;
- Office space to house site managers, Family Support Specialists (case manager), and other auxiliary staff as determined by the District.

All classrooms provided through the School District or owned by SWHD HS/EHS must meet minimum AZ Department of Health Services (ADHS) Child Care Licensing Regulations and provide a safe environment. Any renovations to the exterior of the SWHD HS/EHS owned modular building or its playground would be negotiated between the District and SWHD HS/EHS, prior to any work taking place. SWHD agrees to abide by District regulations related to the respective schools. All HS/EHS children attending SWHD programs on District campuses will come from the school sites' service area. Exceptions may be made for children with disabilities at the District's discretion.

Agreement Provision: SWHD HS/EHS funding designated for Osborn School District requires an in-kind match of 25%. **Osborn School District agrees to provide the following in-kind match:**

- Space:

- Classroom Space: N/A
- Campus Space: dedicated property for the placement of SWHD HS/EHS modular buildings on Encanto, Longview, Montecito, and Solano campuses.
- Office Space: N/A – provided in SWHD/HS/EHS owned modular buildings.
- Playground Space: dedicated property for the placement of the HS developed and financed playgrounds at Encanto, Longview, Montecito, and Solano.
- Internet:
 - N/A
- Maintenance:
 - District-owned classrooms: N/A
 - Plumbing
 - Electrical
 - HVAC – including filters
 - Daily custodial services:
 - Trash removal
 - Restroom (toilet, sink, mirrors, paper products, floor)
 - Cleaning classroom sinks
 - Floors (sweeping/mopping/vacuuming)
 - Dusting windowsills as needed
 - Cleaning windows as needed
 - Bi-annual carpet cleaning and floor waxing (quarterly recommended)
- HS/EHS – owned modular buildings: Encanto, Longview, Montecito, and Solano
 - Daily custodial services
 - Trash removal
 - Restroom (toilet, sink, mirror, paper products, floor)
 - Cleaning classroom sinks
 - Floors (sweeping/mopping/vacuuming)
 - Dusting windowsills
 - Cleaning windows as needed
 - Bi-annual carpet cleaning and floor waxing (quarterly)
- Playground Maintenance:
 - Monthly safety inspections of all playground equipment
 - Assurance that fall surface is adequate
 - Repair/maintenance to equipment
- Grounds Care:
 - Tree trimming
 - Grass cutting
 - Sprinkler line and drip system maintenance and repair

SWHD HS/EHS funding will provide the following:

HS/EHS Services:

- Center-based Comprehensive Infant, Toddler and Preschool (3-5 years old) Services – minimum 20 hours per week for 80-96 children, staffed by Child Development Specialists (CDS) and Child Development Assistants (CDA) (1:10 HS; 1:4 EHS)
- Home-based Comprehensive Infant-Toddler (0-3 years old) and Preschool (3-5 years old) Services – weekly 1 ½ hour visits with biweekly 1 ½ hour socialization playgroups for 20-30 children, staffed by Family Support Specialists (FSS) (1:10-12 families)
- Parent support services including social service referrals, parent training, home visits and parent conferences, health and mental health services, staff by Family Support Specialist (FSS) (1:2-3 classes) with support from auxiliary Mental Health (MH) Counselors and nurse
- Services to children with disabilities per district contract
- Training and supervision for all designated staff
- ADHS Child Care licensing at each site

Maintenance:

- HS – owned modular buildings
 - Plumbing
 - Electrical
 - HVAC
- Playground maintenance
 - Regular safety inspections of playgroup areas
 - Repair/maintenance to equipment

Supplies:

- All classroom equipment and materials (ownership to be retained by HS/EHS)

SWHD HS Special Grant Projects:

- Special Grants/Projects (as funded):
 - Wolfrap – a program that teaches children basic academic and life skills through active participation in performing arts activities with professional artists in the classroom by exposing children to dancers, musicians, puppeteers and the theater – to be determined.

Insurance:

SWHD HS/EHS will provide Osborn School District a certificate of insurance listing designated schools as additional insurance for liability.

Signatures:

For the Osborn School District

Dr. Michael Robert
Osborn School District Superintendent

Date

For Local Head Start/Migrant and Seasonal Head Start/American Indian/Alaska Native Head Start Agency

Mindy Zapata
Early Head Start/Head Start Director
Southwest Human Development
Southwest Human Development

Date

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – V

Agenda Item

Call to the Public

For Board:

☐

Action

☐

Discussion

☒

Information

Background –

We welcome citizen input; however, items brought to the Board's attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, June 21, 2022.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VI

Agenda Item

Board Presentation- none this month

For Board:

☐

Action

☒

Discussion

☒

Information

Background –

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: July 6, 2023

Focus of Update: Teaching & Learning	
Strategic Plan Connection:	Child & Student Success
Update:	The SPARK Summer program came to a close on Thursday, June 29. Our Coordinators, teachers and staff worked hard to provide engaging and targeted instruction throughout the 4 weeks. In all, 70 staff members served over 500 students at each of our main campuses. Please enjoy these slides that provide a brief look into the program this summer.
Impact on Academic Excellence and/or Social-Emotional Learning	We were very targeted in our instructional approach this summer, focusing on specific foundational reading and math skills. We collected pre and post data to measure the impact of our reading instruction, which we will share in our next Update.

Focus of Update: Language Acquisition & Bi-Literacy	
Strategic Plan Connection:	Child & Student Success
Update:	<p>Monica Artea coordinated a summer project with two dual language educators to increase teacher clarity around language proficiency using the Arizona World and Language Standards. The project included developing the following:</p> <ul style="list-style-type: none">-DLI Proficiency Targets-New DLI Proficiency Report Cards-Presentation Speaking & Writing Rubric <p>Furthermore, the team engaged in creating additional resources for English Language Development teachers. For example, we collected and organized all Lexia English slide decks to target language development during Targeted instruction. Also, we revise and edited the OSD English Language Learner Program Handbook to provide users with all of the necessary information regarding the EL program.</p>

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: July 6, 2023

Impact on Academic Excellence and/or Social-Emotional Learning	<p>Why measure language proficiency...</p> <ul style="list-style-type: none"> -To identify appropriate learning targets that will impact instruction and assessment in language classrooms. -To ensure learning targets are age appropriate and cognitively developmentally appropriate for language learners. -To form a roadmap for teaching and learning language.
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Focus of Update: Grants Update	
Strategic Plan Connection:	Child & Student Success
Update:	The district was just awarded the RISE (Raising Indigenous Success in Education) grant. This funding opportunity will benefit our Native American programs at Osborn Middle and Longview with the objectives of increasing family engagement and providing additional opportunities to celebrate cultural identity.
Impact on Academic Excellence and/or Social-Emotional Learning	This grant project will support equity through child and student success allowing further engagement in culturally-responsive practices that serve our students, celebration of cultural identity, and strengthened family and community partnerships, all which have positive impacts on whole-child development and success.

Focus of Update: 21st Century Community Learning Centers	
Strategic Plan Connection:	Child & Student Success
Update:	21st Century programs are coming to a close until the start of the new school year. This year's SPARK summer program was a fun and educational space for our students. We are thankful for the 21st Century Grants that make it possible to bring in vendors to enrich the lives of our students through engaging classes.

Curriculum Department
Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: July 6, 2023

Impact on Academic Excellence and/or Social-Emotional Learning	The group activities allowed students to interact in a fun way that carries over into their academic learning.
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OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023
Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – VIII- A

Agenda Item

Adoption of the 2023/24 Expenditure Budget and Approval to Spend Insurance Proceeds

For Board: ☒ Action ☐ Discussion ☐ Information

Background

In accordance with A.R.S. §15-905, the District must prepare a proposed budget which is transmitted electronically to ADE for posting to their Web site at least ten (10) days before the budget is formally adopted. The Governing Board then holds a public hearing to present the proposed budget to the residents of the District. Immediately following the public hearing, the Governing Board calls to order the Governing Board meeting to adopt the budget. Districts must adopt the budget by July 15, 2023. The adopted budget must be filed with the County School Superintendent and the Superintendent of Public Instruction no later than July 18, 2023.

The 2023/24 budget was proposed at the June 20, 2023 Governing Board meeting and was published on the Arizona Department of Education's web site on June 22, 2023, along with the Notice of Public Hearing. The documents were also posted on the District web site on June 22, 2023. The Truth in Taxation notice was not required.

A.R.S. §15-1103 stipulates that districts may use monies from the Insurance Proceeds Fund only after notice and a public hearing. The district has, historically, combined this hearing and approval with the budget adoption.

Legal

A.R.S. §15-905

Financial

Adopted budget sets forth the budget capacity of District spending in 2023/24.

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board adopt the 2023/24 expenditure budget and approve the use of insurance proceeds as may be needed during the fiscal year.

Moved _____ Seconded _____ P/F

SUMMARY OF SCHOOL DISTRICT ADOPTED EXPENDITURE BUDGET

CTD NUMBER 070408000

VERSION Adopted

I certify that the Budget of Osborn School District, Maricopa County for fiscal year 2024 was officially adopted by the Governing Board on, July 6, 2023, and that the complete Adopted Expenditure Budget may be reviewed by contacting Lisa Nye at the District Office, telephone 602-707-2002 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior Year	Budget Year	4. Average Teacher Salaries (A.R.S. §15-903.E)	
	2022 ADM	2023 ADM	2024 ADM	1. Average salary of all teachers employed in FY 2024 (budget year)	60,193
Attending	2,388.6716	2,258.1366	2,377.4110	2. Average salary of all teachers employed in FY 2023 (prior year)	52,262
				3. Increase in average teacher salary from the prior year	7,931
				4. Percentage increase	15%
2. Tax Rates:		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional):	
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		2.2378	2.2778		
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		2.1458	2.0155		
3. Budgeted Expenditures and Budget Limits:		Budgeted Expenditures	Budget Limit		
Maintenance & Operation Fund		22,619,885	22,619,885		
Classroom Site Fund		4,672,483	4,672,483		
Unrestricted Capital Outlay Fund		5,669,709	5,669,709		

MAINTENANCE AND OPERATION EXPENDITURES							
	Salaries and Benefits		Other		TOTAL		% Inc./(Decr.) from Prior FY
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	9,041,288	9,332,591	262,144	262,144	9,303,432	9,594,735	3.1%
2000 Support Services							
2100 Students	443,796	479,300	15,000	15,000	458,796	494,300	7.7%
2200 Instructional Staff	545,743	589,402	23,500	23,500	569,243	612,902	7.7%
2300, 2400, 2500 Administration	2,040,586	2,080,713	303,500	303,500	2,344,086	2,384,213	1.7%
2600 Oper./Maint. of Plant	459,966	1,100,426	1,395,000	1,395,000	1,854,966	2,495,426	34.5%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	75,000	75,000	75,000	75,000	0.0%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	15,500	15,500	6,100	6,100	21,600	21,600	0.0%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	12,546,879	13,597,932	2,080,244	2,080,244	14,627,123	15,678,176	7.2%
200 and 300 Special Education							
1000 Instruction	3,573,598	3,508,485	269,433	269,433	3,843,031	3,777,918	-1.7%
2000 Support Services							
2100 Students	1,139,477	1,230,635	239,000	209,492	1,378,477	1,440,127	4.5%
2200 Instructional Staff	228,100	246,348	7,000	7,000	235,100	253,348	7.8%
2300, 2400, 2500 Administration	0	0	2,500	2,500	2,500	2,500	0.0%
2600 Oper./Maint. of Plant	0	0	500	500	500	500	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	4,941,175	4,985,468	518,433	488,925	5,459,608	5,474,393	0.3%
400 Pupil Transportation	1,068,773	1,159,412	110,000	110,000	1,178,773	1,269,412	7.7%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	191,928	197,904	0	0	191,928	197,904	3.1%
TOTAL EXPENDITURES	18,748,755	19,940,716	2,708,677	2,679,169	21,457,432	22,619,885	5.4%

SUMMARY OF SCHOOL DISTRICT ADOPTED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 070408000

VERSION Adopted

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	21,457,432	22,619,885	1,162,453	5.4%
Instructional Improvement	130,000	130,000	0	0.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	3,751,893	4,672,483	920,590	24.5%
Federal Projects	14,562,000	10,642,000	(3,920,000)	-26.9%
State Projects	2,600,000	2,600,000	0	0.0%
Unrestricted Capital Outlay	5,102,954	5,669,709	566,755	11.1%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	7,098,700	6,952,950	(145,750)	-2.1%
School Plant Fund	560,000	575,000	15,000	2.7%
Auxiliary Operations	30,000	30,000	0	0.0%
Bond Building	2,100,000	1,500,000	(600,000)	-28.6%
Food Service	2,750,000	2,750,000	0	0.0%
Other	4,027,000	4,121,000	94,000	2.3%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	5,159,608	5,200,000
Gifted Education	300,000	274,393
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	5,459,608	5,474,393

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators		13	13	1 to 182.9
Teachers		165	165	1 to 14.4
Other		20	20	1 to 118.9
Subtotal	0	198	198	1 to 12.0
Classified --				
Managers, Supervisors, Directors		8	8	1 to 297.2
Teachers Aides		45	45	1 to 52.8
Other		125	125	1 to 19.0
Subtotal	0	178	178	1 to 13.4
TOTAL	0	376	376	1 to 6.3
Special Education --				
Teacher		20	20	1 to 12.0
Staff		30	30	1 to 9.0

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-B

Agenda Item

First review of ASBA Policy Revisions

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

All of the policies are statute driven policy changes through the latest Policy Advisory. It is recommended that we approve all changes as published.

First review of ASBA Policy Revisions to the following policies:

JLCD-Medicines/Administering Medicines to Students
JLCD-R – Medicines/Administering Medicines to Students
JLCD-EB – Medicines/Administering Medicines to Students
IGA- Curriculum Development
IGD- Curriculum Adoption
IJJ- Textbook/Supplementary Materials Selection and Adoption

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the first reading of ASBA policy revisions as recommended.

Moved _____ Seconded _____ P/F

Alph Code	Policy Name	Superintendent Notes	
JLCD, JLCD-R JLCD-EB- New	Medicines/Administering Medicines to Students	<p>A.R.S. §15-160.02 derives from Seizure Safe Schools legislation (SB 1654-2022). The model legislation began in Kentucky in 2018 when one teen, Lyndsey Crunk, recognized a need to educate teachers and school professionals on the prevalence of people living with epilepsy and seizures. Arizona passed its model legislation in 2022 after it was introduced by the Epilepsy Foundation and later amended with help from ASBA's Governmental Relations team.</p> <p>Note: the purpose of this bill, as stated by its creators, was to educate school staff about epilepsy. The bill requires training and a dissemination of information. The training is not a requirement that any individual administer medication in any scenario. The requirements as required by law are instituted in model policy and regulation. If an individual is unable to proceed with their training during an emergency, they should call 911.</p> <p>ASBA has included the model seizure management plan template as an exhibitseizure management plans may be given to districts in other formats, the model is a suggestion of what may be included in a seizure management plan.</p>	
IGA	Curriculum Development	<p>Boards that authorize textbook review and selection committees are subject to open meeting law. A.R.S. §15-721(F)(2) and 15-722(B)(2). There have been multiple open meeting law complaints in 2021, 2022, and 2023 about curriculum adoption committees that were not posted and did not follow open meeting law. ASBA policy services recognizes that there are some groups of district professionals meeting to discuss curriculum that would not be a "board authorized committee" and therefore would not be subject to open meeting law. However, policy has always authorized boards to create curriculum committees and the clear reading of the statutes subject these types of committees to open meeting law.</p>	
IGD	Curriculum Adoption		
IJJ	Textbook/Supplementary Materials Selection and Adoption		

IGA © CURRICULUM DEVELOPMENT

The need and value of a systematic, ongoing program of curriculum development and evaluation involving students, parents, teachers, and administrators are recognized. It is essential that the school system continually develop and modify its curriculum to meet changing needs. The Board authorizes the Superintendent to develop the curriculum for the school system and to organize committees to review the curriculum. Meetings of Board-authorized textbook selection committees shall comply with open meeting law requirements (A.R.S. [15-721](#)(F) or [15-722](#)(B)). All curriculum changes shall be approved by the Governing Board.

It shall be the responsibility of the Superintendent to develop proposals relating to curriculum modifications and additions that, in the opinion of the professional staff and consultants, are essential to the maintenance of a high-quality program of education from prekindergarten (PK) through grade twelve (12).

All certificated personnel have professional obligations to the school program beyond regular classroom duties, and these obligations will include work on curriculum committees.

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-203](#)

[15-341](#)

[15-701](#)

[15-701.01](#)

[15-721](#)

[15-722](#)

[38-431](#)

[38-431.09](#)

IGD © CURRICULUM ADOPTION

All new programs and courses of study will be subject to Board approval, as will elimination of programs and courses and extensive alteration in their content. Curricular proposals from the professional staff may be presented to the Superintendent, who will be responsible for making recommendations to the Board on such matters. Meetings of Board authorized textbook selection committees shall comply with open meeting law requirements. A.R.S. [15-721](#)(F) or [15-722](#)(B).

Prohibited Instruction

Public school students should be taught to value each other as individuals and not be taught to resent or hate other races or classes of people.

No District school shall include in its program of instruction any courses or classes that:

- A. Promote the overthrow of the United States government.
- B. Promote resentment toward a race or class of people.
- C. Are designed primarily for students of a particular ethnic group.
- D. Advocate ethnic solidarity instead of treatment of students as individuals.

The above restrictions are not to be construed to restrict or prohibit:

- A. Courses or classes for Native American pupils that are required to comply with federal law.
- B. Grouping of students according to academic performance, including capability in the English language, that may result in a disparate impact by ethnicity.
- C. Courses or classes that include the history of any ethnic group and that are open to all students, unless the course or class is in violation of an above cited course or class restriction.
- D. Courses or classes that include the discussion of controversial aspects of history.
- E. Instruction about the Holocaust, any other instance of genocide, or the historical oppression of a particular group of people based on ethnicity, race, or class.

An alleged failure by the District to abide by the preceding conditions may subject the District to investigation by the State Board of Education (SBE) or the Superintendent of Public Instruction. Enforcement action may be instituted by the SBE or the Superintendent of Public Instruction as prescribed by A.R.S. [15-112](#).

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-111](#)

[15-112](#)

[15-721](#)

[15-722](#)

IJJ ©
TEXTBOOK / SUPPLEMENTARY
MATERIALS
SELECTION AND ADOPTION

The Board will approve and adopt all new textbooks and supplementary books. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, students, and community members and follow the requirements of statute. These procedures may provide for the establishment of textbook selection committees. Recommendations from textbook selection committees will be forwarded to the Superintendent.

Public Review

Meetings of Board authorized textbook selection committees shall comply with open meeting law requirements. A.R.S. [15-721](#)(F) or [15-722](#)(B).

Textbooks and supplementary books for common schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption.

Textbooks for high schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Information related to high school textbooks, which are proposed for approval, shall be placed on the District website.

In recommending books, the committees will strive for continuity of textbooks throughout the different grades and use the same book series in all classes of the same grade.

"Textbook" means printed instructional materials or digital content, or both, and related printed or nonprinted instructional materials, that are written and published primarily for use in school instruction and that are required by a state educational agency or a local educational agency for use by pupils in the classroom, including materials that require the availability of electronic equipment in order to be used as a learning resource.

Objectives of Selection

It is the responsibility of the school textbook committees to:

- A. Recommend resources that will support and enrich the curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served.
- B. Recommend resources that will stimulate growth in factual knowledge, critical analysis of differing sides of issues, literary appreciation, aesthetic values, and recognition of various societal values.
- C. Place principle above personal opinion and reason above prejudice in the recommendation of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, supplemental books, and other related instructional materials from the adopted list free of cost to students.

Removal of Textbooks/Supplementary Materials

Textbook selection committees may recommend to the Superintendent that certain previously adopted textbooks or supplementary materials be deleted from the Board-approved list. Textbooks and supplementary materials will not be deleted without the approval of the Board.

Disposal of Learning Materials

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds estimated market value of the learning materials.

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-203](#)

[15-342](#)

[15-721](#)

[15-722](#)

[15-726](#)

CROSS REF.:

[DN](#) - School Properties Disposition

[IJL](#) - Library Materials Selection and Adoption

[KEC](#) - Public Concerns/Complaints about Instructional Resources

JLCD ©
MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS

**Staff Administration of Medication
to Students – In General**

When it is necessary for a student to take medicine during school hours, the District will cooperate with the health care practitioner and the parents if the following requirements are met:

- A. There must be a written order from the prescribing health care practitioner stating the name of the medicine, the dosage, and the time it is to be given.
- B. There must be written permission from the parent, or written authorization from the student if eighteen (18) years old, to allow the school or the student to administer the medicine. See JLCD-EA.
- C. The medicine must come to the school office in the prescription container or, if it is over-the-counter medication, in the original container with all warnings and directions intact.

**Staff Administration of Medication by
Students – Limited Circumstances**

Students are entitled to possess and self-administer medications under the following limited circumstances:

- A. ***Emergency Epinephrine*** – Students who have been diagnosed with anaphylaxis may carry and self-administer emergency medications including auto-injectable epinephrine provided the pupil's name is on the prescription label, on the medication container or device and annual written documentation from the pupil's parent or guardian is provided that authorizes possession and self-administration. The student shall notify the school office secretary as soon as practicable following the use of the medication;
- B. ***Handheld Inhalers*** – Students may possess and self-administer prescription medication for breathing disorders, handheld inhaler devices may be carried for self-administration provided the student's name must be on the prescription label, on the medication container, or on the handheld inhaler device and annual written documentation from the student's parent must be provided to the school health office that authorizes possession and self-administration.
- C. ***Diabetes Management*** – Students with diabetes who have a diabetes medical management plan provided by the student's parent, signed by a licensed health professional or nurse practitioner as specified by A.R.S. [15-344.01](#), may carry appropriate medications and monitoring equipment and self-administer the medication. Specific requirements of this policy are listed in Regulation JLCD-R.

**Emergency Administration of Medicines
by Trained Employees**

Auto-Injectable Epinephrine

If the Governing Board elects to stock auto-injectable epinephrine, the Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of auto-injectable epinephrine by a trained employee of the School District pursuant to section A.R.S. [15-157](#) and [R7-2-809](#).

If auto-injectable epinephrine is in stock, the Superintendent shall designate at least two (2) school personnel for each school site who shall be required to receive annual training in the proper administration of auto-injectable epinephrine pursuant to [R7-2-809](#). The Superintendent shall maintain and make available upon request a list of those school personnel authorized and trained to administer auto-injectable epinephrine.

Inhalers

A trained school employee, or trained nurse under contract, may administer, or assist in the administration of, an inhaler to a pupil or an adult whom the individual believes in good faith to be exhibiting symptoms of respiratory distress while at school or a school-sponsored activity.

Naloxone Hydrochloride (NARCAN)

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to Section [36-2267](#).

Seizure Management Plans

The Superintendent shall create procedures to administer seizure management plans for students diagnosed with a seizure disorder. The procedures shall comply with A.R.S. [15-160.02](#). The District shall:

- A. Verify and accept student seizure management plans developed by student's parents and physicians or nurse practitioners.
- B. Assign a nurse, employed or under contract, to review the plan. If no nurse is available, the Superintendent shall designate an employee to be responsible for reviewing seizure management and treatment plans.
- C. Confirm that nurses, and non-nurse staff required by statute, are trained as according to law.
- D. Require at least one (1) school official, in addition to the nurse, to meet the training requirements listed in [15-160.02](#)(H).
- E. Seizure management plans shall be submitted to the school health office or District office for review; a template for health plans can be found in Exhibit JLCD-EB.

Required Trainings

Training on Anaphylactic Shock

If the Governing Board elects to stock auto-injectable epinephrine, the Superintendent shall require all school site personnel to receive an annual training on the recognition of anaphylactic shock symptoms and procedures to follow when anaphylactic shock occurs.

Training on Recognition of Symptoms of Respiratory Distress and

Administration of Inhalers

If the Governing Board elects to administer inhalers, the Superintendent must designate at least two (2) personnel at each school site who shall be trained in the recognition of respiratory distress symptoms, the procedures to follow when respiratory distress occurs, and the administration of inhalers, as directed on the prescription protocol, R7-2-810. The Superintendent must maintain and make available upon request a list of school personnel authorized to administer inhalers. The Superintendent will review and implement all the regulatory items listed in [R7-2-810](#), if applicable, as set forth in Regulation JLCD-R.

Training on Seizure Management Plans

The Superintendent will require that nurses, non-nurse staff listed in A.R.S. [15-160.02](#), and at least one additional employee, be trained in the awareness of seizure disorders and/or the ability to administer or assist with the self-administration, where applicable, as implemented by the State Board of Education. Specific training requirements listed in JLCD-R.

Termination of Medication Administration Policy

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-157](#)

[15-158](#)

[15-160.02](#)

[15-203](#)

[15-341](#)

[15-344](#)

[15-344.01](#)

[32-1601](#)

[32-1901](#)

[R7-2-809](#)

[R7-2-810](#)

REGULATION

**MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS**

(Medication Procedures)

Prescription Drugs

For occasions when it is necessary for a student to receive a prescription drug during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

Administration by school personnel:

- A. The medication must be prescribed by a physician.
- B. The parent or guardian must provide written permission to administer the medicine to the student. Appropriate forms are available from the school office.
- C. The medication must come to the school office in the prescription container as put up by the pharmacist. Written directions from the physician or pharmacist must state the name of the patient, the name of the medicine, the dosage, and the time it is to be given.
- D. An administrator may designate a school employee to administer the medication.
- E. Any medication administration services specified in the child's diabetes medical management plan shall be provided.
- F. Two (2) or more school employees, subject to final approval by the student's parent or guardian, may volunteer to serve as diabetes care assistants. Voluntary diabetes care assistants are allowed to administer insulin, assist the pupil with self-administration of insulin, administer glucagon in an emergency situation to a pupil or perform any combination of these actions if all of the following conditions exist:
 - 1. A school nurse or another health professional who is licensed pursuant to statute or a nurse practitioner who is licensed pursuant to statute is not immediately available to attend to the pupil at the time of the emergency.
 - 2. If the voluntary diabetes care assistant is authorized to administer glucagon, the parent or guardian must provide to the school an unexpired glucagon kit prescribed for the student by an appropriately licensed health care professional or nurse practitioner.
 - 3. The volunteer diabetes care assistant has provided to the school a written statement signed by an appropriately licensed health professional that the voluntary diabetes care assistant has received proper training in the administration of glucagon, including the training specified in A.R.S. [15-344.01](#).
 - 4. If the voluntary diabetes care assistant is authorized to administer insulin, the parent or guardian of the pupil has provided insulin and all equipment and supplies

that are necessary for insulin administration by voluntary diabetes care assistants.

5. The training provided by an appropriately licensed health professional must include all of the following:

- a. An overview of all types of diabetes.
- b. The symptoms and treatment of hyperglycemia and hypoglycemia.
- c. Techniques for determining the proper dose of insulin in a specific situation based on instructions provided in the orders submitted by the pupil's physician.
- d. Techniques for recognizing the symptoms that require the administration of glucagon.
- e. Techniques on administering glucagon.

6. A District employee shall not be subject to any penalty or disciplinary action for refusing to serve as a voluntary diabetes care assistant.

7. The District, employees of the District, and properly licensed volunteer health professionals and nurse practitioners are immune from civil liability for the consequences of the good faith adoption and implementation of policies and procedures pursuant to District policy and this regulation.

G. Each administration of prescription drugs must be documented, making a record of the student having received the medication.

H. Drugs must be kept in their original containers in a locked medicine cabinet.

Self-administration:

A. When the physician feels it is necessary for the student to carry and self-administer the medication, the physician shall provide written recommendations, to be attached to the signed parent permission form except in the case of medication for diagnosed anaphylaxis and breathing disorders requiring handheld inhaler devices. In these cases the student's name on the prescription label is sufficient for the physician's recommendation.

B. The student's diabetes medical management plan provided by the parent or guardian shall be signed by the appropriately licensed health professional or nurse practitioner and shall state that the student is capable of self-monitoring blood glucose and shall list the medications, monitoring equipment, and nutritional needs that are medically appropriate for the pupil to self-administer and that have been prescribed or authorized for that student. The student must be able to practice proper safety precautions for the handling and disposal of the equipment and medications that the student is authorized to use under these provisions. The pupil's diabetes medical management plan shall specify a method to dispose of equipment and medications in a manner agreed on by the parent or guardian and the school.

C. The parent or guardian must provide written permission for the student to self-administer and carry the medication. Appropriate forms are available from the school office.

D. The medication must come in the prescription container as put up by the pharmacist.

Over-the-Counter Medication

When it is necessary for a student to receive a medicine that does not require a prescription order but is sold, offered, promoted, and advertised to the general public, the following procedure has been established to ensure the protection of the school and the student:

Administration by school personnel:

- A. Written permission must be provided by the parent or guardian for the administration of specific over-the-counter drugs.
- B. Any over-the-counter drug or medicine sent by the parent to be administered to a student must come to the school office in the original manufacturer's packaging with all directions, dosages, compound contents, and proportions clearly marked.
- C. An administrator may designate a school employee to administer a specific over-the-counter drug.
- D. Each instance of administration of an over-the-counter drug must be documented in the daily log.
- E. Over-the-counter drugs must be kept in their original containers in a locked medicine cabinet.

Self-administration:

- A. Written permission must be provided by the parent or guardian for the administration of specific over-the-counter drugs by the student.
- B. Over-the-counter drugs or medicine sent by the parent to be administered by the student must be kept by the student in the original manufacturer's packaging, with all directions, dosages, compound contents, and proportions clearly marked.
- C. *Necessity* for self-administration of an over-the-counter drug or medicine shall be determined by the student's physician and must be verified by a signed physician's statement attached to the parent or guardian permission form, indicating the specific drug or medicine.

Protection of Students

Use or administration of medication on school premises may be disallowed or strictly limited if it is determined by the Superintendent, in consultation with medical personnel, that a threat of abuse or misuse of the medicine may pose a risk of harm to a member of the student population.

The student shall take extraordinary precautions to keep secure any medication or drug, and under no circumstances shall make available, provide, or give the item to another person. The student shall immediately report the loss or theft of any medication brought onto school campus. Violation of this regulation may subject the student to disciplinary action.

Inhalers

Administration by school personnel:

School personnel administering inhalers will do the following:

- A. Determine if symptoms indicate possible respiratory distress or emergency and determine if the use of an inhaler will properly address the respiratory distress or emergency.
- B. Administer the correct dose of inhaler medication, as directed by the prescription protocol, regardless of whether the individual who is believed to be experiencing respiratory distress has a prescription for an inhaler and spacer or holding chamber or has been previously diagnosed with a condition requiring an inhaler.
- C. Restrict physical activity, encourage slow breaths, and allow the individual to rest.
- D. Assure that trained personnel stay with the subject who has been administered inhaler medication until it is determined whether the medication alleviates symptoms.
- E. If applicable, instruct office staff to notify the school nurse if the inhaler is administered by a trained but non-licensed person.
- F. Instruct school staff to notify the parent or guardian.
- G. Call 911 if severe respiratory distress continues. Advise that inhaler medication was administered and stay with the person until emergency medical responders arrive.
- H. If the individual shows improvement, keep the individual under supervision until breathing returns to normal, with no more chest tightness or shortness of breath, and the individual can walk and talk easily.
- I. Allow a student to return to class if breathing has returned to normal and all symptoms have resolved.
- J. Notify a parent or guardian once the inhaler has been administered and the student has returned to class.
- K. Document the incident detailing who administered the inhaler, the approximate time of the incident, notifications made to the school administration, emergency responders, and parents/guardians.
- L. Retain the incident data on file at the school pursuant to the general records retention schedule regarding health records for school districts and charter schools established by the Arizona State Library, Archives and Public Records.
- M. Order replacement inhalers, spacers and holding chambers as needed.

Seizure Management Plans

The School District will verify and accept student seizure management plans as follows:

- A. Before or at the beginning of the school year, at enrollment, or as soon as practicable following diagnosis of the student's seizure disorder.
- B. The school will annually request up-to-date management plans from parents or guardians.

The District will not accept seizure management plans unless the plan includes the following:

- A. An outline of procedures recommended by the physician or registered nurse practitioner responsible for the student's seizure treatment plan.

B. An outline of other health care services available at school that the student may receive to help manage the student's seizure disorder at school.

C. A signature by the student's parent or guardian *AND* the physician or registered nurse practitioner responsible for the student's seizure treatment.

Seizure management plans must be provided to the school health office.

Individuals that Must be Trained

The following individuals must receive statutorily required training approved by the State Board of Education and available here: <https://azsbe.az.gov/resources/seizure-training>.

Nurses, under contract or employed by the school:

If they receive a seizure management and treatment plan, they must complete an online course of instruction for school nurses regarding managing students with seizure disorders.

Nurses and at least one (1) other school employee:

Training to administer or assist with the self-administration of both 1) as seizure rescue medication or a medication prescribed to treat seizure disorder symptoms; and 2), a manual dose of prescribed electrical stimulation using a vagus nerve stimulator magnet.

Principals, guidance counselors, teachers, bus drivers or classroom aides whose duties include regular contact with students who have submitted a seizure management and treatment plan:

An online course of instruction for school personnel regarding awareness of students with seizure disorders.

JLCD-EB ©

EXHIBIT

**MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS**

ARIZONA SEIZURE ACTION PLAN

To view the District's Districts Seizure Action Plan form, [click here](#).

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-C

Agenda Item

Approval of Board Statement Supporting Educators in Teaching the Whole Child

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Board Statement of Supporting Educators in Teaching the Whole Child.

Moved _____ Seconded _____ P/F

Board Statement of Supporting Educators in Teaching the Whole Child

Dear Osborn Community,

The Osborn School District is honored to have a community of educators that are dedicated to ensuring that all of our students receive an education that honors the whole child. Despite the many attacks that educators have suffered throughout this country and our state, the Osborn School District is committed to supporting our beloved educators and treating them as professionals.

As a school district, we have adopted the core values of integrity, equity, joy, growth, and relationships. We believe that we can teach these core values best through character education, social-emotional learning, culturally responsive teaching, and collaboration with our families and surrounding community. We pledge to support any educator teaching to the whole child and ensure that our Osborn educators know that they are valued as experts in this field.

In solidarity,

Osborn School District Governing Board

Ed Hermes, President
Luis Peralta, Clerk
Ylenia Aguilar
Leanne Greenberg
Violeta Ramos

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IX

Agenda Item

Board Development

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

- A. ASBA Law Conference September 6-8, 2023- registration closes August 18
- B. NSBA CUBE Annual Conference September 14-16, 2023 -early bird ends July 21
- C. Share learning from ASBA Summer Leadership Institute

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number –X

Agenda Item

Reflections/Feedback on Meeting

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

Reflect on the business of tonight's meeting. You may comment on how it aligns to Board goals.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

July 6, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – XI

Agenda Item

Future Agenda Items

For Board: ☐ Action ☒ Discussion ☒ Information

Mrs. Greenberg

- Planning around school safety and suspensions for the 23-24 school year (**Planned for October work study**)

Agenda Item Number – XII

Adjournment

Moved _____ Seconded _____ P/F