

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
August 15, 2023

Public Hearing – 5:30 P.M.

A public hearing will be held for the purpose of discussion of Instructional Time Models in accordance with HB 2862

Regular Meeting – Immediately following the Public Hearing

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

**THE OSBORN DISTRICT OFFICE
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013**

The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting both in person and via Youtube Livestream. Access to the livestream is found at: <https://youtube.com/live/VwkzRpyJXtc?feature=share>

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, August 15, 2023.

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

I. Call to Order

II. Pledge of Allegiance/School Presentation/Land Acknowledgement

III. District Celebrations and Announcements

1. The district celebrates the new teachers hired to join each of our Osborn schools. Tonight we welcome and celebrate them all!

IV. Consent Agenda

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes

1. Time Models Public Hearing July 6, 2023
2. July 6, 2023 2023-2024 Budget and Approval to Spend Insurance Proceeds Public Hearing July 6, 2023

3. Regular meeting of July 6, 2023
- D. Approval of Personnel Items
 1. New Employees
 2. Employment Changes/Additions
 3. Resignations
 4. Terminations
 5. Retirements
 6. Leaves of Absence
 7. Extra Duty Contracts
- E. Donations
- F. Expenditure and Revenue Reports
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. Approval of 2023/24 Student Activity Events
- J. MOU's / Agreements with Partner Organizations
 1. Approval of the Extension Agreement between The University of New England Unpaid Non-Clinical Internship and Osborn School District through 6/30/24
 2. Approval of the continuation of the Food Program Permanent Service Agreement (FPPSA)
 3. Approval of the Memorandum of Understanding between Assistance League of Arizona and the Osborn School District for the 2023- 2024 SY
 4. Excel Agreement
 5. Approval of renewal of Affiliation Agreement with ASU School of Social work for 2023-2024
- K. Approval of 2023/24 Student Fees
- L. Extracurricular Fee/Tax Credit Resolution
- M. Recommendation to Approve Pre-School and After Care Tuition Schedules
- N. Out of state travel to the National JOM Conference September 10-13 in Chicago, IL for up to 3 school and district representatives including Amber Stevens, Stefaney Sotomayor, and one additional district representative yet to be determined.
- O. Approval of Agreement with Arizona Dept. of Homeland Security, Cyber Readiness Program
- P. Out-of-State Professional Development Opportunities for Chief Operations Officer C. Toscano and Chief Officer for Learning & Equity A. Potter-Davis for the 2023-2024 school year.

V. Call to the Public

Citizens are provided time to make statements to the Board. Those wishing to make a statement should complete a "REQUEST TO ADDRESS THE GOVERNING BOARD" form and return it to the Board secretary.

VI. Board Presentation

RISE Grant Award Presentation

VII. Administrative Reports

- A. Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment

VIII. Action Items

ACTION/APPROVAL

- A. Approval of Delegate and Alternate as Discussed to Represent Osborn School District at the Arizona School Boards Association Delegate Assembly on September 9, 2023.
- B. Approval of Arizona School Boards Association's (ASBA) draft 2024 Political Agenda, and, Direct the District's Delegate to the ASBA Delegate Assembly to Represent the Board's Determined Position.

- C. Approval of the proposed Instruction Time Model for Clarendon, Encanto, OMS, Longview and Solano Schools for the 2023-24 school year
- D. Approval of Grand Canyon University Unpaid Non-Clinical Internship Agreement between Osborn School District and Grand Canyon University for intern Kayleen Vargas
- E. Second review and approval of ASBA Policy Revisions to the following policies:
 - JLCD-Medicines/Administering Medicines to Students
 - JLCD-R – Medicines/Administering Medicines to Students
 - JLCD-EB – Medicines/Administering Medicines to Students
 - IGA- Curriculum Development
 - IGD- Curriculum Adoption
 - IJJ- Textbook/Supplementary Materials Selection and Adoption

Information/Discussion Items

IX. Board Development

- A. ASBA Maricopa County Meeting October 16, 2023 Tempe Union High School District
- B. [ASBA Law Conference](#) September 6-8, 2023
- C. [ASBA Delegate Assembly](#) September 9, 2023
- D. Share learning from ASBA Summer Leadership Conference

X. Reflections/Feedback on Meeting

Reflections on the business of this meeting. Governing Board members may wish to comment on how reflections align to Board goals.

XI. Future Agenda Items

XII. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item

Public Hearing Instructional Time Models

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

[HB 2862](#) requires school districts to have two public hearings on alternative models of instruction for online schools.

HB 2682 allows a school, in its adopted instructional time model, to deliver the annual required instructional time or hours to students through any combination of:

- a) **Direct instruction** (presentation of academic content to students by teachers, such as in a lecture or demonstration)
- b) **Project-based learning** (engages students in solving a real-world problem or answering a complex question and demonstrating their knowledge and skills by creating a public product or presentation for a real audience)
- c) **Independent learning time** (when students are working without direct teacher input and includes work on educational programs, independent reading, homework, etc.)
- d) **Mastery-based learning** (a system in which students advance to higher learning levels upon demonstration of concept and skill mastery, regardless of time, place or pace)

HB 2682 also instructs a school to align its attendance policies to reflect the instructional time and hours under its adopted instructional time model.

The district is recommending the governing board adopt instruction time models for Clarendon, Encanto, OMS, Longview and Solano Schools for the 23-24 school year. [Attached](#) are the developed attendance procedures for those students who complete their instructional minutes through the instructional time models.

Legal

HB 2862

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – I/II

Agenda Item

Call to Order

Pledge of Allegiance / Land Acknowledgement

For Board:

☐

Action

☐

Discussion

☒

Information

Background –

Osborn School District Land Acknowledgement

Arizona is home to 22 tribal nations. Osborn School District is situated on the homelands of the Akimel O'odham and Piipaash People. Osborn School District recognizes the original inhabitants of these lands and recognizes they still reside throughout the City of Phoenix. We recognize their wisdom, impact, and generosity toward us. Osborn School District is surrounded by the original Salt River canals that were constructed by the ancestral Sonoran Desert people, the Huhugam. These canals created a livelihood for the people and are still in use today. We acknowledge the modern indigenous people that inhabited this area as well as their Sonoran Desert ancestors, the Huhugam.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – III

Agenda Item

District Celebrations and Announcements

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY24 Accounts Payable Vouchers from July 1 through July 31, 2023.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY23 Accounts Payable Vouchers Processed
7/1/23 through 7/31/23

Fund Title	Fund #	Total
M & O	1	596,601.88
P301 Base Pay	11	0.00
P301 Performance Payout	12	0.00
Instructional Improvement fund	20	0.00
Title I	100	0.00
Title I	101	2,795.86
Title I Targeted Support & Improv	115	0.00
Title I Targeted Support & Improv	116	0.00
Title IIA - Improving Teacher Qual	140	0.00
Title IIA - Improving Teacher Qual	141	0.00
TITLE IV-SAFE & DRUG FREE BASIC	160	0.00
Title IV- Safe & Drug free basic	161	5,325.08
21st Century (Enc, Sol)	162	13,896.74
21st Century	163	19,859.57
Title III	190	0.00
Title III	191	0.00
Emergency Immigrant Funding	196	0.00
Title VII - Indian Ed	200	0.00
Idea - Basic	220	0.00
ARRA - IDEA BASIC	221	2,299.84
Idea - Preschool Grant	222	0.00
Idea Edisa	223	0.00
Idea Edisa-1 Implementation	224	0.00
ARP-Idea Preschool	227	0.00
ARP- IDEA BASIC	228	1,800.00
JOHNSON-O'MALLEY	230	0.00
JOHNSON-O'MALLEY	231	0.00
Education for Homeless Children	280	0.00
Education for Homeless Children	281	298.50
ARRA-ED For Homeless	283	0.00
ARP-Homeless I	284	0.00
Medicaid Reimb	290	0.00
PRE School Dev GRANT	320	0.00
Pre School Dev - Start - Up	322	0.00
ESSER CARES	326	0.00
Acceleration Academy Grant	327	0.00
ENROLLMENT STABILIZATION GR/	328	0.00
HQEL	333	0.00
GOV-Summer Enrich	335	8,049.88
ESSER/CARES ROUND II	336	0.00
ACCELERATION ACADEMIES	337	0.00
ESSER ROUND III	346	1,156.63

TIF GRANT - ASU	352	0.00
Scoppes - Counseling Grant	376	0.00
Arts in Education	377	0.00
ARP - HOMELESS II ENTITLEMENT	383	0.00
ARP - Homeless I Grant	384	0.00
Race To The Top	396	0.00
GIFTED	450	0.00
RESULT BASED FUNDING	457	11,940.71
AZ Transportation Modernization	465	0.00
EARLY LITERACY GRANT	472	1,170.40
VW BUS SETTLEMENT	476	0.00
Safe Schools	480	0.00
School Emergency Readiness	485	0.00
Sch PI-Sales/Leas Over 1 YR	500	0.00
School Plant Sales	502	0.00
School Plant 1 Year/Less	505	0.00
Food Service	510	26,755.88
Civic Center	515	0.00
Community School	520	0.00
Community School Montessori	521	0.00
Auxiliary Operations	525	0.00
Extra Curr Tax Fees CR	526	695.00
Gift and Donations	530	15,917.10
Fingerprint	540	150.00
Insurance Proceeds	550	0.00
Textbooks	555	0.00
LITIGATION RECOVERY	565	0.00
Indirect Costs	570	2,017.88
Unemployment Insurance	575	0.00
Insurance Refund	585	0.00
Unrestrict Capital Outlay	610	24,354.05
Bond Building funds	630	16,223.38
Energy & Water Savings	665	0.00
SFB BUILDING RENEWAL	691	0.00
Student Activities	850	0.00
Employee Insurance Fund	855	44,988.37
		<u>\$796,296.75</u>

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-B

Agenda Item

Ratification of Payroll Vouchers

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY24 Payroll Vouchers processed from July 1 through July 31, 2023.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 7/1/23 thru 7/31/23

Voucher number		
Fund Title	Fund	Total
Maintenance & Operation	001	238,800.12
Proposition 301	011	0.00
Proposition 301	012	0.00
Instructional Improvement Fund	020	0.00
	71	0.00
Title I Disadvantaged Grant	100	0.00
	101	65,109.50
	115	0.00
	116	0.00
Title I Focus School	117	0.00
Title IIA	140	0.00
	141	14,578.14
	160	0.00
	161	179.74
	162	22,773.13
21st CCLC Grant	163	42,154.75
Title III	190	0.00
Title III	191	3,508.88
Title VII-Indian Ed	200	0.00
IDEA - General Entitlement Grant	220	0.00
	221	0.00
IDEA-Preschol Grant	222	0.00
	223	0.00
AZ Tech Assistive Technology	227	0.00
Johnson O'Malley	230	0.00
	231	0.00
McKinney Vento	280	0.00
	281	0.00
	283	0.00
Medicaid Reimbursement Fund	290	1,929.35
Preschool Developmental Year 1	320	0.00
	326	0.00
	327	0.00
	333	0.00
	336	38,045.84
	335	46,420.55
	337	0.00
	346	218,238.71
ASU - TIF Grant	352	0.00
SCOPPES-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	387	0.00

	457	0.00
	472	723.12
	478	0.00
	480	0.00
	482	0.00
Plant Fund	505	0.00
Food Service Fund	510	34,361.65
Civic Center	515	839.22
Community Schools	520	494.21
	521	494.22
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	210.92
Gifts & Donations	530	0.00
Indirect Costs Fund	570	106,255.12
Intergovernmental Agreement	955	0.00
	610	0.00
	630	0.00
		<u>\$ 835,117.17</u>

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-C-1-3

Agenda Item

Approval of Governing Board Minutes

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Approval is requested for the minutes of the following meetings:

1. July 6, 2023 Time Models Public Hearing
2. July 6, 2023 2023-2024 Budget and approval to spend Insurance Proceeds Public Hearing
3. July 6, 2023 Regular Meeting

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

The Osborn School District's Instructional Time Models Public Hearing began at 5:34 p.m.

Four members of the Governing Board were present.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk
Ylenia Aguilar, Board Member
Violeta Ramos, Board Member
Leanne Greenberg, Board Member absent
Dr. Michael Robert, Superintendent

Instructional Time Models

Dr. Robert shared that in compliance with HB2862 this is the first of 2 public hearings for Instructional Time Models. He said that this will allow the district the capability of online instruction for parents who may opt to have students continue learning without interruption in circumstances where a student may not otherwise be able to do so. This allows for flexibility but there is no open enrollment.

There were no public comments.

The Hearing concluded at 5:37 pm.

Minutes submitted by:

Lisa Nye, Executive Administrative Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

The Osborn School District's 2023-2024 Budget and Approval to Spend Insurance Proceeds Public Hearing began at 5:31 p.m. called to order by President Hermes.

Four members of the Governing Board were present.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk
Ylenia Aguilar, Board Member
Violeta Ramos, Board Member
Leanne Greenberg, Board Member absent
Dr. Michael Robert, Superintendent

2022-23 Budget and Approval to Spend Insurance Proceeds

Mrs. Toscano said that this is the second hearing for public comment on the budget for the 23-24 school year and is combined with approval to spend insurance funds. The budget is the same as proposed at the last meeting and sets the 23-24 expenditure limits at 22.6 million, prop 301 at 4.6 million and DAA at 5.6 million.

There were no additional comments

The meeting ended at 5:33 pm.

Minutes submitted by:

Lisa Nye, Executive Administrative Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8
Governing Board Regular Meeting
July 6, 2023

The Regular Meeting of the Osborn School District Governing Board was called to order at 5:30 PM by Board President Hermes.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk
Ylenia Aguilar, Board Member
Violeta Ramos, Board Member
Leanne Greenberg, Board Member absent
Dr. Michael Robert, Superintendent

Regular Meeting reconvened at 5:38PM

Pledge of Allegiance

President Hermes led the pledge followed by reading the tribal acknowledgement statement.

Consent Agenda – Approval of Items Since May Meeting

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes
 - 1. Regular meeting of June 20, 2023
- D. Approval of Personnel Items
 - 1. New Employees
 - 2. Extra Duty Contracts
 - 3. Employment Changes/Additions
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal of Equipment
- I. MOUs/Agreements with Partner Organizations:
 - 1. Approval to renew agreement with ASBA policy services for the 2023-2024 school year
- J. Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading of Annual Leave Days
- K. Approval of Renewal of the MOU with Southwest Human Development for Early Head Start/Head Start 2023-2024
- L. Approval of Renewal of the MOU with Southwest Human Development for SPED Preschool Services 2023-2024
- M. Approval of Renewal of the lease of space agreement with Southwest Human Development for 2023-2024

Dr. Robert noted that item J included both suspending a portion of policy GCCA and front loading annual leave.

Ms. Aguilar motioned to approve. Mrs. Ramos seconded. Motion carried 4-0.

Mr. Hermes aye
Mr. Peralta aye
Ms. Aguilar aye
Mrs. Ramos aye

Call to the Public

None.

Admin Reports

No comments

Action Items

Adoption of the 2023/24 Expenditure Budget and Approval to Spend Insurance Proceeds

Ms. Aguilar motioned to approve. Mr. Peralta seconded. Motion carried 4-0.

Mr. Hermes aye
Mr. Peralta aye
Ms. Aguilar aye
Mrs. Ramos aye

First review of ASBA Policy Revisions to the following policies:

JLCD-Medicines/Administering Medicines to Students
JLCD-R – Medicines/Administering Medicines to Students
JLCD-EB – Medicines/Administering Medicines to Students
IGA- Curriculum Development
IGD- Curriculum Adoption
IJJ- Textbook/Supplementary Materials Selection and Adoption

Dr. Robert said this item is a first read of policy revisions related to curriculum and administration of medicines. Revisions are related to education for staff around epilepsy and ensuring Boards are following open meeting laws with selection and adoption of curriculum and provides clarification around statutory requirements.

Mr. Peralta moved for approval as amended. Mrs. Ramos seconded. Motion carried 4-0.

Mr. Hermes aye
Mr. Peralta aye
Ms. Aguilar aye
Mrs. Ramos aye

Approval of Board Statement Supporting Educators in Teaching the Whole Child

President Hermes commended member Greenberg for taking the lead on the resolution. Reading the statement he noted that although non-binding, the resolution can be posted on the website and serves to affirm Board support of teachers and staff.

Mrs. Ramos expressed her appreciation of Mrs. Greenberg taking the lead and said it confirms the true benefits of diversity.

Mrs. Ramos moved to approve. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Ms. Aguilar aye
Mrs. Ramos aye
Mrs. Greenberg aye

Resolution of Commitment to Dual-Language Program

Ms. Aguilar expressed her appreciation of the district's dual language program stating her pride in offering an opportunity for students to be biliterate expressing her desire to continue celebrating dual language and a commitment to diversity.

Echoing member Aguilar's sentiments, President Hermes expressed his pride in the district's dual language program adding that he doesn't want to change anything encouraged those present to let the State know that the program works and doesn't need to be changed.

Member Ramos said she is proud of the district's focus on student outcomes being a priority for all students.

President Hermes motioned for approval. Ms. Aguilar seconded. Motion carried 4-0.

Mr. Hermes aye
Mr. Peralta aye
Ms. Aguilar aye
Mrs. Ramos aye

Board Development

[ASBA Law Conference](#) September 6-8, 2023

[NSBA CUBE](#) Annual Conference Sept 14-16, 2023

Members will notify Ms. Nye of their interest in attending either of these events.

Share learning from ASBA Summer Leadership Institute

The item will be brought back in August to allow Mrs. Greenberg to share.

Reflections

Mrs. Ramos said she is grateful that the members all stand for what's right for students and grateful for the statements approved earlier in the meeting.

Mr. Peralta expressed pride in the message that will be sent to teachers through the resolution.

Agreeing with previous statements Ms. Aguilar said that when she and her family were looking for a school for her children it was the diversity and the native speakers in the dual language program that helped her decide to send her children to Osborn.

Dr. Robert agreed with member's sentiments shared that he too chose Osborn 17 years ago because of its thriving dual language program. He said the opportunity will continue and works best when answered from a lens of equity.

President Hermes expressed appreciation of the district's dual language program and pride at having students and teachers who are native speakers. He then thanked member Aguilar for both her work on the resolution and translation.

Future

Mrs. Ramos

- Would like to see more presentations from OEA

Peralta

- OEA presentation

Adjournment

President Hermes declared the meeting adjourned at 6:11 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-D-1-7

Agenda Item

Approval of Personnel Items

For Board:

☒

Action

☐

Discussion

☐

Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Lewis, Cordell	Behavior Interventionist	SOL	<u>7/25/2023</u>	<u>\$50,000.00</u>
Williams, Samuel	2nd Grade Teacher	SOL	<u>7/25/2023</u>	<u>\$50,000.00</u>
Cavers, Michael	PE Teacher	<u>SOL</u>	<u>8/7/2023</u>	<u>\$50,000.00</u>

NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Begay, Cassandra	Educational Assistant	OMS	8/7/2023	\$15.84
Guevara, Domenica	Custodian	M&T	8/7/2023	\$16.41
Castanos, Juan	Custodian	M&T	8/7/2023	\$21.27
Walker, Eleshia	Bus Driver- 9 month	M&T	8/2/2023	\$19.99
Davis, Anjelyna	Educational Assistant- Resource	CLA	8/7/2023	\$16.85
Valencia, Claudia	Educational Assistant- Self Contained	CLA	8/7/2023	\$22.90
Alvarado, Vianey	Bus Attendant	M&T	8/14/2023	\$14.96
Aros, Jesusita	Educational Assistant	SOL	8/7/2023	\$18.89
Cabrera, Fernando	Custodian	M&T	8/2/2023	\$21.27
Carranza, Janet	Educational Asst- SC/CC	CLA	8/7/2023	\$18.34
Dobbertin, Carly	Parent Liaison	SOL	8/2/2023	\$20.40
Kelly, Tevin	Behavior Technician	LNV	8/2/2023	\$25.72
Rodriguez, Georgia	Crossing Guard	M&T	8/3/2023	\$14.96
Rodriguez, Luis	Custodian	M&T	8/2/2023	\$16.41
Contreras, Katia	.5 Instructional Tutor	LNV	8/7/2023	\$23.65
Contreras, Katia	.5 Educational Assistant	LNV	8/7/2023	\$20.40
Cordova, Raul	Custodian	M&T	8/2/2023	\$16.41
Flores, Susana	Custodian	M&T	8/2/2023	\$19.68
Norzagaray, Minerva	Bus Attendant	M&T	8/2/2023	\$14.96
Rojas, Elvia	Van Driver	M&T	8/2/2023	\$20.35
German, Julie	Educational Asst- Resource	ENC	8/7/2023	\$21.78
Wanatee-Diego, Enriqueta	Native American Program Liaison	T&L	8/7/2023	\$19.36

RATIFY ADDENDUM TO CONTRACT		
<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>

PRE-APPROVAL ADDENDUM TO CONTRACT		
<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>

ADDITIONAL ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	
Amado, Nayra	Cafeteria Manager	ENC/CLA	7/21/2023	\$31.81	
Torres, Salvador	Custodian	M&T	7/1/2023	\$18.03	
Rios Rodriguez, Guadalupe	Summer Cleaning Crew	M&T	6/12/2023	\$16.69	
Campos, Sabrina	Accounting Technician-Receiptables	Bus Serv	7/1/2023	\$19.90	
Enriquez, Acsalia	Summer Cleaning Crew	M&T	7/1/2023	\$18.03	
Jaramillo, Terry	Admin Asst	MCS	7/1/2023	\$26.36	
Rios, Rosa	Summer Cleaning Crew	M&T	7/1/2023	\$18.03	
Aban Salgado, Ivonne	Food II	CN	8/2/2023	\$19.49	
Barajas, Marisol	ELL Para Pro	CLA	7/24/2023	\$19.63	
Butler, Josephine	Kinder Jump Start	ENC	7/25/2023	\$16.32	
Carranza, Maria	Preschool Teacher	ENC	7/28/2023	\$21.96	
Chavez, Marisela	Food II	CN	8/2/2023	\$19.49	
De Jesus Sanchez Vivas, Maria	Food II	CN	8/2/2023	\$19.95	
Elena Dominguez, Maria	Cashier	CN	8/2/2023	\$19.56	
Diaz, Martha	Cashier	CN	8/2/2023	\$18.54	
Escarcega, Valerie	ELL Para Pro	ENC	7/24/2023	\$18.87	
Escobedo, Maria	Food II	CN	8/2/2023	\$18.71	
Gonzalez Hernandez, Lida	Baker/Cook	CN	8/2/2023	\$23.03	
Gonzalez Pelico, Gricelda	Food II	CN	8/2/2023	\$18.04	
Gonzalez, Bonellie	ELL Para Pro	LNV	7/24/2023	\$18.67	
Hernandez, Maria	Cashier	CN	8/2/2023	\$19.56	
Machuca, Cecilia	Baker/Cook	CN	8/2/2023	\$18.76	
Munera, Julian	Baker/Cook	CN	8/2/2023	\$18.80	
Noriega Delgado, Maria Christir	Baker/Cook	CN	8/2/2023	\$21.27	
Pinedo, Maria	Cashier	CN	8/2/2023	\$22.26	
Rios, Rosa	Food II	CN	8/2/2023	\$20.10	
Rocha, Aurelia	Baker/Cook	CN	8/2/2023	\$21.67	
Rodriguez Corral, Martha	ELL Para Pro	SOL	7/24/2023	\$22.99	
Roldan, Alejandro	Food II	CN	8/2/2023	\$16.22	
Teran, Irma	Baker/Cook	CN	8/2/2023	\$21.67	
Brewer, Madisun	Behavior Technician	LNV	7/24/2023	\$23.34	
Capetillo, Margarita	21st Century Site Coordinator	OMS	9/5/2023	\$18.16	
Capetillo, Margarita	21st Century Professional Development	OMS	8/4/2023	\$18.16	
Caraballo, Neudysmar	Substitute Teaching	ENC	8/1/2023	\$175/day	
Cole, Meredith	Behavior Technician- Boys Town Training	LNV	7/24/2023	\$26.31	
Jordan Yassan, Maria Isabel	Professional Development- ELD Training	SOL	7/31/2023	\$23.12	
Katoko, Johannes	Montessori Aftercare OT	MCS	8/7/2023	\$23.34	
Katoko, Johannes	Behavior Technician- Boys Town Training	LNV	7/24/2023	\$23.34	
Kelly, Tevin	Behavior Technician- Boys Town Training	LNV	7/24/2023	\$25.72	
Rael, Lenda	Professional Development	MCS	8/4/2023	\$20.40	
Mendoza, Iris	Professional Development	MCS	8/4/2023	\$16.85	
Michell De Garcia, Manuela	Summer Cleaning Crew	M&T	7/1/2023	\$18.03	
Nash, Lanaya	Montessori Aftercare OT	MCS	8/7/2023	\$25.72	
Nash, Lanaya	Behavior Technician- Boys Town Training	LNV	7/24/2023	\$25.72	
Rivera, Ryan	Montessori Aftercare OT	MCS	8/7/2023	\$15.84	
Rivera, Ryan	Professional Development	MCS	8/4/2023	\$15.84	
Valdez, Adrianna	Montessori Aftercare OT	MCS	8/7/2023	\$18.16	
Valencia, Ana	Encanto Leadership Team	ENC	7/28/2023	\$21.58	

CHANGE OF ASSIGNMENT					
NAME	FROM POSITION	TO POSITION	LOCATION	DATE	
Pena, Ismirely	Bus Driver 9 Month	Bus Driver 12 month	M&T	7/1/2023	
Gaxiola, Ana	Custodian	Educational Assistant	ENC	8/7/2023	
Stubbs, Juanita	ELL Para Pro	Kinder Dual Language Teacher	ENC	7/25/2023	
Bailon, Magdalena	Educational Asst SC/CC	Resource Teacher	ENC	7/25/2023	
Hendricks, Brian	OciS Teacher	6th Grade Teacher	LNV	8/2/2023	
Gully, Emma	Kindergarten Teacher	1st Grade Dual Language	ENC	8/1/2023	

NEW YEAR CLASSIFIED ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	

NEW YEAR SUBSTITUTES ASSIGNMENTS

RESIGNATIONS			
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Nelson, Benjamin	Behavior Interventionist	SOL	5/26/2023
Moreno, Laura	Custodian	M&T	5/26/2023
Garcia-Stubbs, D'Andre	7th Grade Math	OMS	6/29/2023

TERMINATIONS			
<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Lewis, Cordell	Behavior Interventionist	SOL	8/1/2023
Stewart, Justin	PE Teacher	SOL	5/26/2023

RETIREMENTS			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>

LEAVE OF ABSENCES:			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Fernandez-Guillen, Adriana	FMLA	ENC	8/1/2023
Lalone, Kayla	FMLA	CN	8/11/2023

MILITARY LEAVE:			
<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
PRE-APPROVAL ADDENDUM TO CONTRACT		
<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Barnett,Desiree	Coord Kinder Jumpstart Encanto 7/24-7/27/23	\$500.00
Aguirre, Alexis	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Aken, Ann	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Baber, Kimberly	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Barnett, Linda	Leadership Team Planning 7/28-7/31/23	\$1,280.00
Barnett,Desiree	Leadership Team Planning 7/28-7/31/23	\$640.00
Berkich, Beth	ELD Targeted Instruction 7/31/23	\$150.00
Betancourth, Rebecca	Volleyball Coach 8/16-10/28/23	\$1,000.00
Brodt. Matthew	ELD Targeted Instruction 7/31/23	\$150.00
Bucklew, Joan	ELD Targeted Instruction 7/31/23	\$150.00
Bucklew, Joan	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Butier, Lindsay	Volleyball Coach 8/16-11/17/23	\$1,000.00
Campbell, Amelia	ELD Targeted Instruction 7/31/23	\$150.00
Catalon-Songer, Kendall	Boys Town training 8/7-8/25/23	\$1,500.00
Cecena, Araceli	ELD Targeted Instruction 7/31/23	\$150.00
Chavez, Cristina	Teaching /Planning Kinder jumpstart 7/24-7/27/23	\$500.00
Chevalier, Cecilia	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Copelly, Rosalba	ELD Targeted Instruction 7/31/23	\$150.00
Davey, Jenny	Teaching /Planning Kinder jumpstart 7/24-7/27/23	\$500.00
Davey, Jenny	Pre/Planning Kinder Jumpstart 7/17-7/21/23	\$300.00
Delgado, Cristina	School Year Prep McKinney-Vento 7/25-7/31/23	\$960.00
Feria, Anna	Leadership Team, staff devlpmt, mentoring 8/7/23-5/24/24	\$1,500.00
Feria, Anna	21st Century Site Coordinator 8/14/23-5/24/24	\$4,000.00
Formanek, John	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Fuentes, Mildred	ELD Targeted Instruction 7/31/23	\$150.00
Garcia, Maria	Leadership Team Planning 7/28-7/31/23	\$640.00
Goetter, Ashley	Leadership Team Planning 7/28-7/31/23	\$640.00
Green, Maria	21st Century Site Coordinator 8/4/23-5/3/24	\$4,800.00
Greenberg, Rebecca	Leadership Team Planning 7/28-7/31/23	\$640.00
Gully, Emma	ELD Targeted Instruction 7/31/23	\$150.00
Hernandez, Daniela	ELD Targeted Instruction 7/31/23	\$150.00
Hess, James (jim)	Mentor Teacher 8/7/23-5/23/24	\$3,000.00
Hoffman, Katia	ELD Targeted Instruction 7/31/23	\$150.00
Hooks, Romelo	School Year Prep planning for McKinney Vento	\$640.00
Hunt, Lisa	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Hurtado Diaz Nidia	ELD Targeted Instruction 7/31/23	\$150.00
Kingsland, ichelle	ISP Coordination/Development 10/3/22-5/26/23	\$2,600.00
Klanke, Liana	ELD Targeted Instruction 7/31/23	\$150.00

Komzelman, Katherine	Summer Planning 6/14-6/30/23	\$2,000.00
LaOGarcia, Tara	ELD Targeted Instruction 7/31/23	\$150.00
Lindberg, Karen	ELD Targeted Instruction 7/31/23	\$150.00
Linn, Jennifer	ELD Targeted Instruction 7/31/23	\$150.00
Linn, Jennifer	ELD Targeted Instruction 7/31/23	\$150.00
Linn, Jennifer	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Linton-Brown, Teola	ELD Targeted Instruction 7/31/23	\$150.00
Mange, Mirna	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Maynard, Clare	ELD Targeted Instruction 7/31/23	\$150.00
Maynard, Clare	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Merrill, Amanda	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Pacheco, Edna	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Palache-Leon, Hilda	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Parker, Alex	Leadership Team Planning 7/28-7/31/23	\$640.00
Pavlisick, Kimberly	Leadership Team Planning 7/28-7/31/23	\$640.00
Pendall-Castro Emily	ELD Targeted Instruction 7/31/23	\$150.00
Perez, Jose	21st Century Site Coordinator 8/14/23-5/24/24	\$4,000.00
Perez, Katrina	EL Sched and Curric Planning 7/10-8/1/23	\$1,000.00
Perez, Katrina	MTSS Specialist Training Planning 7/17-8/1/23	\$500.00
Reynolds, Maitlyn	ELD Targeted Instruction 7/31/23	\$150.00
Ruiz, Ruth	Leadership Team, staff devlpmt, mentoring 8/7/23-5/24/24	\$1,500.00
Sauter, Jessica	ELD Targeted Instruction 7/31/23	\$150.00
Scilley, Theresa	Boys Town training 7/24-7/28/23	\$625.00
Scilley, Theresa	Homebound Services 5/8/23	\$1,280.00
Singh, Jill	Summer Master Teacher Planning 6/1-6/30/23	\$1,000.00
Staron, Jennifer	Summer Curric Planning 7/1-7/21/23	\$1,025.00
Terriciano, Molly	21st Century Site Coordinatoe 8/14/23-5/24/24	\$4,000.00
Thompson-Hunter, Angela	ELD Targeted Instruction 7/31/23	\$150.00
Tikovitsch, Erin	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Torres, Tatiana	21st Century Site Coordinator 8/7/23-5/7/24	\$7,200.00
Ulm, Scott	Soccer Coach 8/11-11/17/23	\$1,000.00
Valencia, Luis	Leadership Team Planning 7/28-7/31/23	\$640.00
Valentine, BJ	Athletic Director 8/8/23-5/23/24	\$5,000.00
Valentine, Britnie (BJ)	ELD Targeted Instruction 7/31/23	\$150.00
Vehr, Rodi	ILT/TLT 8/1/23-5/24/24	\$1,500.00
Vehr, Rodi	21st Century Site Coordinator 8/4/23-5/3/24	\$7,200.00
Wilhelmy, Danielle	ELD Targeted Instruction 7/31/23	\$150.00
Yassan, Maria Isabel Jordan	ELD Professional Learning, Curric Plan, Data Analysis 7/31/23	\$150.00
Youatt, Alexandra	Lead/plan PD, modeling/co planning, wk w/ techers on IGP 8/723-5	\$5,000.00
Youatt, Alexandra	Curriculum Training 7/26-8/2/23	\$175.00

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-E

Agenda Item
Donations

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Donor	Donation	Location	Estimated Value

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the list of Donations as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-F

Agenda Item

Expenditure and Revenue Reports

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.”*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 7/1/2023

To Date: 7/31/2023

☐ Print accounts with zero balance ☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$11,762,513.46)	\$11,762,513.46	\$0.00	\$11,762,513.46	0.00%
001.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$6,576.39)	\$6,576.39	\$0.00	\$6,576.39	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$8,162,725.37)	\$8,162,725.37	\$0.00	\$8,162,725.37	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$20,573,294.00	\$341,254.05	\$18,730,905.23	\$1,842,388.77	\$1,254,628.00	\$587,760.77	2.86%
	FUND: MAINTENANCE AND OPERATION - 001	\$20,573,294.00	\$341,254.05	(\$1,200,909.99)	\$21,774,203.99	\$1,254,628.00	\$20,519,575.99	99.74%
010.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$1,956,799.83)	\$1,956,799.83	\$0.00	\$1,956,799.83	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	\$0.00	(\$1,956,799.83)	\$1,956,799.83	\$0.00	\$1,956,799.83	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$43,460.62)	\$43,460.62	\$0.00	\$43,460.62	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$0.00	\$686,315.10	(\$262,445.10)	\$0.00	(\$262,445.10)	-61.92%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$0.00	\$642,854.48	(\$218,984.48)	\$0.00	(\$218,984.48)	-51.66%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$0.00	\$422,993.87	\$751,959.13	\$0.00	\$751,959.13	64.00%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$0.00	\$422,993.87	\$751,959.13	\$0.00	\$751,959.13	64.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$587.25)	\$587.25	\$0.00	\$587.25	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$123,398.07)	(\$213,382.87)	\$213,382.87	\$0.00	\$213,382.87	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$0.00	\$98,802.18	\$401,197.82	\$0.00	\$401,197.82	80.24%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	(\$123,398.07)	(\$115,167.94)	\$615,167.94	\$0.00	\$615,167.94	123.03%
100.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$309,562.37)	\$309,562.37	\$0.00	\$309,562.37	0.00%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$1,761,008.28	\$0.00	\$120.00	\$1,760,888.28	\$0.00	\$1,760,888.28	99.99%
	FUND: TITLE I - 100	\$1,761,008.28	\$0.00	(\$309,442.37)	\$2,070,450.65	\$0.00	\$2,070,450.65	117.57%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$615,701.87)	\$615,701.87	\$0.00	\$615,701.87	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$1,454,410.95	\$67,905.36	\$1,059,268.89	\$395,142.06	\$20,624.35	\$374,517.71	25.75%
	FUND: TITLE I - 101	\$1,454,410.95	\$67,905.36	\$443,567.02	\$1,010,843.93	\$20,624.35	\$990,219.58	68.08%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$50,106.66	\$0.00	\$33,976.55	\$16,130.11	\$0.00	\$16,130.11	32.19%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$50,106.66	\$0.00	\$33,976.55	\$16,130.11	\$0.00	\$16,130.11	32.19%
116.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,000.00)	\$11,000.00	\$0.00	\$11,000.00	0.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$11,000.00	\$19,000.00	\$0.00	\$19,000.00	63.33%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
140.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$35,043.85)	\$35,043.85	\$0.00	\$35,043.85	0.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$248,730.52	\$0.00	(\$1,151.92)	\$249,882.44	\$0.00	\$249,882.44	100.46%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$248,730.52	\$0.00	(\$36,195.77)	\$284,926.29	\$0.00	\$284,926.29	114.55%
141.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$31,874.60)	\$31,874.60	\$0.00	\$31,874.60	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$346,486.37	\$14,578.14	\$164,459.89	\$182,026.48	\$9,524.45	\$172,502.03	49.79%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$346,486.37	\$14,578.14	\$132,585.29	\$213,901.08	\$9,524.45	\$204,376.63	58.99%
160.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$78,980.21)	\$78,980.21	\$0.00	\$78,980.21	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$190,618.78	\$0.00	\$2,551.14	\$188,067.64	\$1,465.95	\$186,601.69	97.89%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$190,618.78	\$0.00	(\$76,429.07)	\$267,047.85	\$1,465.95	\$265,581.90	139.33%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,910.98)	\$11,910.98	\$0.00	\$11,910.98	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2023

To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
161.000.0000.6000.000.000.0000	EXPENDITURES	\$184,629.38	\$5,504.82	\$71,416.45	\$113,212.93	\$21,591.15	\$91,621.78	49.62%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$184,629.38	\$5,504.82	\$59,505.47	\$125,123.91	\$21,591.15	\$103,532.76	56.08%
162.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,042.06)	\$8,042.06	\$0.00	\$8,042.06	0.00%
162.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$36,619.52	\$219,720.63	\$80,279.37	\$4,567.96	\$75,711.41	25.24%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$300,000.00	\$36,619.52	\$211,678.57	\$88,321.43	\$4,567.96	\$83,753.47	27.92%
163.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$115,816.16)	\$115,816.16	\$0.00	\$115,816.16	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$420,000.00	\$62,064.67	\$329,506.56	\$90,493.44	\$3,845.42	\$86,648.02	20.63%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$420,000.00	\$62,064.67	\$213,690.40	\$206,309.60	\$3,845.42	\$202,464.18	48.21%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$10,671.98)	\$10,671.98	\$0.00	\$10,671.98	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$56,236.50	\$0.00	\$0.00	\$56,236.50	\$0.00	\$56,236.50	100.00%
	FUND: TITLE III - 190	\$56,236.50	\$0.00	(\$10,671.98)	\$66,908.48	\$0.00	\$66,908.48	118.98%
191.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$61,470.32)	\$61,470.32	\$0.00	\$61,470.32	0.00%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$111,690.08	\$3,508.88	\$66,934.06	\$44,756.02	\$38.52	\$44,717.50	40.04%
	FUND: TITLE III - 191	\$111,690.08	\$3,508.88	\$5,463.74	\$106,226.34	\$38.52	\$106,187.82	95.07%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$35,152.00)	\$35,152.00	\$0.00	\$35,152.00	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$36,092.00	\$0.00	\$35,197.20	\$894.80	\$0.00	\$894.80	2.48%
	FUND: TITLE VII - INDIAN ED - 200	\$36,092.00	\$0.00	\$45.20	\$36,046.80	\$0.00	\$36,046.80	99.87%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$761,168.82)	\$761,168.82	\$0.00	\$761,168.82	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$1,130,009.75	\$0.00	\$0.00	\$1,130,009.75	\$0.00	\$1,130,009.75	100.00%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	\$0.00	(\$761,168.82)	\$1,891,178.57	\$0.00	\$1,891,178.57	167.36%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$202,368.23)	\$202,368.23	\$0.00	\$202,368.23	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$1,075,132.01	\$2,299.84	\$712,082.56	\$363,049.45	\$1,468.70	\$361,580.75	33.63%
	FUND: IDEA BASIC - 221	\$1,075,132.01	\$2,299.84	\$509,714.33	\$565,417.68	\$1,468.70	\$563,948.98	52.45%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,581.00)	\$1,581.00	\$0.00	\$1,581.00	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$29,517.50	\$0.00	\$0.00	\$29,517.50	\$0.00	\$29,517.50	100.00%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	\$0.00	(\$1,581.00)	\$31,098.50	\$0.00	\$31,098.50	105.36%
223.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$7,336.11)	\$7,336.11	\$0.00	\$7,336.11	0.00%
223.000.0000.6000.000.000.0000	EXPENDITURES	\$29,886.42	\$0.00	\$15,947.75	\$13,938.67	\$0.00	\$13,938.67	46.64%
	FUND: IDEA EDISA - 2 Training - 223	\$29,886.42	\$0.00	\$8,611.64	\$21,274.78	\$0.00	\$21,274.78	71.19%
226.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$78,220.15)	\$78,220.15	\$0.00	\$78,220.15	0.00%
	FUND: ESS- High Cost Claims - 226	\$0.00	\$0.00	(\$78,220.15)	\$78,220.15	\$0.00	\$78,220.15	0.00%
227.000.0000.6000.000.000.0000	EXPENDITURES	\$11,872.68	\$0.00	\$4,339.66	\$7,533.02	\$0.36	\$7,532.66	63.45%
	FUND: ARP- IDEA PRESCHOOL - 227	\$11,872.68	\$0.00	\$4,339.66	\$7,533.02	\$0.36	\$7,532.66	63.45%
228.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$48,866.83)	\$48,866.83	\$0.00	\$48,866.83	0.00%
228.000.0000.6000.000.000.0000	EXPENDITURES	\$110,067.72	\$0.00	\$50,928.48	\$59,139.24	\$13,266.83	\$45,872.41	41.68%
	FUND: ARP- IDEA BASIC - 228	\$110,067.72	\$0.00	\$2,061.65	\$108,006.07	\$13,266.83	\$94,739.24	86.07%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$9,629.70)	\$9,629.70	\$0.00	\$9,629.70	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$48,324.41	\$0.00	\$768.70	\$47,555.71	\$400.00	\$47,155.71	97.58%
	FUND: JOHNSON-O'MALLEY - 230	\$48,324.41	\$0.00	(\$8,861.00)	\$57,185.41	\$400.00	\$56,785.41	117.51%

Osborn School District

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☐ Include pre encumbrance

From Date: 7/1/2023

To Date: 7/31/2023

☐ Print accounts with zero balance

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☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
231.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$20,866.84)	\$20,866.84	\$0.00	\$20,866.84	0.00%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$28,238.78	\$0.00	\$24,911.62	\$3,327.16	\$254.10	\$3,073.06	10.88%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	\$0.00	\$4,044.78	\$24,194.00	\$254.10	\$23,939.90	84.78%
280.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$7,021.26)	\$7,021.26	\$0.00	\$7,021.26	0.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	(\$7,021.26)	\$36,850.19	\$0.00	\$36,850.19	123.54%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$12,351.25)	\$12,351.25	\$0.00	\$12,351.25	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$31,676.78	\$298.50	\$24,380.09	\$7,296.69	\$3,042.30	\$4,254.39	13.43%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$31,676.78	\$298.50	\$12,028.84	\$19,647.94	\$3,042.30	\$16,605.64	52.42%
283.000.0000.6000.000.000.0000	EXPENDITURES	\$60,261.77	\$0.00	\$5,433.99	\$54,827.78	\$487.51	\$54,340.27	90.17%
	FUND: ARRA - EDUCATION FOR HOMELESS CHILDREN - 283	\$60,261.77	\$0.00	\$5,433.99	\$54,827.78	\$487.51	\$54,340.27	90.17%
284.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
	FUND: ARP - HOMELESS I - 284	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$125,015.45	(\$125,015.45)	\$0.00	(\$125,015.45)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$215,013.27)	\$215,013.27	\$0.00	\$215,013.27	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,929.35	\$273,070.77	(\$273,070.77)	\$6,312.23	(\$279,383.00)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	\$1,929.35	\$183,072.95	(\$183,072.95)	\$6,312.23	(\$189,385.18)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$102,163.82	\$0.00	\$10,147.00	\$92,016.82	\$0.00	\$92,016.82	90.07%
	FUND: ESSER CARES - 326	\$102,163.82	\$0.00	\$10,147.00	\$92,016.82	\$0.00	\$92,016.82	90.07%
333.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$812,174.00)	\$812,174.00	\$0.00	\$812,174.00	0.00%
333.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$121,614.34	(\$121,614.34)	\$172.16	(\$121,786.50)	0.00%
	FUND: HQEL - 333	\$0.00	\$0.00	(\$690,559.66)	\$690,559.66	\$172.16	\$690,387.50	0.00%
335.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$78,772.45	\$78,772.45	(\$78,772.45)	\$0.00	(\$78,772.45)	0.00%
	FUND: GOV- Summer Enrich - 335	\$0.00	\$78,772.45	\$78,772.45	(\$78,772.45)	\$0.00	(\$78,772.45)	0.00%
336.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,860,918.30)	\$1,860,918.30	\$0.00	\$1,860,918.30	0.00%
336.000.0000.6000.000.000.0000	EXPENDITURES	\$4,751,065.08	\$63,582.01	\$2,927,095.65	\$1,823,969.43	\$18,801.42	\$1,805,168.01	38.00%
	FUND: ESSER / CARES ROUND II - 336	\$4,751,065.08	\$63,582.01	\$1,066,177.35	\$3,684,887.73	\$18,801.42	\$3,666,086.31	77.16%
337.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$36,635.00)	\$36,635.00	\$0.00	\$36,635.00	0.00%
337.000.0000.6000.000.000.0000	EXPENDITURES	\$54,291.14	\$0.00	\$35,916.00	\$18,375.14	\$0.00	\$18,375.14	33.85%
	FUND: ACCELERATION ACADEMIES GRANT - 337	\$54,291.14	\$0.00	(\$719.00)	\$55,010.14	\$0.00	\$55,010.14	101.32%
346.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$220,753.58	\$2,308,980.17	(\$2,308,980.17)	\$49,321.76	(\$2,358,301.93)	0.00%
	FUND: ESSER ROUND III - 346	\$0.00	\$220,753.58	\$2,308,980.17	(\$2,308,980.17)	\$49,321.76	(\$2,358,301.93)	0.00%
383.000.0000.6000.000.000.0000	EXPENDITURES	\$74,142.66	\$0.00	\$35,917.80	\$38,224.86	\$2,456.42	\$35,768.44	48.24%
	FUND: ARP - HOMELESS II ENTITLEMENT GRANT (FOR FUND 283) - 383	\$74,142.66	\$0.00	\$35,917.80	\$38,224.86	\$2,456.42	\$35,768.44	48.24%
384.000.0000.6000.000.000.0000	EXPENDITURES	\$39,829.65	\$0.00	\$799.98	\$39,029.67	\$0.00	\$39,029.67	97.99%
	FUND: ARP - HOMELESS I GRANT (FORMELY FUND 284) - 384	\$39,829.65	\$0.00	\$799.98	\$39,029.67	\$0.00	\$39,029.67	97.99%
387.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$10,684.66)	(\$10,684.66)	\$10,684.66	\$0.00	\$10,684.66	0.00%

Osborn School District

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
387.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$8,434.66	\$8,809.34	\$0.00	\$8,809.34	51.09%
	FUND: Dyslexia Grant - 387	\$17,244.00	(\$10,684.66)	(\$2,250.00)	\$19,494.00	\$0.00	\$19,494.00	113.05%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$8,087.72)	\$8,087.72	\$0.00	\$8,087.72	0.00%
457.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$126,764.91)	\$126,764.91	\$0.00	\$126,764.91	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$11,940.71	\$193,490.53	(\$193,490.53)	\$1,127.28	(\$194,617.81)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$11,940.71	\$58,637.90	(\$58,637.90)	\$1,127.28	(\$59,765.18)	0.00%
465.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$34,044.00)	\$34,044.00	\$0.00	\$34,044.00	0.00%
465.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$532,320.83	(\$532,320.83)	\$1,079,153.58	(\$1,611,474.41)	0.00%
	FUND: AZ TRANSPORTATION MODERNIZATION GRANT - 465	\$0.00	\$0.00	\$498,276.83	(\$498,276.83)	\$1,079,153.58	(\$1,577,430.41)	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$5,099.69)	\$5,099.69	\$0.00	\$5,099.69	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$193,822.87)	\$193,822.87	\$0.00	\$193,822.87	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,893.52	\$253,856.22	(\$253,856.22)	(\$6,053.08)	(\$247,803.14)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$1,893.52	\$54,933.66	(\$54,933.66)	(\$6,053.08)	(\$48,880.58)	0.00%
478.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: DYSLLEXIA DESIGNEE GRANT - 478	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
482.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$251,001.85)	\$251,001.85	\$0.00	\$251,001.85	0.00%
482.000.0000.6000.000.000.0000	EXPENDITURES	\$360,140.00	\$0.00	\$294,274.97	\$65,865.03	\$0.00	\$65,865.03	18.29%
	FUND: SCHOOL SAFETY EXPANSION - 482	\$360,140.00	\$0.00	\$43,273.12	\$316,866.88	\$0.00	\$316,866.88	87.98%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$46,816.91)	\$46,816.91	\$0.00	\$46,816.91	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$114.75)	\$114.75	\$0.00	\$114.75	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$17,250.00	\$558,750.00	\$0.00	\$558,750.00	97.01%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	\$0.00	(\$29,681.66)	\$605,681.66	\$0.00	\$605,681.66	105.15%
502.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,726.98)	\$1,726.98	\$0.00	\$1,726.98	0.00%
502.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$29,220.75	(\$29,220.75)	\$3,999.25	(\$33,220.00)	0.00%
	FUND: SCHOOL PLANT SALES - 502	\$0.00	\$0.00	\$27,493.77	(\$27,493.77)	\$3,999.25	(\$31,493.02)	0.00%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$73,471.67)	\$73,471.67	\$0.00	\$73,471.67	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,119,385.16)	\$2,119,385.16	\$0.00	\$2,119,385.16	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$14,747.88	\$1,814,446.11	\$935,553.89	\$79,776.89	\$855,777.00	31.12%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	\$14,747.88	(\$378,410.72)	\$3,128,410.72	\$79,776.89	\$3,048,633.83	110.86%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$73,811.11)	\$73,811.11	\$0.00	\$73,811.11	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	\$839.22	\$43,884.40	\$160,115.60	\$0.00	\$160,115.60	78.49%
	FUND: CIVIC CENTER - 515	\$204,000.00	\$839.22	(\$29,926.71)	\$233,926.71	\$0.00	\$233,926.71	114.67%
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$88,052.90)	\$88,052.90	\$0.00	\$88,052.90	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$494.21	\$4,834.58	\$10,165.42	\$6,006.34	\$4,159.08	27.73%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	\$494.21	(\$83,218.32)	\$98,218.32	\$6,006.34	\$92,211.98	614.75%
521.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$87,334.51)	\$87,334.51	\$0.00	\$87,334.51	0.00%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$494.22	\$56,535.38	(\$56,535.38)	\$2,651.37	(\$59,186.75)	0.00%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$0.00	\$494.22	(\$30,799.13)	\$30,799.13	\$2,651.37	\$28,147.76	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2022-2023

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☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2023

To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$11,086.02)	\$11,086.02	\$0.00	\$11,086.02	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$0.00	\$13,834.09	\$17,165.91	\$7,980.46	\$9,185.45	29.63%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	\$0.00	\$2,748.07	\$28,251.93	\$7,980.46	\$20,271.47	65.39%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$64,735.62)	\$64,735.62	\$0.00	\$64,735.62	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$905.92	\$13,497.40	\$276,502.60	\$9,249.92	\$267,252.68	92.16%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	\$905.92	(\$51,238.22)	\$341,238.22	\$9,249.92	\$331,988.30	114.48%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$780,045.88)	\$780,045.88	\$0.00	\$780,045.88	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$15,917.10	\$726,265.50	(\$621,265.50)	\$385,243.92	(\$1,006,509.42)	-958.58%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	\$15,917.10	(\$53,780.38)	\$158,780.38	\$385,243.92	(\$226,463.54)	-215.68%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,042.08)	\$1,042.08	\$0.00	\$1,042.08	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$22.00	\$658.00	\$13,342.00	\$1,847.30	\$11,494.70	82.11%
	FUND: FINGERPRINT - 540	\$14,000.00	\$22.00	(\$384.08)	\$14,384.08	\$1,847.30	\$12,536.78	89.55%
550.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$498.81)	\$498.81	\$0.00	\$498.81	0.00%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	(\$498.81)	\$29,498.81	\$0.00	\$29,498.81	101.72%
555.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$483.75)	\$483.75	\$0.00	\$483.75	0.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	\$0.00	(\$483.75)	\$15,483.75	\$0.00	\$15,483.75	103.23%
565.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$68.91)	\$68.91	\$0.00	\$68.91	0.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$4,200.00	(\$200.00)	\$0.00	(\$200.00)	-5.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$4,131.09	(\$131.09)	\$0.00	(\$131.09)	-3.28%
570.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$12,525.21)	\$12,525.21	\$0.00	\$12,525.21	0.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	\$85,223.00	\$303,899.97	\$18,100.03	\$51,158.89	(\$33,058.86)	-10.27%
	FUND: INDIRECT COSTS - 570	\$322,000.00	\$85,223.00	\$291,374.76	\$30,625.24	\$51,158.89	(\$20,533.65)	-6.38%
575.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$597.78)	\$597.78	\$0.00	\$597.78	0.00%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$0.00	\$12,364.45	\$73,635.55	\$20,935.80	\$52,699.75	61.28%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$0.00	\$11,766.67	\$74,233.33	\$20,935.80	\$53,297.53	61.97%
585.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$430.17)	\$430.17	\$0.00	\$430.17	0.00%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	(\$430.17)	\$3,430.17	\$0.00	\$3,430.17	114.34%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,319,371.00)	\$2,319,371.00	\$0.00	\$2,319,371.00	0.00%
610.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$1,222.95)	\$1,222.95	\$0.00	\$1,222.95	0.00%
610.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$412,472.69)	\$412,472.69	\$0.00	\$412,472.69	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$99,593.00	\$5,547.85	\$965,911.59	(\$866,318.59)	\$469,633.71	(\$1,335,952.30)	-1341.41%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$99,593.00	\$5,547.85	(\$1,767,155.05)	\$1,866,748.05	\$469,633.71	\$1,397,114.34	1402.82%
620.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1.78)	\$1.78	\$0.00	\$1.78	0.00%
	FUND: ADJACENT WAYS - 620	\$0.00	\$0.00	(\$1.78)	\$1.78	\$0.00	\$1.78	0.00%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$16,223.38	\$1,151,420.28	(\$1,151,420.28)	\$970,560.24	(\$2,121,980.52)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$16,223.38	\$1,151,420.28	(\$1,151,420.28)	\$970,560.24	(\$2,121,980.52)	0.00%

Osborn School District

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To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
665.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$3,545.55)	\$3,545.55	\$0.00	\$3,545.55	0.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$0.00	\$0.00	(\$3,545.55)	\$3,545.55	\$0.00	\$3,545.55	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$899,350.00	(\$6,318,476.60)	\$6,318,476.60	\$0.00	\$6,318,476.60	0.00%
700.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$5,300,000.00	\$5,301,000.00	(\$5,301,000.00)	\$0.00	(\$5,301,000.00)	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$0.00	\$899,350.00	\$5,900,947.00	\$0.00	\$5,900,947.00	86.77%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	\$6,199,350.00	(\$118,126.60)	\$6,918,423.60	\$0.00	\$6,918,423.60	101.74%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$10,160.96)	\$10,160.96	\$0.00	\$10,160.96	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$7,679.52	(\$7,679.52)	\$579.16	(\$8,258.68)	0.00%
	FUND: STUDENT ACTIVITIES - 850	\$0.00	\$0.00	(\$2,481.44)	\$2,481.44	\$579.16	\$1,902.28	0.00%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,480,805.45)	\$2,480,805.45	\$0.00	\$2,480,805.45	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$2,670,466.52	(\$2,670,466.52)	\$447,348.99	(\$3,117,815.51)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$0.00	\$189,661.07	(\$189,661.07)	\$447,348.99	(\$637,010.06)	0.00%
Grand Total:		\$49,734,318.70	\$7,118,587.45	\$924,020.19	\$48,810,298.51	\$4,943,469.61	\$43,866,828.90	88.20%

End of Report

Osborn School District

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From Date: 7/1/2023

To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$40,724.40)	(\$40,724.40)	\$40,724.40	\$0.00	\$40,724.40	0.00%
001.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$20.82	\$20.82	(\$20.82)	\$0.00	(\$20.82)	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$704,998.59)	(\$704,998.59)	\$704,998.59	\$0.00	\$704,998.59	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$20,573,294.00	\$581,449.94	\$581,449.94	\$19,991,844.06	\$14,797,225.38	\$5,194,618.68	25.25%
	FUND: MAINTENANCE AND OPERATION - 001	\$20,573,294.00	(\$164,252.23)	(\$164,252.23)	\$20,737,546.23	\$14,797,225.38	\$5,940,320.85	28.87%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$0.00	\$0.00	\$423,870.00	\$1,328,905.50	(\$905,035.50)	-213.52%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$0.00	\$0.00	\$423,870.00	\$1,328,905.50	(\$905,035.50)	-213.52%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$0.00	\$0.00	\$1,174,953.00	\$0.00	\$1,174,953.00	100.00%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$0.00	\$0.00	\$1,174,953.00	\$0.00	\$1,174,953.00	100.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$49,205.65	\$450,794.35	90.16%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$49,205.65	\$450,794.35	90.16%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$1,761,008.28	\$2,962.62	\$2,962.62	\$1,758,045.66	\$701,201.85	\$1,056,843.81	60.01%
	FUND: TITLE I - 100	\$1,761,008.28	\$2,962.62	\$2,962.62	\$1,758,045.66	\$701,201.85	\$1,056,843.81	60.01%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$1,454,410.95	\$0.00	\$0.00	\$1,454,410.95	\$7,100.00	\$1,447,310.95	99.51%
	FUND: TITLE I - 101	\$1,454,410.95	\$0.00	\$0.00	\$1,454,410.95	\$7,100.00	\$1,447,310.95	99.51%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$50,106.66	\$0.00	\$0.00	\$50,106.66	\$0.00	\$50,106.66	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$50,106.66	\$0.00	\$0.00	\$50,106.66	\$0.00	\$50,106.66	100.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$248,730.52	\$74.49	\$74.49	\$248,656.03	\$3,183.36	\$245,472.67	98.69%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$248,730.52	\$74.49	\$74.49	\$248,656.03	\$3,183.36	\$245,472.67	98.69%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$346,486.37	\$0.00	\$0.00	\$346,486.37	\$0.00	\$346,486.37	100.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$346,486.37	\$0.00	\$0.00	\$346,486.37	\$0.00	\$346,486.37	100.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$190,618.78	\$49.64	\$49.64	\$190,569.14	\$19,304.73	\$171,264.41	89.85%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$190,618.78	\$49.64	\$49.64	\$190,569.14	\$19,304.73	\$171,264.41	89.85%
161.000.0000.6000.000.000.0000	EXPENDITURES	\$184,629.38	\$0.00	\$0.00	\$184,629.38	\$252.52	\$184,376.86	99.86%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$184,629.38	\$0.00	\$0.00	\$184,629.38	\$252.52	\$184,376.86	99.86%
162.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$561.52	\$561.52	\$299,438.48	\$25,227.11	\$274,211.37	91.40%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$300,000.00	\$561.52	\$561.52	\$299,438.48	\$25,227.11	\$274,211.37	91.40%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$420,000.00	\$842.25	\$842.25	\$419,157.75	\$39,525.46	\$379,632.29	90.39%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$420,000.00	\$842.25	\$842.25	\$419,157.75	\$39,525.46	\$379,632.29	90.39%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$56,236.50	\$966.07	\$966.07	\$55,270.43	\$41,396.23	\$13,874.20	24.67%
	FUND: TITLE III - 190	\$56,236.50	\$966.07	\$966.07	\$55,270.43	\$41,396.23	\$13,874.20	24.67%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$111,426.45	\$0.00	\$0.00	\$111,426.45	\$0.00	\$111,426.45	100.00%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: TITLE III - 191	\$111,426.45	\$0.00	\$0.00	\$111,426.45	\$0.00	\$111,426.45	100.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$36,092.00	\$0.00	\$0.00	\$36,092.00	\$42,725.10	(\$6,633.10)	-18.38%
	FUND: TITLE VII - INDIAN ED - 200	\$36,092.00	\$0.00	\$0.00	\$36,092.00	\$42,725.10	(\$6,633.10)	-18.38%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$1,130,009.75	\$0.00	\$0.00	\$1,130,009.75	\$652,035.48	\$477,974.27	42.30%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	\$0.00	\$0.00	\$1,130,009.75	\$652,035.48	\$477,974.27	42.30%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$1,075,132.01	\$0.00	\$0.00	\$1,075,132.01	\$0.00	\$1,075,132.01	100.00%
	FUND: IDEA BASIC - 221	\$1,075,132.01	\$0.00	\$0.00	\$1,075,132.01	\$0.00	\$1,075,132.01	100.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$29,517.50	\$0.00	\$0.00	\$29,517.50	\$19,589.73	\$9,927.77	33.63%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	\$0.00	\$0.00	\$29,517.50	\$19,589.73	\$9,927.77	33.63%
223.000.0000.6000.000.000.0000	EXPENDITURES	\$29,886.42	\$0.00	\$0.00	\$29,886.42	\$0.00	\$29,886.42	100.00%
	FUND: IDEA EDISA - 2 Training - 223	\$29,886.42	\$0.00	\$0.00	\$29,886.42	\$0.00	\$29,886.42	100.00%
227.000.0000.6000.000.000.0000	EXPENDITURES	\$11,872.68	\$0.00	\$0.00	\$11,872.68	\$0.00	\$11,872.68	100.00%
	FUND: ARP- IDEA PRESCHOOL - 227	\$11,872.68	\$0.00	\$0.00	\$11,872.68	\$0.00	\$11,872.68	100.00%
228.000.0000.6000.000.000.0000	EXPENDITURES	\$110,067.72	\$1,800.00	\$1,800.00	\$108,267.72	\$19,688.49	\$88,579.23	80.48%
	FUND: ARP- IDEA BASIC - 228	\$110,067.72	\$1,800.00	\$1,800.00	\$108,267.72	\$19,688.49	\$88,579.23	80.48%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$48,324.41	\$0.00	\$0.00	\$48,324.41	\$28,483.40	\$19,841.01	41.06%
	FUND: JOHNSON-O'MALLEY - 230	\$48,324.41	\$0.00	\$0.00	\$48,324.41	\$28,483.40	\$19,841.01	41.06%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$31,676.78	\$0.00	\$0.00	\$31,676.78	\$0.00	\$31,676.78	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$31,676.78	\$0.00	\$0.00	\$31,676.78	\$0.00	\$31,676.78	100.00%
283.000.0000.6000.000.000.0000	EXPENDITURES	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
	FUND: ARRA - EDUCATION FOR HOMELESS CHILDREN - 283	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
284.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
	FUND: ARP - HOMELESS I - 284	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$27,766.66)	(\$27,766.66)	\$27,766.66	\$0.00	\$27,766.66	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$532.37	\$532.37	(\$532.37)	\$180,404.08	(\$180,936.45)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	(\$27,234.29)	(\$27,234.29)	\$27,234.29	\$180,404.08	(\$153,169.79)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
	FUND: ESSER CARES - 326	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
333.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$73,834.00)	(\$73,834.00)	\$73,834.00	\$0.00	\$73,834.00	0.00%
333.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$257,968.38	(\$257,968.38)	0.00%
	FUND: HQEL - 333	\$0.00	(\$73,834.00)	(\$73,834.00)	\$73,834.00	\$257,968.38	(\$184,134.38)	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 7/1/2023

To Date: 7/31/2023

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
336.000.0000.6000.000.000.0000	EXPENDITURES	\$4,751,065.08	\$1,592.65	\$1,592.65	\$4,749,472.43	\$81,327.26	\$4,668,145.17	98.25%
	FUND: ESSER / CARES ROUND II - 336	\$4,751,065.08	\$1,592.65	\$1,592.65	\$4,749,472.43	\$81,327.26	\$4,668,145.17	98.25%
337.000.0000.6000.000.000.0000	EXPENDITURES	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
	FUND: ACCELERATION ACADEMIES GRANT - 337	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
346.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$9,905.26	\$9,905.26	(\$9,905.26)	\$1,825,210.67	(\$1,835,115.93)	0.00%
	FUND: ESSER ROUND III - 346	\$0.00	\$9,905.26	\$9,905.26	(\$9,905.26)	\$1,825,210.67	(\$1,835,115.93)	0.00%
383.000.0000.6000.000.000.0000	EXPENDITURES	\$74,142.66	\$0.00	\$0.00	\$74,142.66	\$0.00	\$74,142.66	100.00%
	FUND: ARP - HOMELESS II ENTITLEMENT GRANT (FOR FUND 283) - 383	\$74,142.66	\$0.00	\$0.00	\$74,142.66	\$0.00	\$74,142.66	100.00%
384.000.0000.6000.000.000.0000	EXPENDITURES	\$39,829.65	\$0.00	\$0.00	\$39,829.65	\$0.00	\$39,829.65	100.00%
	FUND: ARP - HOMELESS I GRANT (FORMELY FUND 284) - 384	\$39,829.65	\$0.00	\$0.00	\$39,829.65	\$0.00	\$39,829.65	100.00%
387.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: Dyslexia Grant - 387	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$86,467.52	(\$86,467.52)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$0.00	\$0.00	\$0.00	\$86,467.52	(\$86,467.52)	0.00%
465.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$549,000.00	(\$549,000.00)	0.00%
	FUND: AZ TRANSPORTATION MODERNIZATION GRANT - 465	\$0.00	\$0.00	\$0.00	\$0.00	\$549,000.00	(\$549,000.00)	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$49,764.32	(\$49,764.32)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$0.00	\$0.00	\$0.00	\$49,764.32	(\$49,764.32)	0.00%
478.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: DYSLLEXIA DESIGNEE GRANT - 478	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
482.000.0000.6000.000.000.0000	EXPENDITURES	\$360,140.00	\$0.00	\$0.00	\$360,140.00	\$321,253.00	\$38,887.00	10.80%
	FUND: SCHOOL SAFETY EXPANSION - 482	\$360,140.00	\$0.00	\$0.00	\$360,140.00	\$321,253.00	\$38,887.00	10.80%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$6,563.39)	(\$6,563.39)	\$6,563.39	\$0.00	\$6,563.39	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$0.00	\$576,000.00	\$0.00	\$576,000.00	100.00%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	(\$6,563.39)	(\$6,563.39)	\$582,563.39	\$0.00	\$582,563.39	101.14%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$3,607.48)	(\$3,607.48)	\$3,607.48	\$0.00	\$3,607.48	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$46,725.22)	(\$46,725.22)	\$46,725.22	\$0.00	\$46,725.22	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$27,307.18	\$27,307.18	\$2,722,692.82	\$1,566,121.63	\$1,156,571.19	42.06%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	(\$23,025.52)	(\$23,025.52)	\$2,773,025.52	\$1,566,121.63	\$1,206,903.89	43.89%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$5,888.75)	(\$5,888.75)	\$5,888.75	\$0.00	\$5,888.75	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	\$0.00	\$0.00	\$204,000.00	\$53,474.16	\$150,525.84	73.79%
	FUND: CIVIC CENTER - 515	\$204,000.00	(\$5,888.75)	(\$5,888.75)	\$209,888.75	\$53,474.16	\$156,414.59	76.67%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$156.05	\$156.05	\$14,843.95	\$149,290.00	(\$134,446.05)	-896.31%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	\$156.05	\$156.05	\$14,843.95	\$149,290.00	(\$134,446.05)	-896.31%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2023

To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
521.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$108.00)	(\$108.00)	\$108.00	\$0.00	\$108.00	0.00%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$156.05	\$156.05	(\$156.05)	\$175,695.18	(\$175,851.23)	0.00%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$0.00	\$48.05	\$48.05	(\$48.05)	\$175,695.18	(\$175,743.23)	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$0.00	\$31,000.00	100.00%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$0.00	\$31,000.00	100.00%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$400.00)	(\$400.00)	\$400.00	\$0.00	\$400.00	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$0.00	\$0.00	\$290,000.00	\$0.00	\$290,000.00	100.00%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	(\$400.00)	(\$400.00)	\$290,400.00	\$0.00	\$290,400.00	100.14%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$24,401.63)	(\$24,401.63)	\$24,401.63	\$0.00	\$24,401.63	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$0.00	\$0.00	\$105,000.00	\$326,616.56	(\$221,616.56)	-211.06%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	(\$24,401.63)	(\$24,401.63)	\$129,401.63	\$326,616.56	(\$197,214.93)	-187.82%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$128.00	\$128.00	\$13,872.00	\$2,322.00	\$11,550.00	82.50%
	FUND: FINGERPRINT - 540	\$14,000.00	\$128.00	\$128.00	\$13,872.00	\$2,322.00	\$11,550.00	82.50%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	\$5,554.11	\$5,554.11	\$316,445.89	\$289,000.24	\$27,445.65	8.52%
	FUND: INDIRECT COSTS - 570	\$322,000.00	\$5,554.11	\$5,554.11	\$316,445.89	\$289,000.24	\$27,445.65	8.52%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$0.00	\$0.00	\$86,000.00	\$20,000.00	\$66,000.00	76.74%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$0.00	\$0.00	\$86,000.00	\$20,000.00	\$66,000.00	76.74%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$3,981.77)	(\$3,981.77)	\$3,981.77	\$0.00	\$3,981.77	0.00%
610.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$3.87	\$3.87	(\$3.87)	\$0.00	(\$3.87)	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$99,593.00	\$17,243.40	\$17,243.40	\$82,349.60	\$429,818.53	(\$347,468.93)	-348.89%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$99,593.00	\$13,265.50	\$13,265.50	\$86,327.50	\$429,818.53	(\$343,491.03)	-344.89%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$403,901.40	(\$403,901.40)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$0.00	\$0.00	\$0.00	\$403,901.40	(\$403,901.40)	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$18,962.08)	(\$18,962.08)	\$18,962.08	\$0.00	\$18,962.08	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$0.00	\$0.00	\$6,800,297.00	\$0.00	\$6,800,297.00	100.00%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	(\$18,962.08)	(\$18,962.08)	\$6,819,259.08	\$0.00	\$6,819,259.08	100.28%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$9,654.58)	(\$9,654.58)	\$9,654.58	\$5,274.01	\$4,380.57	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2023-2024

- ☐ Subtotal by Collapse Mask
- ☐ Include pre encumbrance
- ☐ Print accounts with zero balance
- ☐ Filter Encumbrance Detail by Date Range
- ☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2023

To Date: 7/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
855.000.0000.6000.000.0000.0000	EXPENDITURES	\$0.00	\$44,563.46	\$44,563.46	(\$44,563.46)	\$2,689,088.06	(\$2,733,651.52)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$34,908.88	\$34,908.88	(\$34,908.88)	\$2,694,362.07	(\$2,729,270.95)	0.00%
Grand Total:		\$49,734,055.07	(\$271,746.80)	(\$271,746.80)	\$50,005,801.87	\$27,237,046.99	\$22,768,754.88	45.78%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2023/24 Statement of Revenues and Expenditures for the Student Activities Fund from July 1 through July 31, 2023.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from July 1, 2023 to July 31,2023

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	3,835.42			3,835.42
OMS	12,404.04	5,982.94	5,797.68	12,589.30
Solano	10,746.61			10,746.61
Longview	7,605.20			7,605.20
	<u>\$ 34,591.27</u>	<u>\$ 5,982.94</u>	<u>\$ 5,797.68</u>	<u>34,776.53</u>

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-H

Agenda Item

Disposal of Equipment

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

See attached

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL District Office DATE 6/21/23

DEPARTMENT Curriculum/Teaching + Learning

EQUIPMENT:

ASSET # _____

DESCRIPTION _____

SERIAL # _____

REASON FOR DISPOSITION Outdated teaching materials from
Lucy Calkins/First Hand Grades K-6 (9 sets)

SIGNATURE [Signature] DATE 7/12/23
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

Title	Author	Quantity	Price	Board Approval
Units of Study in Opinion, Information and Narrative Writing Grade K	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 1	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 2	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 3	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 4	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 5	Lucy Calkins	9	\$310.00	8/15/23
Units of Study in Opinion, Information and Narrative Writing Grade 6	Lucy Calkins	9	\$310.00	8/15/23

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-I

Agenda Item

Approval of 2023/24 Student Activity Events

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The governing board is required to approve student clubs' and organizations' fundraising events. Below is a list of student activity events for the 2023/24 school year.

Student activities events do not include any raffles, bingo, or other forms of gambling, which are not legal events for student clubs.

Activities:	
Book Fairs	Jump Rope for Heart
Candy Grahams	Student Stores
Candy Sales	Ticket sales
Concession Sales	Vending Machines
Dress Days	Yearbook Sales

Legal

A.R.S. §15-1121

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the student activities events for school year 2023/24, effective July 1st 2023.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

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Agenda Item Number – IV-J-1

Agenda Item

**Approval of the Extension Agreement between The University of New England Unpaid
Non-Clinical Internship and Osborn School District for intern Theresa Mazza**

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Theresa Mazza has been with us since the 21-22 school year. She will be with us again in the fall of 2023 for her third year of the original 3 year agreement. This action item is for the annual renewal of continuing with her internship in the Osborn School District.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the extension of the agreement between the University of New England and the Osborn School District.

Moved _____ Seconded _____ P/F

EXTENSION AGREEMENT

Between **University of New England** and the **Osborn School District**, this Extension Agreement (“Extension Agreement”) is made part of the Clinical Affiliation Agreement for Supervised Experiential Learning (“Agreement”) entered between University of New England and the OSBORN School District, entered into on 01/01/2022. This Extension Agreement is made and effective on July 1, 2023 BETWEEN:

University of New England, along with its College of Graduate & Professional Studies Applied Nutrition Program, 716 Stevens Ave Portland, ME 04103 and the **Osborn School District**, 1226 West Osborn Road, Phoenix, Arizona, 85013. In consideration of the mutual covenants contained in this Extension Agreement, the parties agree as follows: WHEREIN said Agreement expired on 06/30/2023, and the parties desire to extend and continue said Agreement; it is provided that said Extension Agreement shall extend said Agreement for an additional 1 year with an expiration of 06/30/2024. This extension shall be on the same terms and conditions as contained in the original Agreement.

IN WITNESS WHEREOF, the below parties have executed this Extension Agreement.

FOR UNIVERSITY OF NEW ENGLAND:

FOR OSBORN SCHOOL DISTRICT:

James Irwin
Interim Sr. VP of Finance & Administration

Date: _____

Michael Robert, Ed.D. Superintendent

Date: _____

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-J-2

Agenda Item

Approval of the continuation of the Food Program Permanent Service Agreement (FPPSA)

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

In June 2019, ADE released a single, electronic Food Program Permanent Service Agreement (FPPSA) for School Food Authority (SFA)s to include the National School Lunch Program (NSLP), School Breakfast Program (SBP), Special Milk Program (SMP), Summer Food Service Program (SFSP) and At-Risk Afterschool Meals component of Child and Adult Care Food Programs. This allows SFA's to use this consolidated agreement for all Child Nutrition programs and need only to resubmit this agreement when there is a change in leadership.

Legal

Financial

None

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the board approve of the continuation of the FSPPA from ADE.

Moved _____ Seconded _____ P/F



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

ADE Contract No. ED09-0001

Revised Summer 2019

Osborn Elementary District

("SCHOOL FOOD AUTHORITY (SFA)")
(Legal Name of Applicant)

Doing Business As (if applicable).

This Agreement is entered into between the Arizona State Board of Education ("BOARD"), acting through the Arizona Department of Education ("AGENCY"), a state agency of the State of Arizona, and the SFA pursuant to Arizona Revised Statutes ("A.R.S.") §§ 15-203(B)(1) and 15-1152 (and § 11-951 et seq. if the SFA is a public agency). If the SFA is a public agency, the SFA is authorized to enter into this Agreement pursuant to ARS# 15-342 (13)

(to be completed by the SFA)

The purpose of this Agreement is to effectuate the National School Lunch Act ("NSLA"), as amended (42 U.S.C. § 1751 et seq.) and the Child Nutrition Act ("CNA") of 1966, as amended (42 U.S.C. § 1771 et seq.).

The SFA enters into this Agreement with the BOARD for participation in one or more of the following programs:

1. National School Lunch Program (CFDA No. 10.555)
2. School Breakfast Program (CFDA No. 10.553)
3. Special Milk Program (CFDA No. 10.556)
4. Summer Food Service Program (CFDA No. 10.559)
5. At-Risk Afterschool Meals Component of the CACFP (CFDA No. 10.558)



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT ADE Contract No. ED09-0001 Revised Summer 2019

A. PROGRAM REIMBURSEMENT

The BOARD agrees, to the extent of funds available subject to Section L of this Agreement, to reimburse the SFA for the above designated programs operated by the SFA in accordance with the following regulations, and any amendments, which are applicable to such programs: National School Lunch Program ("NSLP") Regulations (7 CFR parts 210, 245), Special Milk Program Regulations (7 CFR part 215), School Breakfast Program Regulations (7 CFR part 220), Summer Food Service Program Regulations (7 CFR part 225), and At-Risk Afterschool Meals Program Regulations (7 CFR part 226). Reimbursement payments to be made by the BOARD shall be subject to the provisions of A.R.S. Title 35 relating to time and manner of submission of claims if not in conflict with federal law. The BOARD also agrees to donate foods in accordance with Donation of Foods for use in the United States, its Territories and Possessions and Areas under its Jurisdiction (7 CFR part 250), and any amendments thereto.

B. PROVISIONS FOR ACCEPTING FUNDS

The SFA agrees to accept federal funds and/or USDA Foods in accordance with applicable regulations as set forth in 7 CFR parts 210-250 and any amendments thereto, Office of Management and Budget ("OMB") Circular A-133 and A-122, as applicable, and to comply with all provisions of said rules and OMB circulars, AGENCY Child Nutrition Program ("CNP") Office Requirements, and with any instructions or procedures issued in connection therewith. The SFA further agrees to administer these programs funded under this Agreement in accordance with provisions of the uniform Federal assistance regulations (7 CFR part 3015) and provisions of the uniform administrative requirements (7 CFR parts 3016, 3019).

C. PROGRAM REQUIREMENTS OF THE SFA

The SFA agrees that, for each site listed on the site portion of the application, it will conduct the above designated program(s) in accordance with the U.S. Department of Agriculture ("DEPARTMENT") regulations and will conform to the following requirements in the conduct of each program (unless the requirement is restricted to a particular program):

1. FOR NATIONAL SCHOOL LUNCH PROGRAM AND SCHOOL BREAKFAST PROGRAM ONLY

- a. Maintain a nonprofit food service and observe the limitations on the use of nonprofit food service revenues set forth in 7 CFR parts 210.14(a) and 220.7(e)(1). Comply with State Revenue Matching set forth in 7 CFR 210.17.
- b. Establish such policies and procedures as are necessary to control the sale of foods in competition with meals served under the program. The sale of all non-program food, as defined in 7 CFR part 210.14(f), may, at the discretion of the AGENCY and the SFA, be allowed in the food service area only if all income from the sale of such foods accrues to the benefit of the nonprofit school food service; and must comply with the nutrition standards of the Smart Snacks regulations of Public Law 111-296 the Healthy, Hunger-Free Kids Act of 2010.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

- c. Promote activities to involve students and parents in the National School Lunch and School Breakfast Programs.
- d. Plan menus in order to meet the requirements of Public Law 111-296, the Healthy, Hunger-Free Kids Act of 2010 as set forth in 7 CFR parts 210.10 and 220.8.
- e. Maintain production and menu records for meals produced. These records must include all information necessary to support the claiming of reimbursable meals, and how meals contribute to meal pattern requirements, as set forth in 7 CFR parts 210.10 and 220.8. Production records shall include sufficient information to evaluate the menu's contribution to the nutrition standards and the appropriate calorie and nutrient levels for the age/grades of the children in the school, as identified in 7 CFR parts 210.10 and 220.8.
- f. Maintain and comply with a financial management system as prescribed by the AGENCY, 2 CFR part 200, and 7 CFR parts 210.14(c), 215.7(d), 220.7(e)(1) and 3016.
- g. Limit the net cash resources for its nonprofit school food service to an amount that does not exceed three months average expenditures, or such other amount as may be approved by the AGENCY in accordance with 7 CFR parts 210.14(b) and 220.7(e)(1).
- h. Serve lunches and/or breakfasts and/or after school care snacks during the designated periods, in accordance with 7 CFR parts 210.10 and 220.8, for the number of days specified on the application.
- i. Claim no more than one (1) lunch/breakfast/after school care snack per child per day per meal service.
- j. Price the meal as a unit. Make lunches/breakfasts/after school care snacks available without cost or at a maximum reduced price of forty (40) cents for lunch, fifteen (15) cents for snacks and thirty (30) cents for breakfast to all children who are determined by the SFA to be eligible for such meals under 7 CFR part 245.
- k. Claim reimbursement at the assigned rates only for reimbursable free, reduced-price and paid lunches and/or after school care snacks and/or breakfasts served to eligible children in accordance with 7 CFR parts 210 and 220.
- l. Conduct verification in accordance with 7 CFR part 245.6a. Report verification results to the AGENCY no later than February 1, each year. Maintain copies of the verification report and all supporting documentation for the period indicated in Section M of this Agreement.
- m. Ensure that the SFA's designated official submitting the claim or his/her assigned representative shall be responsible for reviewing and analyzing meal counts to ensure accuracy as specified in 7 CFR part 210.8 and 220.11 governing claims for reimbursement. At a minimum the responsibilities should include:



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

1. No less than one (1) on-site review of the meal counting and claiming system for the meal service for each school under its jurisdiction for a SFA with more than one site. The on-site review shall take place prior to February 1 of each school year. If the review discloses problems with a school's meal counting or claiming procedures, the SFA shall be required to develop and implement a corrective action plan and a follow-up on-site review must be conducted within forty-five (45) calendar days of the review to determine that the corrective action resolved the problems.
2. No less than two on-site reviews of the meal counting and claiming system for the after school care snack program, if implemented. The first review shall be made during the first four weeks of the school year that the school is in operation. Year-round schools or Residential Child Care Institutions shall review the snack program during the first four weeks of its initial year of operation, once more during its first year of operation, and twice each school year thereafter. If the review discloses problems with a school's meal counting or claiming procedures, the SFA shall be required to develop and implement a corrective action plan and a follow-up on-site review must be conducted within forty-five (45) calendar days of the review to determine that the corrective action resolved the problems.
3. Perform edit checks that compare each school's daily counts of free, reduced-price, and paid lunch/breakfast against the product of the number of children in that school currently eligible for free, reduced-price and paid meals, respectively, multiplied by an attendance factor. This attendance factor will be developed by the AGENCY.
4. Submit claims for reimbursement in accordance with procedures established by the AGENCY. Claims for reimbursement not filed within sixty (60) days following the last day of the claiming month will be disallowed. Any exception to this requirement will be made at the discretion of the AGENCY and/or DEPARTMENT.
5. SFA shall maintain on file, each month's claim for reimbursement and all data used in the claims review process, by school, for the period indicated in Section M of this Agreement. All Food Service Management Company ("FSMC") contracts, and records which support such contracts, shall be maintained for the period indicated in Section M of this Agreement. The records which are to be kept for each program include:
 - (I) daily number of meals served to children, by category and type of meal;
 - (II) revenue from children's payments, federal reimbursement, food sales to adults, loans to the program, all a la carte sales and any other sources to demonstrate that the food service is being operated on a nonprofit basis. The revenue report shall show net cash resources or the information necessary for the AGENCY to compute net cash resources through a review or audit and annual financial report; and
 - (III) food service expenditures (supported by invoices, receipts or other evidence of expenditures).



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

- n. Failure to submit accurate claims will result in the recovery of an over claim and may result in the withholding of payments, suspension or termination of the program as specified in 7 CFR parts 210.24, 210.25, 220.14, 220.18 and 220.19.
- o. The penalties specified in 7 CFR part 210.26 shall apply to any SFA who is found to engage in embezzlement, willful misapplication of funds, theft or fraudulent activity in regard to claims submitted.
- p. Count the number of free, reduced-price and paid reimbursable meals served to eligible children at the point of service. School sites approved for Special Assistance, Provision 2 Provision 3 or the Community Eligibility Provision (CEP) are exempt, except they shall do a total count of all children at the point of service.
- q. Upon request, make all accounts and records pertaining to its school food service available to the AGENCY and to the DEPARTMENT for audit or review, at a reasonable time and place.
- r. Maintain in the storage, preparation and service of food, proper sanitation and health standards in conformance with all applicable state and local laws, regulations and ordinances.
- s. Maintain necessary facilities for storing, preparing and serving food and milk in accordance with local health department requirements.
- t. Procurement practices shall be in accordance with the Arizona Procurement Code and Regulations (Charter schools are exempt as set forth in A.R.S. § 15-189.02), 2 CFR part 200 and 7 CFR parts 3015, 3016, 3019, 210.21, 215.14a and 220.16. All claims and controversies shall be subject to the Arizona Procurement Code, A.R.S. § 41-2501 et seq., and Arizona Administrative Code R7-2-1001 et seq. Procurement standards must be submitted to the AGENCY and will be considered a permanent document, unless changes are made by either party. Failure to follow established procedures in the procurement of FSMC services may result in non-renewal of SFA application to participate in the programs, or in withholding of reimbursement funds.
- u. Purchase, to the maximum extent practicable, only food products that are produced in the United States or products that are processed in the United States substantially using agricultural commodities that are produced in the United States for those programs as specified in 7 CFR parts 210.21(d) and 220.16(d) and in accordance with the Buy American Provision.
- v. Any contracting for the furnishing of meals or management of the entire food service under any program must be conducted in accordance with proper procurement procedures and must be done on a competitive basis in accordance with 7 CFR part 210.16. A FSMC entering into a contract with a SFA shall not subcontract for the total meal, with or without milk, or for the assembly of the meal. SFAs contracting with a FSMC shall comply with 7 CFR part 210.16.
- w. Submit proposed Invitation for Bid ("IFB")/Request for Proposal ("RFP") to the AGENCY for review and approval. Written approval of the IFB/RFP must be received from the AGENCY prior



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

to advertising for bids/proposals. Submit copies of all contracts with FSMCs, along with a certification of independent price determination to the AGENCY prior to the beginning of program operations. Written approval must be received from the AGENCY prior to both parties entering into contract.

- x. Individuals with access to AGENCY technology systems associated with the administration of the program shall abide by the AGENCY Acceptable Use Policy, which covers the use of electronic communication networks and computer-based administrative applications of the AGENCY. This policy applies to all personnel using these intranet, extranet, internet and administrative resources, including, but not limited to, officials and employees of schools, school districts, charter schools and AGENCY. Access to AGENCY technology systems shall not be provided to consultants, consulting firms or FSMCs contracting with SFA. Individuals who fail to comply will be subject to further action.
- y. Each local educational agency participating in a program authorized by the NSLA and CNA shall establish a local school wellness policy that meets regulation set forth in 7 CFR 210.31. The policy must include, at a minimum, goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, as well as nutrition guidelines for all foods available on campus to promote student health and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards as specified in Public Law 111-296, Section 204. SFAs must permit parents, students, and members of the general public to participate in the development, implementation and periodic review of the wellness policy. SFAs shall also tri-annually measure (and make available to the public) an assessment regarding the implementation of the wellness policy, including the extent to which schools under the jurisdiction of the local educational agency are in compliance with the policy, the extent to which the policy compares to model local school wellness policies, and a description of the progress made in attaining the goals of the policy.
- z. As defined in the NSLA, the SFA shall implement a school food safety program, to be applied to any facility or part of a facility in which food is stored, prepared or served for the purposes of the program, that complies with any hazard analysis and critical control point system established by the Secretary of Agriculture.
- aa. In accordance with 7 CFR parts 210.13(b) and 220.7(a)(2), schools shall obtain a minimum of two (2) food safety inspections during each school year conducted by a state or local governmental agency responsible for food safety inspections. They shall post in a publicly visible location a report of the most recent inspection conducted and provide a copy of the inspection report upon request. Sites participating in more than one (1) child nutrition program shall only be required to obtain two (2) food safety inspections per year if the nutrition programs offered use the same facilities for the production and service of meals.
- ab. SFAs that operate the National School Lunch Program, or the School Breakfast Program, must establish and implement professional standards hiring standards for school nutrition program



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

directors; and professional standards training standards for directors, managers, and staff, as defined in 7 CFR 210.30.

D. ASSURANCE OF CIVIL RIGHTS COMPLIANCE

1. The SFA hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the DEPARTMENT (7 CFR parts 15, 15a and 15b); U.S. Department of Justice Enforcement Guidelines (28 CFR parts 50.3 and 42); and AGENCY directives and guidelines to the effect that no person shall, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the SFA receives federal financial assistance from the AGENCY; and hereby gives assurance that it will immediately take any measures necessary to effectuate provisions of this Agreement.
2. This assurance is given in consideration of and for the purpose of obtaining any and all federal financial assistance and the permission to use federal property or interest in such property, or the furnishing of services without consideration, at a nominal consideration or at a consideration which is reduced for the purpose of assisting the SFA, or in recognition of the public interest to be served by the furnishing of services to the SFA, or any improvements made with federal financial assistance extended to the program SFA by the AGENCY.
3. By accepting this assurance, the SFA agrees to compile data, maintain records and submit reports as required to permit effective enforcement of nondiscrimination laws and permit authorized AGENCY personnel during hours of program operation to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the AGENCY shall have the right to seek judicial enforcement of this assurance.
4. This assurance is binding on the SFA, its successors, transferees and assignees as long as such person or entity receives assistance or retains possession of any assistance from the AGENCY. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the program applicant.
5. AGENCY and SFA shall maintain information on civil rights complaints, if any, submitted and/or received by the SFA, AGENCY, and their resolutions.

E. EQUAL OPPORTUNITY/NON-DISCRIMINATION

The Parties of this Agreement shall comply with Executive Order 75-5 as modified by Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

affiliation, shall have equal access to employment opportunities and all other applicable state and federal employment laws, rules and regulations, including the American with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

F. RIGHT OF JUDICIAL ENFORCEMENT; CHOICE OF LAW

The SFA recognizes and agrees that federal financial assistance will be extended in reliance on the representations stated herein and in the Exhibits hereto and that the United States and the State of Arizona, individually or jointly, shall have the right to seek judicial enforcement of the Agreement. This Agreement is made in the State of Arizona and shall be interpreted by the laws of the State of Arizona including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona, the Arizona Procurement Code, A.R.S. Title 41, Chapter 23, A.A.C. R2-7-101 et seq. and A.A.C. R7-2-1001 et seq. Any litigation arising out of this Agreement shall be brought in Arizona.

G. MUTUAL OBLIGATIONS, RESPONSIBILITIES AND WARRANTIES

The AGENCY and the SFA mutually agree that:

1. With the approval of the AGENCY, sites may be added or deleted from the site portion of the application as the need arises, and the references herein to the site portion of the application shall be deemed to include the most recently approved sites.
2. The AGENCY shall promptly notify the SFA of any change in the minimum meal requirements or the assigned rates of reimbursement.
3. No member of or delegate to Congress, or resident commissioner, shall be admitted to any share or part of this Agreement or to any benefit that may arise therefrom; but this provision shall not be construed to extend this Agreement if made with a corporation for its general benefit.
4. This Agreement, and the duties arising hereunder, shall become effective on July 1, 2019 or upon signature by the Superintendent of Public Instruction, or his designee, whichever occurs last. This Agreement shall automatically renew on July 1 of each year, beginning July 1, 2020, unless either party notifies the other at least thirty (30) days before the renewal date of their intent not to renew. Before any amendment or extension may become effective, appropriate action must be taken by ordinance, resolution or otherwise pursuant to the laws applicable to public agencies entering into this Agreement.
5. The SFA's participation in the program(s) under this Agreement is conditioned upon the AGENCY's approval of the SFA's on-line application to the AGENCY, a fully executed written Agreement with the AGENCY, and, in the event the SFA contracts with a FSMC to manage its food service operation under this Agreement, the AGENCY's review and approval of the SFA's contract(s) with a FSMC



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

prior to the execution of the contract(s) as required in 7 CFR parts 210.9, 210.16 and 210.19. For this Agreement period, reimbursement shall not be made for any meals served before these conditions have been fully met by the SFA.

6. No right or interest in this Agreement shall be assigned or delegated without the written permission of the other party.
7. The SFA shall repay to the federal government or the AGENCY all monies determined by any financial-compliance audit or review to be owed to the federal government or the AGENCY in connection with any program for which the SFA has received funds. If the SFA fails to make such repayment within thirty (30) days after demand by the AGENCY, SFA shall also pay all reasonable attorneys' fees based on reasonable hourly charges of like experienced attorneys in Phoenix, Arizona for the Assistant Attorney General representing the AGENCY or the BOARD or the attorney representing the DEPARTMENT in seeking to enforce this paragraph.
8. The Parties to this Agreement agree to resolve all disputes arising out of or relating to the Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes if not in conflict with federal law.
9. The covenants and agreements herein contained shall inure to the benefit of and be binding upon the parties hereto and their respective successors, transferees and assignees.

H. FREE AND REDUCED-PRICE POLICY STATEMENT

The SFA must supply copies of its program application, Free and Reduced-Price Policy Statement and Addendums to the AGENCY. The Free and Reduced-Price Policy Statement will be a permanent document shall be updated when district policy or procedures pertaining to the Free and Reduced-Price process are modified.

I. CONFLICT OF INTEREST; CANCELLATION

1. No employee, officer or agent of the SFA who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to the SFA, shall participate in selection or in the award or administration of a contract if a conflict of interest, real or apparent, would be involved pursuant to A.R.S. § 38-503 and 7 CFR part 3016.36(b)(3).
2. Pursuant to A.R.S. § 38-511, the State of Arizona, its political subdivisions or any department or agency of either may, within three (3) years after its execution, cancel any agreement, without penalty or further obligation, made by the State of Arizona, its political subdivisions or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the State of Arizona, its political



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

subdivisions or any of the departments or agencies of either is, at any time while the agreement or any extension of the agreement is in effect, an employee or agent of any other Party to the agreement in any capacity or a consultant to any other Party of the agreement with respect to the subject matter of the agreement. A cancellation made pursuant to this provision shall be effective when the SFA receives written notice of the cancellation unless the notice specifies a later time.

J. AGREEMENT INTERPRETATION AND AMENDMENT

1. No Parole Evidence. This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any term used in this document.
2. No Waiver. Either party's failure to insist on strict performance of any term or condition of this Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
3. Written Agreement Amendments. This Agreement may be modified only in a writing signed by all of the parties or their duly authorized agents. Notice required pursuant to this Agreement shall be served personally or by mail upon each party at the addresses specified on the signature page of this Agreement.

K. THIRD PARTY ANTITRUST VIOLATIONS

The SFA assigns to the State of Arizona any claim for overcharges resulting from antitrust violations to the extent that those violations concern materials or services supplied by third parties to the SFA toward fulfillment of this Agreement.

L. NON-AVAILABILITY OF FUNDS

Every payment obligation of the State of Arizona under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of the Agreement, this Agreement may be terminated by the State of Arizona at the end of the period for which funds are available. No liability shall accrue to the State of Arizona in the event this provision is exercised, and the State of Arizona shall not be obligated or liable for any future payments or for any damages as a result of termination under this Section.

M. RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the SFA shall retain and shall contractually require each



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

subcontractor to retain all data, books and other records ("records") relating to this Agreement for a period of five (5) years after completion of this Agreement or until resolution of an unsolved audit which exceeds the designated time period. All records shall be subject to inspection and audit by the State of Arizona for five (5) years after the termination of this Agreement. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the SFA shall produce the original of any or all such records.

N. COMPLIANCE REQUIREMENTS FOR A.R.S. § 41-4401; E-VERIFY REQUIREMENT

1. The SFA warrants compliance with all federal immigration laws and regulations relating to employees and warrants its compliance with A.R.S. § 23-214(A). (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program.")
2. A breach of a warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of this Agreement and the SFA may be subject to penalties up to and including termination of this Agreement.
3. Failure to comply with a state audit process to randomly verify the employment records of the SFA shall be deemed a material breach of this Agreement and the SFA may be subject to penalties up to and including termination of this Agreement.
4. The AGENCY retains the legal right to inspect the papers of any employee who works on this Agreement to ensure that the SFA is complying with the warranty under paragraph 1 of this Section.

O. TERMINATION/SUSPENSION

This Agreement may be terminated upon thirty (30) days notice in writing by either party. Notwithstanding the foregoing, the AGENCY may terminate this Agreement immediately upon receipt of evidence that the terms hereof have not been complied with by the SFA. Pursuant to 7 CFR part 210.25, whenever it is determined that the SFA has materially failed to comply with the provisions of this Agreement, or with AGENCY/DEPARTMENT guidelines and instructions, the AGENCY may suspend or terminate the Agreement in whole, or in part. The SFA may also terminate this Agreement by mutual agreement with the AGENCY. The AGENCY and the SFA shall comply with the provisions of 7 CFR part 3015 subpart N, concerning suspension, termination and closeout procedures.

P. CERTIFICATION

The SFA certifies that all information submitted related to the Program is true and correct and understands that deliberate misrepresentation may result in prosecution.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

USDA Foods AGREEMENT (Applicable to SFAs receiving USDA Foods)

Policies/Procedures

1. The AGENCY solicits vendors (Warehouse/Distributor) to distribute donated food to eligible SFAs. SFAs shall receive donated food as required by 7 CFR part 250. The cost of shipping will be paid by the SFA. The SFA is responsible for establishing a credit application and purchase order with the delivering vendor. The AGENCY will announce annually the delivery charge (service, handling and administrative fees) and delivery vendor prior to the beginning of the fiscal year. Payments are due to the delivering vendor within the terms to be determined after completion of credit application. Shipments will be withheld if the SFA becomes 30 days late from the agreed credit terms. Failure to pay will result in the account being temporarily suspended until the account is brought current and/or termination of participation and non-renewal of USDA Foods Program.
2. The SFA agrees to pay excess storage and administrative fees for USDA Foods that are not ordered and have not been refused within the designated dwell times.
3. The SFA agrees to accept and order USDA Foods only in quantities that can be used in a six (6) month period in a non-profit School Food service. Any SFA ordering USDA Foods in excess quantities may be held financially responsible for spoilage or contamination which results in the foods being unfit for human consumption. SFA is to notify the AGENCY within 24-48 hours when any loss of, or damage to, USDA Foods occurs.
4. The SFA shall receive and use USDA Foods only for the benefit of those persons eligible for congregate meals provided by the SFA. Foods will not be transferred or used otherwise without prior written approval of the AGENCY. USDA Foods shall not be sold or traded, but may be transferred with the approval of the AGENCY when determined to be in the best interest of the program.
5. The SFA shall maintain evidence that necessary protective measures are maintained when storing donated food. Evidence to support would include, but are not limited to, storage temperature charts verifying proper storage temperatures, pest control schedule and security system used. Documentation must be available to verify that all storage facilities obtained all necessary federal, state and/or local health inspections or if no such inspections are made, a self-evaluation form for storage facilities be completed annually.
6. The SFA shall maintain all records pertaining to transactions relating to receipt, disposal and inventory of USDA Foods. All records required in this agreement shall be retained for the period indicated in Section M of this Agreement.
7. The SFA shall complete, return and maintain a copy of inventory forms provided by the AGENCY. Failure to comply may result in termination of participation in the USDA Foods. The SFA shall comply with instructions from the AGENCY to: (a) distribute remaining inventory of USDA Foods, or (b) return inventories with applicable reports to the AGENCY if a program is terminated.



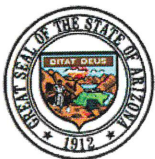
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Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

8. Funds received by the SFA from sales of salvable containers or salvage of USDA Foods shall be deposited in SFA's Non-Profit Food Service Account.
9. SFAs may elect to participate in the USDA Foods processing programs. Cost of the processing and distribution of the end product will be incurred by the SFA. Participants shall:
 - a. Follow federal and state procurement rules and regulations in purchasing end products not bid by the AGENCY;
 - b. Release USDA Foods only to the AGENCY approved processor;
 - c. Maintain records to support purchase of processed commodity end products; and
 - d. Be held responsible to fulfill commitments to the AGENCY and processor.
10. The SFA shall permit inspection by the AGENCY or DEPARTMENT personnel of the storage facilities and any other areas used in handling USDA Foods. The SFA shall also allow inspection of all records including financial records pertaining to the USDA Foods.
11. FSMCs are encouraged to utilize USDA Foods in the preparation of meals for eligible SFAs pursuant to a written contract, which meets the requirements of 7 CFR part 250.12(c). If a FSMC is used, the SFA will submit a copy of the contract to the AGENCY annually. Contracts will ensure that:
 - a. Any donated food will be used only to benefit the SFA's feeding operation;
 - b. Proper inventory controls will be maintained;
 - c. All books and records of the FSMC pertaining to the feeding operation of the SFA will be available for the period indicated in Section M of this Agreement; and
 - d. The responsibility will be clearly defined for who (the SFA or the FSMC) will be accountable for the payments to be made to the distributor and commodity processors within sixty (60) days of billing.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

SPECIAL MILK PROGRAM AGREEMENT

(Applicable to those SFAs participating in Special Milk Program)

1. The SFA agrees to operate a nonprofit milk service.
2. The SFA agrees to submit claims for reimbursement and maintain a financial management system in accordance with procedures established by the DEPARTMENT and the AGENCY.
3. The SFA agrees to make no physical segregation or other discrimination against or overt identification of any child because of his/her inability to pay the full price of the milk.
4. The SFA agrees to make free milk available (if applicable) to all eligible children whenever it is provided under the Special Milk Program.
5. The SFA agrees to make maximum use of the reimbursement payments to reduce the price of the milk served to paying children and maintain a nonprofit status (not applicable to non-pricing programs).
6. The SFA agrees to claim reimbursement only for fluid types of milk as defined in 7 CFR part 215.2 served to children at the assigned rate for the classification of paid (or free, if applicable) in accordance with 7 CFR parts 215.8 and 215.10.
7. The SFA agrees to maintain full and accurate records of each program operation including the number of half-pints of milk served to children, the number of half-pints of milk served to adults and the number of half-pints of milk served free to eligible children if free milk is provided.
8. The SFA agrees to furnish a written statement of the policy followed in making determinations as to eligibility of children receiving free milk. Such policy shall be consistent with the rules issued by the DEPARTMENT on this subject (7 CFR part 245) (required only for pricing programs providing free milk to children).

SUMMER FOOD SERVICE PROGRAM

(Applicable to those SFAs participating in Summer Food Service Program)

1. The SFA agrees to operate the Summer Food Service Program in compliance with Title 7, Part 225 of the Code of Federal Regulations.
2. The SFA agrees to operate the Summer Food Service Program in compliance with State or local health and safety standards.
3. The SFA agrees to provide meals through the Summer Food Service Program to children ages 18 and under or people 19 years of age and over who have a mental or physical disability and who participate in a public or private non-profit school program during the school year.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

4. The SFA agrees to only claim reimbursement for approved meals served through the Summer Food Service Program. Meals served prior to State agency approval shall not be claimed. SFAs are financially responsible for any meals served prior to annual approval from the State agency.
5. The SFA agrees to claim reimbursement for meals served while school is not in session, with State agency approval.
6. The SFA agrees to only claim reimbursement for those meals that meet or exceed the minimum Federal standards established for meals, and to maintain documentation of the foods and portions served to meet these standards.
7. The SFA agrees to claim all meals at the free rate of reimbursement at area-eligible sites in the attendance boundary of a school where 50% or more of the children qualify for free or reduced-price meals or 50% or more of the children in the census block group are eligible for free and reduced-price school meals. The only exception is for children enrolled in a residential camp. Residential camps must collect income eligibility information for each enrolled child and can only claim meals at the free rate for children who qualify for free or reduced-price meals.
8. The SFA agrees to provide Summer Food Service Program meals at no charge. The only exception is for residential camps. Residential camps may charge for meals served to children who do not qualify for free or reduced-price meals.
9. The SFA agrees to maintain children on site while meals are consumed.
10. The SFA agrees to maintain documentation of the following for each serving site: program operating and administrative costs; funds accruing to the program; training of staff; monitoring of sites; the number of meals prepared/delivered, by type, each day; the number of complete first meals, complete second meals, excess meals or left-over meals, meals to program adults and meals to non-program adults served each day; daily meal production records; and daily menus.
11. The SFA may serve and claim up to two (2) meals or one (1) meal and one (1) snack within the approved meal time each day. The SFA cannot serve and claim lunch and supper on the same day, at the same site. Approved camp and migrant site sponsors may serve and claim up to three (3) meals each day or two (2) meals and one (1) snack. Approved camp and migrant site sponsors may claim lunch and supper on the same day at the same site.
12. The SFA agrees to monitor each site according to regulations.
13. The SFA agrees to meet the training requirement for its administrative and operational personnel as required under 225.15 (d)(1).
14. The SFA agrees to retain final financial and administrative responsibility for its program.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

AT-RISK AFTERSCHOOL MEALS COMPONENT of the CACFP: (Applicable to those SFAs participating in At-Risk Afterschool Meals)

1. Provide proof that all non-school affiliated at-risk sites are in compliance with all state and local health and safety requirements for certifications.
2. Provide organized, regularly scheduled education or enrichment activities in a structured and supervised environment for children in a nonresidential setting.
3. Provide snack and/or meal at no charge to all children through the age of 18.
4. Receive reimbursement at the applicable free rate for all snacks or meals served. If meals or snacks are served during the school week, service time must be after the school day. Meals/snacks may be served on weekends or during school breaks (not including summer break) and vacations throughout the regular school year.
5. Operate in an attendance area of a school where at least 50% or more of the children are eligible ("area eligible") for free or reduced-price school meals.
6. Operate as a public program or have tax-exempt status under the Internal Revenue Code of 1986 (501c3).
7. Maintain menus for each snack and/or meal service.
8. Maintain daily production records of food prepared and served.
9. Serve meals/snacks in accordance with NSLP meal pattern requirements or CACFP meal pattern requirements.
10. Maintain daily records indicating the number of children in attendance, and all other records required by ADE. The SFA shall not claim more than one (1) meal and more than one (1) snack per child per day. The SFA will claim only snacks/meals served to children age eighteen (18) and under, including children who were eighteen (18) at the beginning of the program year. Schools claiming snack under NSLP, may claim a meal, but cannot claim snacks under At-Risk Meals.
11. Document training sessions for management and staff including dates, locations and topics.
12. All expenses must be allocated to the non-profit school food service account. SFAs may follow the NSLP procurement standards in 7 CFR 210.21 in lieu of CACFP procurement standards at 7 CFR 226.22.
13. Document revenue from participant payments, federal reimbursement, food sales to adults, and donations.
14. Provide adequate supervisory and operational personnel for management and monitoring.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

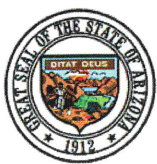
Revised Summer 2019

15. Conduct site reviews two times per year: the first review should occur during the first four weeks of operation and the second review can occur at any time prior to the end of the school year.
16. Certify that responsible principals are not on USDA's National Disqualification List.

CLEAN AIR/CLEAN WATER ACT COMPLIANCE

(Applicable to SFAs receiving \$100,000 or more in federal funds)

1. The SFA agrees that any facility to be utilized in the performance of this Agreement is not listed on the Environmental Protection Agency ("EPA") List of Violating Facilities (the "List") as of the date of submitting this Agreement.
2. The SFA further agrees that it shall not use any facility on the List in the performance of this Agreement for the duration of the time that any such facility remains on the List.
3. The SFA further agrees to notify the AGENCY if it intends to use in the performance of this Agreement any facilities on the List or learns or knows that the facility being used has been recommended to be placed on the List.
4. The SFA additionally agrees that it shall, in the performance of this Agreement, comply with all requirements of the Clean Air Act (42 U.S.C. § 7401 et seq.) and the Clean Water Act (33 U.S.C. § 1251 et seq.) including the requirements of section 114 of the Clean Air Act and Section 308 of the Clean Water Act and all applicable Clean Air standards and Clean Water standards.
5. The SFA further agrees that it shall comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. § 7606), Section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738 and EPA regulations found in 40 CFR part 15 (which prohibit the use of facilities on the List). In addition to notifying the AGENCY of facilities to be used which are on the List, SFA also agrees to notify the EPA Assistant Administrator for Enforcement.



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007

FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

CERTIFICATION PAGE

(Applicable to SFAs with governing boards only;
must be completed and signed before signature page.)

INSTRUCTIONS: The following information must be inserted into the Certification Section below.

- (1) County in which the governing board is located.
- (2) Name of governing board member authorized to sign this certification page.
- (3) City in which governing board meeting regarding the Food Program Permanent Service Agreement was held.
- (4) Date of governing board meeting.
- (5) Legal name of the SFA.
- (6) Name of designated official who will be signing the Food Program Permanent Service Agreement (same designated official as on line 1 of the signature page of this Agreement).
- (7) Signature of governing board member (same name as on line (2) of this certification page).
Please note that a governing board member *cannot* designate himself or herself as the *Designated Official*.

CERTIFICATION

State of Arizona)

County of (1) Maricopa)

I, (2) Ylenia Aguilar, the duly appointed or elected and qualified
Name of Governing Board Member

member of, and acting on behalf of the governing board, do hereby certify that during a regular meeting held in (3)
Phoenix Arizona, on (4) 11/17/2020, this governing board, by motion made, seconded
and carried, approved and authorized execution of an agreement between the (5)
Osborn Elementary District and the State Board of Education (BOARD) for the purpose of
participating in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program, for the period
beginning July 1, 2019.

(6) Cory Alexander has been designated by the governing board to sign this Agreement.
Name of Designated Official
(Cannot be the same as (2) above)

I further certify that this meeting was duly noticed, called and convened and was attended by a majority of the members of the
governing board and that approval has not since been altered or rescinded.

(7) *Ylenia Aguilar*
Signature of Governing Board Member
(Same as (2) above)



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services
1535 West Jefferson Street
Phoenix, Arizona 85007


FOOD PROGRAM PERMANENT SERVICE AGREEMENT

Revised Summer 2019

SIGNATURE PAGE




AGREED TO AND SIGNED:

Cory Alexander

1. CN Director
(Print or Type Name and Title)
Osborn Elementary District
(SFA)
- 
Cory Alexander (Dec 3, 2020 13:12 MST)
(Signature of Designated Official if applicable)
[Same as item (6) on Certification Page]
- 12-3-2020
(Date)

Address 1226 W. Osborn Road, Phoenix, AZ 85013

OTHER AUTHORIZED SIGNERS

2. Michael Robert
Superintendent
(Print or Type Name and Title)

Michael Robert (Dec 3, 2020 13:14 MST)
(Signature)
3. Colleen Toscano
Chief Operating Officer
(Print or Type Name and Title)

Colleen Toscano (Dec 3, 2020 14:15 MST)
(Signature)
4. Aubree Potter-Davis
Chief Officer for Learning & Equity
(Print or Type Name and Title)

Aubree Potter-Davis (Dec 3, 2020 14:45 MST)
(Signature)

FOR OFFICIAL USE ONLY

STATE BOARD OF EDUCATION

Melissa Conner
Melissa Conner (Dec 3, 2020 15:14 MST)

(Superintendent of Public Instruction or Designee)
1535 West Jefferson, Phoenix, Arizona 85007

December 3, 2020

(Date)

Signature: Karil Hurst
Karil Hurst (Nov 25, 2020 12:03 MST)

Email: Karil.Hurst@azed.gov

Signature: Holly Danielson
Holly Danielson (Dec 4, 2020 14:25 MST)

Email: Holly.Danielsen@azed.gov

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-J-3

Agenda Item

**Approval of the Memorandum of Understanding between Assistance League of Arizona
and the Osborn School District for the 2023- 2024 SY**

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Osborn School District, in collaboration with the Assistance League of Arizona, will seek to continue to provide support to students and families through Operation School Bell, which provides an experience for students in need to obtain clothing, shoes and books. Further, the Assistance League strives to donate additional resources, including backpacks, toiletries and other items when possible.

Legal

Financial

In-kind/donations

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Agreement between Assistance League of Arizona and Osborn School District

Moved _____ Seconded _____ P/F

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ASSISTANCE LEAGUE OF PHOENIX AND
OSBORN ELEMENTARY SCHOOL DISTRICT
FOR OPERATION SCHOOL BELL AGREEMENT**

The following terms are hereby added to the Agreement between Assistance League of Phoenix ("ALP") and the Osborn Elementary School District ("District") in compliance with Arizona law:

1. **Arizona Law.** This Agreement is made in the State of Arizona and shall be interpreted by the laws of the State of Arizona. Any dispute arising out of or relating to this Agreement shall be brought in the Maricopa County Superior Court.
2. **Cancellation.** The District reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.
3. **Non-Discrimination.** The parties agree to comply with all provisions of applicable federal, state, and local laws relating to non-discrimination, equal employment opportunity, the Americans with Disabilities Act, and Arizona Governor's Executive Order 2009-09 (superseding Executive Order 99-4) (dated January 29, 1999), as may be amended from time to time.
4. **Non-appropriation.** The parties acknowledge that the District is a government entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of either's obligations under this contract, then this contract shall automatically expire without penalty to either party after written notice to of the unavailability and non-appropriation of public funds. It is expressly agreed that neither party shall activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure.
5. **E-verify, Records and Audits.** To the extent applicable under A.R.S. § 41-4401, the parties warrant their compliance with all federal immigration laws and regulations that relate to their employees and compliance with the e-verify requirements under A.R.S. § 23-214(A). A party's breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by either party under the terms of this Agreement. The parties each retain the legal right to randomly inspect the papers and records of the other party to ensure that the other party is complying with the above-mentioned warranty. The parties warrant to keep their respective papers and records open for random inspection during normal business hours by the other party. The parties shall cooperate with the other party's random inspections including granting the inspecting party entry rights onto their respective properties to perform the random inspections and waiving their respective rights to keep such papers and records confidential.

6. **No Boycott of Israel.** To the extent applicable, the parties hereby certify that they are not currently engaged in, and agree that for the duration of the Agreement they will not engage in, a boycott of Israel, as that term is defined in A.R.S. §35-393.
7. **No Forced Labor of Ethnic Uyghurs.** To the extent A.R.S. § 35-394 is applicable, ALP hereby certifies it does not currently, and for the duration of this Contract shall not use: (A) the forced labor of ethnic Uyghurs in the People's Republic of China, (B) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China, and (C) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
8. **Compliance with Governing Board Policies and Procedures.** ALP shall comply with applicable Governing Board policies.
9. **Indemnification.** To the extent allowed by law, ALP agrees to indemnify and hold harmless the District from all injuries to persons or property caused by acts or omissions of ALP constituting negligence or intentional misconduct and arising out of ALP's activities under this Agreement. In the event of concurrent liability, the parties shall have the right of contribution from each other to the extent allowed by law. This indemnification provision shall survive termination of the MOU and remain in effect.
10. **Absence of Partnership or Joint Venture.** The Parties agree that they are not engaging in either a partnership or a joint venture. Employees of the District shall remain employees of the District and shall not be deemed to be the employees or independent contractors of Contractor. Employees and Independent Contractors of ALP shall remain employees of the ALP and shall not be deemed to be employees of the District.
11. **Effect of Addendum.** Except as expressly modified by the provisions of this Addendum, the underlying agreement shall continue in full force and effect. In the event any inconsistencies exist between the terms of this Addendum and the underlying agreement, this Addendum shall control. This Addendum is hereby incorporated by reference into the underlying agreement.

[Signature page to follow]

School District:

Osborn Elementary School District

Name of Signer _____ **Title:** _____

Signature _____ **Date:** _____

Assistance League of Phoenix

Aimee Runyon, Chief Executive Officer

Signature: _____ **Date:** _____



This Memorandum of Understanding is between
Assistance League® of Phoenix
and
Osborn School District

If agreed upon, this MOU is valid for 5 years, however either party can terminate the agreement with a 30-day notice.

Assistance League of Phoenix partners with K-8th Title I schools that have 70%+ free/reduced lunch students to distribute the **Operation School Bell** program. Schools designate students on the free/reduced lunch program that are most in need to receive new clothing, shoes, and other essentials. In coordination with the partner school, ALP's Delivering Dreams Buses (mobile dressing center) visits the school on scheduled date(s) to provide on-site distribution of the items. There is no cost to the schools, district, or families. Partner schools receive two visits each school year, and up to 50 students can be served on each visit (In total, up to 100 students per school unless additional students are sponsored by a donor). Throughout the school year, if there are emergencies cases (i.e., homeless, house fire, etc.) that arise, schools can submit requests for Emergency Bags through our online portal. This number is not counted into the 100-student allotment. The following schools in **Osborn School District** are eligible to participate in the program:

Clarendon Elementary School	Encanto Elementary School	Longview Elementary School
Osborn Middle School	Solano Elementary School	-----

Due to the wait list of districts/schools wishing to participate, if an approved school does not participate or does not utilize at least 70% of their allotment for (2) consecutive years; they may be moved to ineligible or have their allotment decreased.

EXPECTATIONS OF THE PARTNER SCHOOLS

- Provide a designated contact person to be the liaison to Assistance League of Phoenix.
- The designated contact person will coordinate with ALP's Program Manager to schedule date(s) for school to be served.
- When scheduling, indicate whether the school is uniform or non-uniform. If uniform, indicate colors allowed for tops and bottoms. *If the school requires a school logo on the shirts, it will be the responsibility of the school. ALP only provides the shirts.
- The school contact and ALP Program Manager should connect at the beginning of each semester and again, no less than 10 school days out from scheduled event date to reconfirm details.
- School is responsible for selecting up to 100 eligible students to participate in the program.
- Fill out the program document that indicates parking location on school campus for the Delivering Dreams Bus to park/ program distribution.
- Fill out the program documents that indicates student eligibility - Income Verification Form and Photo Release. (Paperwork must be filled out prior to Bus visit)
- If needed, provide 3-4 staff or parent volunteers to assist on scheduled event day (unless otherwise noted)
- Complete a program evaluation at the end of the school year.
- Day of the dressing, school coordinator should communicate to the Driver which students cannot have photos taken.



- For Emergency Bags, school contact will need to fill out online order form and arrange to have bags picked up from ALP once they have been completed.

EXPECTATIONS OF ASSISTANCE LEAGUE OF PHOENIX

- Schools participating in Operation School Bell shall receive wardrobe packages for up to 100 students (approx. 50 each visit). Schools can schedule two visits each school year.
- Wardrobe packages are for uniform or non-uniform schools. Each wardrobe package includes two bottoms (pants/shorts/skorts), three tops, one sweatshirt or zip-up hoodie, one pair of shoes, six pair of socks, six underwear, one book and one hygiene kit (includes soap, deodorant, toothpaste, (4) toothbrushes, comb, brush) and a new book.
- ALP will have a Program Manager oversee the scheduling of schools, fulfillment of Emergency Bags, and program evaluation. The Program Manager will be the ALP contact for all the partner schools.
- ALP will send the Delivering Dreams mobile dressing to the school on the scheduled event date to distribute wardrobe packages. We bring an overflow of products to ensure that we have enough sizes/styles; however, if we do not have a size that is needed, we will provide an "IOU" to the school and bring the missing item(s) back to the school as soon as possible.
- If partner schools have emergencies that arise during the school year (i.e., house fire, homeless, etc.); and they submit a request through the online portal, ALP will put together the wardrobe package or items needed and have them ready for pick-up within 48 hours.
- ALP will ensure that every Delivering Dreams Bus driver has a valid fingerprint clearance card.
- The Program Manager will give each school contact the evaluation to be completed by the end of the school year.
- The Program Manager will make the calendar available to all school contacts in May for the following school year.

By signing, each Partner agrees to abide by the expectations set forth.

School District: Osborn School District

Name of Signer _____ **Title:** _____

Signature _____ **Date:** _____

Assistance League of Phoenix

Aimee Runyon, Chief Executive Officer

Signature: _____

A handwritten signature in blue ink that reads 'Aimee Runyon'.

Date: April 28, 2023 _____

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-J-4

Agenda Item

Approval of the Memorandum of Understanding between Excel Soccer Academy and the Osborn School District for the 2023- 2024 SY

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Excel Soccer Academy has been in the Osborn School District since 2012. Many kids from the Osborn School District have played and still play at Excel Soccer Academy. This agreement will provide free sessions of soccer skills development and play at four of Osborn district schools. There will be two six-week sessions taking place in the Fall and Spring at each site. Excel will provide coaches and needed equipment for students. Students will have the opportunity to develop soccer skills and practice teamwork skills in a positive and inclusive environment.

Legal

Financial

Sessions will be provided in-kind by Excel Soccer Academy

Governing Board Goals

☐ Community Connectedness and Increased Enrollment

☐ Maximize Student Learning & Achievement from PreK to High School

☐ Stewardship and Boardmanship

☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Services Agreement between Excel Soccer Academy and Osborn School District

Moved _____ Seconded _____ P/F

MEMORANDUM OF UNDERSTANDING

August 1, 2023 through July 31, 2024

Between Excel Soccer Academy/Arizona Soccer Association and Osborn School District



Osborn School District hereinafter referred to as the “District” and Excel Soccer Academy/Arizona Soccer Association agree to a collaborative approach to supporting student health and well-being.

(Organization description, offerings, services and goals/objectives)

The Excel Soccer Academy/Arizona Soccer Association after-school soccer program will introduce grass roots soccer to four elementary schools in the Osborn School District. We are excited to provide a fun and engaging environment where students can develop their soccer skills, foster teamwork, and cultivate a love for the game. Our dedicated coaching staff is committed to creating a positive and inclusive experience for every participant.

This MOU is effective from August 1, 2023, through July 31, 2024.

Excel Soccer Academy/Arizona Soccer Association will:

Provide students with an after-school soccer program. There will be two six-week sessions in the fall and two six-week sessions in the spring.

1. Ensure staff working with students obtain/retain up-to-date fingerprint clearance cards and have submitted to a background check administered by the **Excel Soccer Academy/Arizona Soccer Association**.
2. Add Osborn School District as additional insured on the Excel Soccer Academy liability insurance policy. Volunteers/coaches are covered under Excel Soccer Academy general liability insurance.
3. Be responsible for obtaining signed liability waivers and permission slips from all participants’ families/guardians and providing copies to Osborn 21st CCLC District Coordinator to keep on file.
4. Require that students wear the appropriate safety equipment, including shin guards, soft cleats or tennis shoes, face protection, if needed, and goalie gear.
5. Communicate with Osborn 21st CCLC regarding any program changes, including staff, schedules, and students.

MEMORANDUM OF UNDERSTANDING

August 1, 2023 through July 31, 2024

Between Excel Soccer Academy/Arizona Soccer Association and Osborn School District

6. When invited, attend staff and school board meetings to inform the community of Collaboration activities, specific needs, and volunteer opportunities.

Osborn School District will:

1. Provide the physical facilities for the collaboration with maintenance and janitorial support.
2. Promote the program through 21st CCLC site coordinators and related 21st CCLC communication to the community.
3. Provide for any additional safety equipment needs as reasonably necessary to participate in the activities.

TERMS AND CONDITIONS

1. COMPLIANCE WITH APPLICABLE LAWS:

Each party shall comply with all applicable laws, ordinances, Executive Orders, rules, regulations, standards, and codes of the Federal, State, and Local governments whether or not specifically referenced herein. Specifically, the following apply:

1.1 NON-DISCRIMINATION: The parties agree to comply with all provisions of applicable federal, state, and local laws relating to non-discrimination, equal employment opportunity, the Americans with Disabilities Act, and Arizona Governor's Executive Order 2009-09 (superseding Executive Order 99-4) (dated January 29, 1999), as may be amended from time to time.

1.2 SMOKING POLLUTION CONTROL ORDINANCE: Agency and District shall be subject to the provisions of City Ordinance No. G-2865, as amended, "the Smoking Pollution Control Ordinance," effective July 1, 1986. This ordinance regulates smoking in places of employment and enclosed public spaces located within the City of Phoenix.

1.3 DRUG-FREE WORKPLACE: Agency and District agree to comply with the Drug-Free Workplace Act of 1988 (P.L. 100-690). This law requires contractors and subcontractors of federal funds to certify they will provide drug-free workplaces. This certification is a precondition to receiving a contract or grant.

MEMORANDUM OF UNDERSTANDING

August 1, 2023 through July 31, 2024

Between Excel Soccer Academy/Arizona Soccer Association and Osborn School District

1.4 IMMIGRATION AND EMPLOYMENT LAWS: Agency and District acknowledge the applicability of the Immigration Reform and Control Act of 1986 (IRCA) and agrees to comply with IRCA and permit District inspection of personnel records to verify such compliance. Agency and on behalf of any subcontractor, warrants, to the extent applicable under A.R. S. 41-4401, compliance with all federal immigration law and regulations that relate to their employees, as well as compliance with A.R. S. 23-214 (A) which requires registration and participation with the E-Verify Program. Agency shall ensure that all school-based staff meets all state and federal requirements for working with students, children, and parents. Agency facilitators and childcare aides have been fingerprinted and full, with criminal, background checks have been done.

2. LICENSES AND PERMITS:

District shall be responsible for obtaining any and all licenses and permits from the state of Arizona, any country or city therein, or any other government agency necessary for the Program.

3. INDEMNIFICATION:

To the extent allowed by law, each party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other party, its principals, members and employees (as “Indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney’s fees) (hereinafter collectively referred to as “Claims”) brought against, incurred by or paid by such other party at any time, in any way arising out of or relating to this agreement, except to the extent finally judicially determined to have resulted from the fault of the indemnified party. This indemnification provision shall apply regardless of the form or action, damage, claim, liability, cost, expense, or loss, whether in contract, statute, tort (including, without limitation, negligence) or otherwise.

The indemnifying party shall have the right to take over, settle, or defend all claims through counsel of the indemnifying party’s choice and under its sole direction, except that the indemnifying party shall not take any action or agree to any settlement that would adversely affect the indemnified party without the indemnified party’s written approval. The indemnified party must provide to the indemnifying party reasonable written notice of claim or potential claim, shall make all defenses available to the indemnifying party, and shall give the indemnifying party all assistance and authority, at the indemnifying party’s reasonable request.

Each party shall provide evidence of liability insurance to the other party upon request. IN addition, evidence of District’s automobile insurance policy shall be provided or the operation of any District owned vehicles that may be used in connection with the Program. District shall provide evidence that Workers’ Compensation Insurance is provided to District employees.

MEMORANDUM OF UNDERSTANDING

August 1, 2023 through July 31, 2024

Between Excel Soccer Academy/Arizona Soccer Association and Osborn School District

4. RELATIONSHIP OF PARTIES/EMPLOYMENT DISCLAIMER

Each of the parties hereto is an independent contractor and neither party is, nor shall be considered to be, an agency, distributor, or representative of the other. Neither party shall act or represent itself directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other. In addition, the Agreement is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement, partnership, or other formal business association or organization of any kind.

6. CONFIDENTIALITY

Each party is the owner of certain information that it keeps to be confidential and proprietary in nature ("Confidential Information"). For purposes of the Paragraph 5, "Disclosing Party" shall refer to the party that discloses Confidential Information, and "Receiving party" shall refer to the party that receives Confidential Information. Neither party will, during or subsequent to the term of this Agreement, directly or indirectly (a) use any of the Disclosing Party's Confidential Information for the benefit of anyone other than Disclosing Party, or (b) disclose any of the Disclosing Party's Confidential Information to anyone other than an employee, representative or agent of the Receiving party, to whom disclosure of such Confidential Information is necessary for the purposes permitted under this Agreement and who is obligated by written contract to protect the confidentiality thereof in a manner no less stringent than provided herein. Confidential Information does not include information (a) known to Receiving party at the time of disclosure to Receiving Party by Disclosing party, (b) publicly known through no wrongful act of Receiving Party, (c) rightfully received by Receiving Party from a third party who is authorized to make such disclosure, or (d) independently developed by Receiving Party other than pursuant to the Agreement.

The Receiving Party may disclose Confidential Information if required pursuant to applicable law, or under a government or court order; provided that (a) the obligations of confidentiality and non-use shall continue to the fullest extent not in conflict with such law or order, and (b) if and when Receiving party is required to disclose Confidential Information pursuant to any law or order. Receiving Party shall promptly notify Disclosing Party and use reasonable best efforts to obtain a protective order or take other actions as shall prevent or limit, to the fullest extent possible, public access to, or disclosure of, such Confidential Information.

In the event this Agreement is terminated, receiving party shall cease use of the Confidential Information received from Disclosing Party and, upon Disclosing Party's written request, shall promptly destroy, or return Confidential Information. In the event Disclosing Party requests destruction, Receiving Party shall provide written certification of the destruction within thirty (30) days of such request.

Because each party's obligations are personal and unique, and because the parties will have access to and become acquainted with each other's Confidential Information, each

MEMORANDUM OF UNDERSTANDING

August 1, 2023 through July 31, 2024

Between Excel Soccer Academy/Arizona Soccer Association and Osborn School District

party agrees that its breach of this Agreement will result in irreparable harm to the other party. An injured party may enforce this Agreement and any of its provisions by injunction, specific performance, or other equitable relief without prejudice to any other rights and remedies that the injured party may have.

7. NON-APPROPRIATION.

All parties acknowledge that the District is a government entity, and the contract validity is based upon the availability of public funding under its authority. In the event that the public funds are unavailable and not appropriate for the performance of either's obligations under this contract, then this contract shall automatically expire without penalty to either party after written notice to of the unavailability and non-appropriations of public funds. It is expressly agreed that neither party shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of the contract, but only as an emergency fiscal measure.

8. **TERMINATION OF AGREEMENT:**

Should circumstances arise which necessitate termination of this Agreement, either party may terminate this Agreement at any time, with or without cause, by giving 30 days' prior written notice. The District reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S.38-511, as amended.

Excel Soccer Academy:

Signature

Print Name

Title

Date

Osborn School District:

Signature

Print Name

Title

Date

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –IV-J-5

Agenda Item

Approval of renewal of Affiliation Agreement with ASU School of Social work for 2023-2024

For Board: ☒ Action ☐ Discussion ☐ Information

Background – Led by Cristina Delgado, lead Social Worker, Osborn is excited to continue partnering with the ASU School of Social Work so that we may support ASU social work intern during the 2023-24 school year. Ms. Delgado will be the main point of contact in Osborn who will coordinate and assign the students to school sites and projects, which may include whole school SEL teaching, classroom lessons, 1 on 1 counseling, group counseling, being apart of the interdisciplinary team who makes decisions on Tier I,II,III supports, providing resources to our school community and identifying/supporting our McKinney Vento population, completing home-visits as needed, attending IEP meetings and professional development, classroom observations, assisting with the Osborn Open Kitchen (weekend food bags) distribution, and working closely with our behavioral health partner (Valle Del Sol).

In turn, ASU will provide an administrative framework, including designating a faculty member or other representatives to coordinate scheduling, provide course information and objectives, and assist in advising students. In addition, ASU will be responsible for developing and carrying out procedures for student selection and admission.

Legal

Financial

Governing Board Goals

X Community Connectedness and Increased Enrollment

☐ Maximize Student Learning & Achievement from PreK to High School

☐ Stewardship and Boardmanship

X Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the continued Student Placement Agreement between ARIZONA STATE UNIVERSITY and the Osborn School District.

Moved _____ Seconded _____ P/F

Enter the contact information for the primary point-of-contact person for this agreement. In most cases, it is generally NOT the authorized signature, but rather the person who can provide details on the internship itself.

SPONSOR DETAILS				ASU DETAILS	
Sponsor Name:	Osborn School District			College/School:	Arizona State University
Type of Agreement: (check all that apply)	<input checked="" type="checkbox"/> SPA	<input type="checkbox"/> Paid SPA	<input type="checkbox"/> Sponsor's Agrmt.	Program Name:	School of Social Work BSW & MSW
Agreement Term: (maximum 5-year period)	Start Date: 08/08/2022 MM/DD/YYYY	End Date: 08/08/2027 MM/DD/YYYY	Contact Name: Cynthia Peters		
Street Address 1:	226 W. Osborn Rd.			Title:	Manager of Field Education
Street Address 2:				E-mail:	cynthia.peters@asu.edu
City/ST/ZIP:	Phoenix	AZ	85013	TEL:	(602)496-1290
	City	State	ZIP	URL:	http://socialwork.asu.edu/field
Contact Name:	Cristina Delgado, MSW				
Title:	Lead School Social Worker				
E-mail:	cdelgado@osbornsd.org				
TEL:	602-707-2335				
URL:	https://www.osbornnet.org/				

Provide a brief description of the educational opportunity (i.e. what the student will be doing). This description should provide readers with a solid understanding of the academic experience students will receive.

Educational Opportunity:	<p>Located in the heart of Phoenix, Osborn School District is a public school system serving more than 2,800 students. Founded in 1879, Osborn has become one of the most trusted School Districts in Arizona as it serves families from all across Maricopa County. Osborn has four elementary schools, one middle school, one community school, and most recently, an online school called Osborn iSchool.</p> <p>Educational Opportunities: Interns will be able to learn and experience the various hats school social workers have in a school setting. Some of these include but are not limited on: whole school SEL teaching, classroom lessons, 1on1 counseling, group counseling, being apart of the interdisciplinary team who makes decisions on Tier I,II,III supports, providing resources to our school community and identifying/supporting our McKinney Vento population, completing home-visits as needed, attending IEP meetings and professional development, classroom observations, assisting with the Osborn Open Kitchen (weekend food bags) distribution, working closely with our behavioral health partner (Valle Del Sol), and so much more!</p> <p>Schedule: Any week-days from 7:30AM-3:30PM all in-person.</p> <p>Pre-Placement Requirements: background check, drug testing, fingerprint clearance card, TB test, and proof of vaccination.</p>
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STUDENT PLACEMENT AGREEMENT

This Student Placement Agreement ("Agreement") is entered into between the **ARIZONA BOARD OF REGENTS** for and on behalf of **ARIZONA STATE UNIVERSITY** (the "University") and the "Facility" as of the "Start Date."

Start Date: 08/08/2022

End Date: 08/08/2027

FACILITY: Osborn School District
226 W. Osborn Rd.
Phoenix AZ 85013

UNIVERSITY: Watts College of Public Service and Community Solutions
411 N. Central Avenue, Ste 750 Mail Code: 3520
Phoenix AZ 85004-2163

Signed: DocuSigned by: Aubree Potter Davis April 7, 2022
DCECTEA20CA1446...
Printed: Aubree Potter Davis
Title: Chief Officer for Learning & Equity

Signed: DocuSigned by: Cynthia Lietz April 7, 2022
1C5B0A489ADD4EF...
Printed: Cynthia Lietz
Title: Dean

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

1. DURATION

The duration, or term, of this Agreement shall be for the designated number of years and months as agreed upon below, not to exceed five (5) years, commencing on the Start Date. This Agreement may be renewed by written agreement of the parties. The parties may revise or modify this Agreement only by a written amendment signed by both parties.

Start Date: 08/08/2022

End Date: 08/08/2027

Notwithstanding the above, either party may terminate this Agreement by providing at least thirty (30) days prior written notice to the other party, except that to the extent a student is currently participating in an educational experience contemplated by this Agreement at the time of receipt of the termination notice, the parties shall comply with such applicable provisions in the Agreement to allow such student to complete the educational experience provided such completion does not extend beyond one hundred twenty (120) days from the date of receipt of such notice. The parties may revise or modify this Agreement only by a written amendment signed by both parties

2. GENERAL TERMS

- 2.1. The purpose of this Agreement is to establish a relationship between the University and the Facility to enable an educational experience for students at Facility's site that may qualify for University academic credit as determined by University.
- 2.2. The University and the Facility will agree on a schedule for student participation at the Facility.
- 2.3. The student's participation should complement the service and educational activities of the Facility. The student will be under the supervision of a Facility employee.
- 2.4. Each student is expected to perform with high standards at all times and comply with all written policies and regulations of the appropriate department of the Facility.
- 2.5. Either the Facility or the University may require withdrawal or dismissal from participation at the Facility of any student whose performance record or conduct does not justify continuance.
- 2.6. Neither the University nor the Facility is obligated to provide for the student's transportation to and from the Facility or for health insurance for the student.
- 2.7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program and review this Agreement.
- 2.8. Statements of performance objectives for this educational experience will be the joint responsibility of University and Facility personnel.
- 2.9. Each student must adhere to the Facility's established dress and performance standards.

3. FACILITY'S OBLIGATIONS

- 3.1. Facility agrees to appoint an Educational Coordinator who is responsible for the educational activities and supervision of University students participating under this Agreement.
- 3.2. The Facility agrees to submit to the University an evaluation of each student's progress. The format for the evaluation is established by the University in consultation with the Facility.
- 3.3. The Facility is responsible for the acts and omissions of its employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University. University students are not deemed to be employees of Facility by virtue of this Agreement. Upon written request, Facility will furnish University with proper certificates of insurance evidencing compliance with this section.
- 3.4. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility or the Facility's employees and agents.

4. UNIVERSITY'S OBLIGATIONS

- 4.1. The University will provide an administrative framework, including designating a University faculty or other representatives to coordinate scheduling, provide course information and objectives, and assist in advising students.
- 4.2. The University will be responsible for developing and carrying out procedures for student selection and admission.
- 4.3. The University is responsible for the negligent acts and omissions of its employees and agents and maintains insurance coverage through the State of Arizona's Risk Management Division self-insurance program to cover liabilities arising from the acts and omissions of the University's employees, students, and agents participating under this Agreement, except as provided for in Arizona law, including Arizona Revised Statutes (ARS) [ARS §12-820.05](#) and [41-621\(L\)](#). The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility's employees and agents. Upon written request, University will furnish Facility with reasonable documentation evidencing compliance with this section.

5. UNIVERSITY AND STATE REQUIRED PROVISIONS

- 5.1. **Nondiscrimination.** The parties will comply with all applicable laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. **If applicable, the parties will abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.**
- 5.2. **Conflict of Interest.** If within 3 years after the execution of this Agreement, Facility hires as an employee or agent any ASU representative who was significantly involved in negotiating, securing, drafting, or creating this Agreement, then ASU may cancel this Agreement as provided in Arizona Revised Statutes (ARS) § 38-511.
- 5.3. **Arbitration in Superior Court.** The parties agree to arbitrate disputes filed in Arizona Superior Court that are subject to mandatory arbitration pursuant to ARS § 12-133. ARS § 12-1518 requires this provision in all ASU contracts.
- 5.4. **Records.** To the extent required by ARS § 35-214, the non-ASU parties to this Agreement (jointly and severally, Facility) will retain all records relating to this Agreement. Facility will make those records available at all reasonable times for inspection and audit by ASU or the Auditor General of the State of Arizona during the term of this Agreement and for 5 years after the completion of this Agreement. The records will be provided at ASU in Tempe, Arizona, or another location designated by ASU on reasonable notice to Facility.
- 5.5. **Failure of Legislature to appropriate.** In accordance with ARS § 35-154, if ASU's performance under this Agreement depends on the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then ASU may provide written notice of this to Facility and cancel this Agreement without further obligation of ASU. Appropriation is a legislative act and is beyond the control of ASU.

5. UNIVERSITY AND STATE REQUIRED PROVISIONS

5.6. Privacy; Educational Records. Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ([FERPA](#)). Facility will not require any ASU students or employees to waive any privacy rights (including under FERPA or the European Union's General Data Protection Regulation ([GDPR](#))) as a condition for receipt of any educational services, and any attempt to do so will be void. Facility will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from ASU or as otherwise provided by law. If this Agreement contains a scope of work or other provision that requires or permits Facility to access or release any student records, then, for purposes of this Agreement only, ASU designates Facility as a "school official" for ASU under FERPA, as that term is used in FERPA and its implementing regulations. In addition, any access or disclosures of student educational records made by Facility or any Facility Parties must comply with ASU's definition of legitimate educational purpose in [SSM 107-01: Release of Student Information](#). If Facility violates the terms of this section, Facility will immediately provide notice of the violation to ASU.

5.7. Advertising, Publicity, Names and Marks. Facility will not do any of the following, without, in each case, ASU's prior written consent: (i) use any names, service marks, trademarks, trade names, logos, or other identifying names, domain names, or identifying marks of ASU ([ASU Marks](#)) for any reason, including online, advertising, or promotional purposes; (ii) issue a press release or public statement regarding this Agreement; or (iii) represent or imply any ASU endorsement or support of any product or service in any public or private communication. Any permitted use of ASU Marks must comply with ASU's requirements, including using the ® indication of a registered mark.

5.8. Title IX. Title IX protects individuals from discrimination based on sex, including sexual harassment. ASU fosters a learning and working environment built on respect and free of sexual harassment. [ASU's Title IX Guidance](#) is available online. Facility will: (i) comply with ASU's Title IX Guidance; (ii) provide ASU's Title IX Guidance to any Facility Parties reasonably expected to interact with ASU students or employees, in person or online; and (iii) ensure that all Facility Parties comply with ASU's Title IX Guidance.

6. MISCELLANEOUS

6.1. Neither party shall have the right to assign this Agreement without the prior written consent of the other party.

6.2. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement shall be governed by the laws of Arizona, the courts of which state shall have jurisdiction over its subject matter.

6.3. The individual signing on behalf of Facility hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of Facility and that this Agreement is binding upon Facility in accordance with its terms.

6.4. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – VIII- K

Agenda Item

Approval of 2023/24 Student Fees

For Board: ☒ Action ☐ Discussion ☐ Information

Background

Below is a summary of the 2023/24 student fees for extracurricular activities participation, lost / damaged devices and books. The school principal may waive this fee for students who are eligible for free or reduce priced meals or for any student for whom the principal determines that the fee would present a hardship.

Fees	Summary
Extra-curricular/ Tax credit Fee	\$2
Field Trips / entrance fee	Varies based on trip entrance fee
Band Instrument Rental	\$40
Sport/athletic fee (OMS)	\$10 per season
Lost/damaged library Books	Varies based on book replacement costs
Chromebook- Lost/Damaged	\$200
Chromebook cover case	\$22
Lost/broken power adapter	\$35

Legal

A.R.S. §43-1089.01 and §15-342

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the student fees for the fiscal year 2023/24.

Moved _____

Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-L

Agenda Item

Extracurricular Fee/Tax Credit Resolution

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Beginning January 1, 1998, A.R.S. §43-1089.01 established a tax credit for any fees paid by a taxpayer for the support of extracurricular activities – for the calendar year 2023, the allowable tax credit for an individual is \$250 and \$400 for a couple filing a joint return. The tax credit applies to school sponsored activities that **require enrolled students to pay a fee** in order to participate, including fees for band uniforms, equipment or uniforms for varsity athletic activities and scientific laboratory materials.

Extracurricular activities are, as defined by A.R.S. §15-342, “optional, noncredit, educational or recreational activity which supplements the education program of the school, whether offered before, during or after regular school hours”. Generally, any educational or recreational activities that supplement the educational program of the school are considered to be extracurricular activities. However, restrictions have been placed on recreational, amusement or tourist type activities. The resolution that is being presented for board approval contains the appropriate language and restrictions imposed by law.

Legal

A.R.S. §43-1089.01 and §15-342

Financial

Tax credit monies are used to supplement our educational programs; such expenditures include but are not limited to: tutoring, field trips, athletic activities, fine arts programs, and character education programs

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Extracurricular Fee/Tax Credit Resolution for the fiscal year 2023/24.

Moved _____

Seconded _____

P/F

2023/24 EXTRA-CURRICULAR FEE/TAX CREDIT RESOLUTION

It is resolved, by action of the Governing Board of Osborn School District No. 8, (the “District”), made on August 15, 2023 that the District will assess each student two dollars (\$2.00) per year to cover participation in all extra-curricular activities that are eligible to receive funding from the tax credit program and also assess an after-school sports participation fee of \$10.00 per sport per student for transportation. The school principal may waive this fee for students who are eligible for free or reduced lunches or for any student for whom the principal determines that the fee would present a hardship.

The following categories are approved programs under the tax credit program:

- Educational Field Trips
- Athletics
- Arts
- Enhancement & Enrichment Activities
- Character Education Programs

Athletics **include** all Interscholastic Sports and Intramurals sanctioned by the Board. In-state or out-of-state trips that are solely for competitive events qualify.

Arts **include** programs such as Band, Choir, Drama, Arts and Culinary Arts or before and after school programs that contains activities **of this nature**.

Enhancement & Enrichment Activities are activities that **support, enhance and provide growth opportunities** to the students’ educational processes. Trips or events that are “recreational, amusement or tourist activities” do not qualify for the extracurricular tax credit.

The taxpayer may select from one or more of the approved categories and may list a preference. The district will attempt to honor the preferences. These funds may be spent for activities meeting the identified criteria before, during and after school.

Governing Board President _____

Governing Board Member _____

Clarendon School 4 th - 6 th grade 1225 W. Clarendon Phoenix, AZ 85013 (602) 707-2200	Encanto School Preschool - 3rd grade 1420 W. Osborn Phoenix, AZ 85013 (602) 707-2300	Longview School Preschool - 6th grade 1209 E. Indian School Phoenix, AZ 85014 (602) 707-2700	Montecito School Preschool - 6th grade 715 E. Montecito Phoenix, AZ 85014 (602) 707-2500	Osborn Middle School 7 th - 8 th grade 1102 W. Highland Phoenix, AZ 85013 (602) 707-2400	Solano School Preschool - 6th grade 1526 W. Missouri Phoenix, AZ 85015 (602) 707-2600
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OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-M

Agenda Item

Recommendation to Approve Pre-School and After Care Tuition Schedules

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The attached Pre-School and After Care Tuition Schedules are being recommended for approval. The schedules include rates for both Montessori and Community Dual Language Preschool programs, as well as after care rates.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Pre-School and After Care Tuition Schedules as presented.

Moved _____ Seconded _____ P/F

Osborn Montessori Preschool		
Serving children ages 3, 4, 5		
Location: Montecito Community School 715 E Montecito Ave Phoenix, AZ 85014		
Tuition	Half Day (3 yr old) *upon request	Full Day (3 & 4 year olds)
Yearly	\$4,500	\$6,500
Monthly	\$450	\$650
One Time Registration Fee *	\$25	\$25
Aftercare	(ages 3 - 3rd Grade)	
Aftercare will only be provided once enough parents have signed up.		
3PM-5:30PM		\$65 / week
PAYMENTS		
-Payments are due the 1st of the month		
-\$20 late charge fee will be assessed for payments not submitted by 5th of month		
-There will be a \$35 returned payment fee for cancelled checks		
-Registration fee is due at time of registration and is *non-refundable		
-Late Pick-ups will be billed at \$15 per 15 minute interval		
DES Assistance		
If you are eligible to receive financial assistance from the AZ Department of Economic Security (DES), you will be responsible for the following:		
-Your daily co-pay as determined by DES		
-Any difference between the daily rate that is subsidized by DES and our daily rate.		
(*Daily rates based on yearly tuition and 180 operating days.)		
-Submit the required documentation		
Discounts		
- 10% Discount for Osborn Staff		
- 10% Discount for each additional sibling enrolled in preschool/aftercare program.		

Osborn Community Preschool	
Serving children ages 3 & 4	
Location: Encanto, Longview and Solano School	
Preschool Tuition	Full Day (3 & 4 year olds)
Yearly	\$5,500
Monthly	\$550
One Time Registration Fee *	\$25
Aftercare	
Aftercare will only be provided if enough parents have signed up and staffing can be secured.	
3PM-5:30PM	\$65 / week
PAYMENTS	
-Payments are due the 1st of the month	
-\$20 late charge fee will be assessed for payments not submitted by 5th of month	
-There will be a \$35 returned payment fee for cancelled checks	
-Registration fee is due at time of registration and is *non-refundable	
-Late Pick-ups will be billed at \$15 per 15 minute interval	
DES Assistance	
If you are eligible to receive financial assistance from the AZ Department of Economic Security (DES), you will be responsible for the following:	
-Your daily co-pay as determined by DES	
-Any difference between the daily rate that is subsidized by DES and our daily rate.	
(*Daily rates based on yearly tuition and 180 operating days.)	
-Submit the required documentation	
Discounts	
- 10% Discount for Osborn Staff	
- 10% Discount for each additional sibling enrolled in preschool/aftercare program.	

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-N

Agenda Item

Out of state travel to the National JOM Conference September 10-13 in Chicago, IL for up to 3 school and district representatives including Amber Stevens, Stefaney Sotomayor, and one additional district representative yet to be determined.

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The National JOM Conference aligns with the district's commitment to equity and excellence for all students. Each year the National JOM conference seeks to bring district and school representatives, tribal members, and policy administrators together to learn, collaborate and celebrate indigenous culture.

During last year's conference, our team connected with representatives from around the country and gained new ideas to support family engagement, learned about policy changes that may affect programming and fiscal planning, and learned more about the varied tribes and traditions in other regions that we can share with our students.

With this new grant, we will engage in a planning year. This learning experience will allow us to gain additional knowledge and personal connections to use as we develop plans with our committee to further support our focus schools along with the rest of the Osborn community.

Legal

Financial

\$850 registration + hotel (apx. \$200 x 3 = \$600) + airfare (apx \$450 x 3) =
\$4500 total from new RISE grant (2 participants) and JOM funds (1 participant)

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Board approve out-of-state travel September 10-13 to the National JOM Conference for 3 school and district representatives, including Amber Stevens, Stefaney Sotomayor, and one additional district representative.

Moved _____

Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –IV-O

Agenda Item

Approval of Agreement with Arizona Dept. of Homeland Security, Cyber Readiness Program

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

The State of Arizona has been awarded funding to provide cyber resources to local and tribal government entities in Arizona. AZDOHS selects, procures, and funds one or more cyber readiness products offered through the Cyber Readiness Program.

Available resources currently include:

Anti-Phishing / Security Awareness Training (SAT)

Advanced Endpoint Protection (AEP)

Converged Endpoint Management (XEM)

Multi-Factor Authentication (MFA)

Web Application Firewall (WAF)

To provide these resources, the State is reaching out to local and tribal government entities that do not currently utilize one or more of the resources listed above. Priority will be given to smaller and less-resourced organizations in the order of when requests are received.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the agreement of Osborn School District with ADOHS Cyber Readiness Program as presented.

Moved _____ Seconded _____ P/F

Agreement
Between
The State of Arizona Department of Homeland Security
And
Osborn School District (each, a "Party")

Recitals:

- a. State of Arizona Department of Homeland Security (hereinafter "AZDOHS") is an agency of the State of Arizona and operating pursuant to Title 41 of the Arizona Revised Statutes.
- b. Osborn School District (hereinafter "Osborn SD") is a political subdivision of the State of Arizona.
- c. AZDOHS, pursuant to Arizona Revised Statutes (hereinafter "ARS") 41-4282, is responsible for the State of Arizona's enterprise cyber security strategy, manages the Statewide Cyber Readiness Program (hereinafter "Program"), and possesses certain skills, tactics, techniques and procedures and other Confidential Information pertaining to certain cyber readiness operations and the administration thereof as further defined in this Agreement (hereinafter, "Agreement"), which AZDOHS desires to share with Osborn SD and/or use to aid Osborn SD and its cyber operations, pursuant to the direction of the Governor of the State of Arizona. AZDOHS selects, procures, and funds one or more cyber readiness products which may change over time depending on the evolution of cyber security requirements (hereinafter "Products") offered through the Program. AZDOHS desires to assist Osborn SD in Osborn SD's use of one or more of the Products, as outlined in this Agreement, which will benefit Osborn SD's cyber operations.
- d. Osborn SD has opted to participate in the Program, to deploy and operationalize one or more of the Products, and desires to work with AZDOHS and is seeking assistance from AZDOHS regarding skills, tactics, techniques, and procedures pertaining to the Products, as outlined in this Agreement, which also will benefit AZDOHS.

Based upon the mutual promises contained in this Agreement, the Parties hereby agree to be bound as follows:

1. Incorporation of Recitals. The Recitals set forth above are hereby made terms of this Agreement.

2. Definitions.

- a. Disclosing Party. A Party to this Agreement, including directors, officers, employees, agents or representatives (collectively, "Representatives"), that discloses Confidential Information to the Receiving Party.
- b. Receiving Party. A Party to this Agreement, including its Representatives, that receives Confidential Information from the Disclosing Party.
- c. Transaction. Any interaction between the Parties undertaken pursuant to this Agreement regarding a specific cybersecurity event or incident, or the sharing of information about those events.
- d. Confidential Information. Confidential Information need not be novel, unique, patentable, copyrightable or constitute a trade secret in order to be designated Confidential Information. Confidential Information is any data or information that is proprietary to the Disclosing Party and not generally known to the public, whether in tangible or intangible form, whenever and however disclosed, including but not limited to:
 - i. Information relating to the Program, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or penetrate any of the

Parties' cyber security measures whether or not such cyber security measures are a part of the Program, including but not limited to the skills, tactics, techniques and procedures associated with the Program;

ii. Information relating to the Products, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or any of the Parties' cyber security measures whether or not such cyber security measures are a part of the Program, including but not limited to information obtained from or through a governmental or private entity providing one or more Products to the Parties to this Agreement and including but not limited to proprietary information belonging to such governmental or private entity.

iii. Any scientific or technical information, invention, design, process, procedure, formula, improvement, technology or method, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or penetrate any of the Parties' cyber security measures whether or not such cyber security measures are a part of the Program;

iv. Any concepts, reports, data, know-how, tactics, techniques, procedures, works-in progress, designs, development tools, specifications, computer software, source code, object code, flow charts, databases, inventions, information and trade secrets, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or penetrate any of the Parties' cyber security measures whether or not such cyber security measures are a part of the Program;

v. Any internal data, user id's, passwords, configuration settings, infrastructure design, non-public employee information, personal identifiable information, or any other data maintained by a Disclosing Party to fulfill any of its functions, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or penetrate any of the Parties' cyber security measures whether or not such cyber security measures are a part of the Program; and

vi. Any other information that should reasonably be recognized as confidential information of the Disclosing Party, which if made available to a third-party, would have the potential to enable persons or entities who are not parties to this Agreement to weaken, undermine or penetrate any of the Parties' cyber security measures whether or not such cyber security measures are a part of the Program.

3. Purpose. The purpose of this Agreement is to establish policies and procedures under which AZDOHS will provide Products to Osborn SD and assist Osborn SD with its participation in the Program. In furtherance of this purpose, the Parties further agree:

a. That the Products will be provided to Osborn SD as a hosted solution in a multi-customer environment. AZDOHS personnel will have administrative access to the Product(s) to provide deployment and operational support to Osborn SD.

b. That AZDOHS personnel with administrative access to the Product(s) will protect administrative credentials against unauthorized use and access by employing protection measures in compliance with State of Arizona Statewide Information Security Policies, Standards, and Procedures (available at <https://azdohs.gov/information-security-policies-standards-and-procedures>). Documentation of this will be provided by AZDOHS to Osborn SD upon request.

c. That any Products and Product licenses and support provided by AZDOHS other than in response to a request under the Arizona Mutual Aid Compact will be funded by AZDOHS and shall be provided to Osborn SD at no cost to Osborn SD and with no requirement for reimbursement from Osborn SD.

4. Scope of Products and Assistance. Osborn SD and AZDOHS intend to work together, and AZDOHS will provide Products, Product licenses, and related assistance to Osborn SD as set forth in Exhibit A to this Agreement. The Parties further agree that:

a. Additional exhibits or modifications and amendments to Exhibit A may be executed in the future. Any such changes will be made in accordance with Section 13 of this Agreement.

b. Osborn SD shall not request, and AZDOHS shall not provide, any services not in compliance with all State and Federal laws regulating the access to, and utilization of, cyber information.

c. Osborn SD and AZDOHS understand that AZDOHS will only access and/or make changes to the Products offered to Osborn SD and/or Product modifications which impact the Osborn SD with prior notification.

d. The Parties acknowledge that both Parties' records are subject to Arizona public records law and agree that in the event that either Party receives a public records request, subpoena, or other request or demand for records relating to the matters addressed in this Agreement, (1) the Party receiving the public records request, subpoena, or other request or demand for such records shall immediately notify the other Party and provide the other Party with a copy of the public records request, subpoena, or other request or demand for such records; and (2) the Parties shall communicate and cooperate with each other in responding to and/or resisting the public records request, subpoena, or other request or demand for such records, except that each Party shall retain the right to assert its own independent position on whether a record or portion of a record should or should not be produced. The Parties further agree:

i. AZDOHS may review alerts, statistical data, and other data collected to support the Program.

ii. Osborn SD agrees that AZDOHS may report summary Program metric data to State executive leadership for the purposes of demonstrating the effectiveness and completeness of implementation of the Program.

iii. Osborn SD agrees that AZDOHS may report aggregated and anonymized information (including but not limited to threat intelligence and technical indicators) to other AZDOHS strategic partners for the purposes of information sharing and furthering the mission of AZDOHS and the Program.

e. Osborn SD will permit AZDOHS personnel access to Osborn SD's systems and information as AZDOHS deems necessary. AZDOHS agrees to access Osborn SD's systems only with prior notification to Osborn SD and solely for serving the purposes of the Program.

5. Obligations Specific to Osborn SD. Osborn SD understands and acknowledges that participation in the Program is voluntary. The Parties agree that Osborn SD will:

a. Assign primary technical and executive Points of Contacts ("POCs") for coordination with AZDOHS regarding all Products, Product licenses, and related assistance as set forth in this Agreement. The Osborn SD's technical POCs will coordinate with AZDOHS for Osborn SD's participation in the Program including but not limited to deployment and operation of the Products. Osborn SD shall report to AZDOHS any change in the POCs' identity or the POCs' contact information in a timely manner.

- b. Utilize Products and the Program to reduce Osborn SD's cybersecurity risk, and reasonably collaborate with AZDOHS and other participating agencies to improve the Program.
- c. Make consistent progress with deployment of the Products and licenses and will maintain regular and open communications with AZDOHS as appropriate. Failure to communicate with AZDOHS is grounds for AZDOHS to reallocate Osborn SD's Product licenses to other Program participants.
- d. Participate in surveys and provide feedback to AZDOHS to improve the Program.
- e. Comply with all end user license agreements required by the Product manufacturers.
- f. Agree that any additional add-on options for Products, not already available under the Product portfolio, must be approved by the Arizona State and Local Cybersecurity Program Planning Committee (hereinafter "Committee"). The Committee will include representatives from Arizona local governments, tribal governments, and K-12 public school districts. The mission of the Committee will be to ensure greatest value for the Program participating agencies, approve annual purchases, authorize changes to the portfolio of services offered, oversee operations, and suggest improvements to the Program. The Osborn SD is solely responsible for the funding, procurement, and implementation of all such add-on options.
- g. Be permitted to disclose the following items to any person at any time:
 - i. The fact that Osborn SD has entered into this Agreement and the details of this Agreement.
 - ii. A description of Osborn SD's participation in the Program as stated in this Agreement.

6. Obligations Specific to AZDOHS. AZDOHS, under direction of the Governor of the State of Arizona, has the mission to assist Arizona local governments, tribal governments, and K12 public school districts to reduce cybersecurity risk and to reduce the impact of cyber-attacks. AZDOHS accomplishes this mission, in part, through the Program. Accordingly, the Parties agree that AZDOHS will:

- a. Establish a governance program for the Program, to be overseen by the Committee.
- b. Make efforts to maintain current, and identify future, funding sources to continue purchasing and maintaining the Program and Products.
- c. If funding is discontinued, AZDOHS will make efforts to ensure Osborn SD has time to plan for a transition of cybersecurity services.
- d. Conduct all procurements relating to the subject matter of this Agreement unless otherwise provided in Section 5(f).
- e. Communicate to Osborn SD all significant changes to the Program that could affect Osborn SD.
- f. Acknowledge that data created by or transferred to Osborn SD's Product environment is owned by Osborn SD. AZDOHS will provide Osborn SD's data to Osborn SD upon termination of this Agreement and participation in the Program as feasible.
- g. Communicate system changes to the Product to the Committee and to Osborn SD 48 hours prior to the change being made, with exception that in the event of an emergency, AZDOHS will make efforts to communicate, but will make emergency changes without prior communication if AZDOHS determines this is necessary.

h. Communicate changes to Osborn SD's Product environment and related information to Osborn SD 48 hours prior to the change being made, with exception that in the event of an emergency, AZDOHS will make efforts to communicate, but will make emergency changes without prior communication if AZDOHS determines this is necessary.

i. Notify Osborn SD in writing promptly upon the discovery of a system breach or other unauthorized access and/or change to Osborn SD's Products, but in no case later than 48 hours after discovery of a breach or other unauthorized access.

j. Make efforts to assist Osborn SD with its regulatory compliance requirements in relation to the Products.

7. Use of Confidential Information. A Receiving Party agrees to use Confidential Information solely in connection with the Program and not for any purpose other than as authorized by this Agreement without the prior written consent of an authorized representative of the Disclosing Party.

8. Disclosure of Confidential Information. A Disclosing Party may disclose Confidential Information to the Receiving Party. The Receiving Party will:

a. Except as provided in Sections 4(d) and 5(g) of this Agreement, limit disclosure of any Confidential Information to only those within its control (i) who have executed a Non-Disclosure Agreement protecting Confidential Information to at least the same extent as this Agreement and (ii) who have a need to know such Confidential Information in connection with the relationship between the Parties under this Agreement. Each Non-Disclosure Agreement between a Party to this Agreement and a third-party shall include language providing that (a) the Party to this Agreement signing a Non-Disclosure Agreement with a third-party shall immediately provide a copy of that Non-Disclosure Agreement to the other Party to this Agreement, and (b) either Party to this Agreement shall have the right to enforce that Non-Disclosure Agreement with that third-party.

b. Advise its personnel and representatives of the confidential nature of Confidential Information and of the obligations set forth in this Agreement.

c. Be under no obligation with respect to any information:

i. Which is, at the time of disclosure, available to the general public; or which at a later date becomes available to the general public through no fault of Receiving Party, but only after that later date;

ii. Which Receiving Party can demonstrate was in its possession before receipt of the information from Disclosing Party, which can be proven by written records or other competent evidence;

iii. Which was developed independently by Receiving Party without reference to the information provided by Disclosing Party;

iv. Which is disclosed to Receiving Party without restriction on disclosure by a third-party who has the lawful right to disclose such information;

v. Which is required to be disclosed pursuant to any applicable law or regulation, or pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request, or similar method, except as provided in Section 4(d) of this Agreement.

9. Return of Confidential Information. Receiving Party shall immediately return and redeliver to the other Party all tangible material embodying Confidential Information received hereunder and all notes, summaries, memoranda, drawings, manuals, records, excerpts or derivative information deriving there from and all other documents or materials ("Notes") (and all copies of any of the foregoing, including "copies" that have been converted to computerized media in the form of image, data or word processing files either manually or by image capture) based on or including any Confidential Information, in whatever form of storage or retrieval, upon the earlier of:

- a. The completion or termination of the dealings between the Parties contemplated hereunder;
- b. The termination of this Agreement; or,
- c. At such time as the Disclosing Party may so request.

Provided however that the Receiving Party may retain such of its records as is necessary to enable it to comply with its record retention obligations and policies.

10. Notice of Breach. Receiving Party shall notify the Disclosing Party immediately upon discovery of any unauthorized use or disclosure of Confidential Information by Receiving Party or its Representatives, or any other breach of this Agreement by Receiving Party or its Representatives, and will cooperate with efforts by the Disclosing Party to help the Disclosing Party regain possession of Confidential Information and prevent its further unauthorized use.

11. Limitation of Agreement. The Parties agree that neither Party will be under any legal obligation of any kind whatsoever with respect to a Transaction by virtue of this Agreement, except for the matters specifically agreed to herein. This Agreement does not create a joint venture or partnership between the Parties.

12. Term. This Agreement shall commence on the date of the last signature herein below, and shall end ten (10) years from such date, unless terminated or extended as set forth in Section 14 of this Agreement.

13. Modifications to this Agreement. Any amendments or changes to this Agreement, including but not limited to amendments or changes to Exhibit A hereto, must be in writing and signed by authorized representatives of both Parties.

14. Termination. Either Party may terminate this Agreement by giving 30 days written notice to the other Party. Such termination notice period shall not commence until receipt of the written notice by the other Party. Access to systems will not be terminated by either Party without prior agreement of both Parties.

15. Disclaimer of Liability. In no event shall the State of Arizona, AZDOHS, the Program or their employees, members, agents, servants, independent contractors or suppliers be liable to Osborn SD or any third parties affected by the actions taken by AZDOHS pursuant to this Agreement for any damages of any kind whatsoever, including, but without limitation, damages for loss of profits, business interruption, loss of information, disclosure of confidential or private information, or other losses, including pecuniary loss arising out of training conducted pursuant to this Agreement or for special, indirect, consequential, incidental, or punitive damages however caused, and regardless of the theory of liability.

16. Warranty. Each Party warrants that it has the right to make the disclosures called for under this Agreement. NO OTHER WARRANTIES ARE MADE BY EITHER PARTY UNDER THIS AGREEMENT WHATSOEVER. The Parties acknowledge that although they shall each endeavor to include in Confidential Information all information that they each believe relevant for the purpose of the evaluation of a Transaction, the Parties understand that no representation or warranty as to the accuracy or completeness of Confidential Information is being made by either Party as the Disclosing Party. Neither Party hereto shall have any liability to the other Party or to the other Party's Representatives resulting from any use of

Confidential Information except with respect to disclosure of such Confidential Information in violation of this Agreement.

17. Severability. In the event that any provision or Section herein is held invalid or unenforceable, the remaining provisions and Sections shall remain in full force and effect.

18. No Indemnification. Neither Party shall indemnify or hold harmless the other Party.

19. Funding. Every obligation of AZDOHS under this Agreement is conditioned upon the availability of funds appropriated and allocated for the payment of such obligation. If funds are not appropriated, allocated and available or if the appropriation is changed by the Legislature resulting in funds no longer being available for the continuance of this Agreement, this Agreement may be terminated by AZDOHS or Osborn SD at the end of the period for which funds are available. No liability shall accrue to AZDOHS or any other agency of the State of Arizona in the event this provision is exercised, and neither AZDOHS nor any other agency of the State of Arizona shall be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

20. Conflict of Interest. The requirements of ARS § 38-511 apply to this Agreement. Either Party may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of that Party is, at any time while this Agreement or any extension is in effect, an employee, agent or consultant of the other Party with respect to the subject matter of this Agreement.

21. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Arizona, without regard to its conflict of laws provisions.

22. Dispute Resolution. The Parties agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by ARS § 12-1518, except as may be required by other applicable statutes.

23. Forum. The forum for any dispute arising out of this Agreement shall be Maricopa County, Arizona.

24. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes any other written or oral agreement between the Parties with respect to the subject matter of this Agreement.

25. Rule of Construction. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement.

26. Further Actions. Each Party hereby agrees to perform any further acts and to execute and deliver any documents that may be reasonably necessary to carry out the provisions of this Agreement.

27. Compliance with All Applicable Law. The Parties agree to comply with all federal, state or local laws, rules or regulations applicable to the subject matter of this Agreement.

28. Independent Status. The Parties are independent contractors, and nothing contained in this Agreement creates a relationship of partnership, joint venture, agency, or employment between the Parties or any of their employees, officers, agents, or contractors.

29. Execution. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute a single instrument. A signature on a counterpart may be made by facsimile or otherwise electronically transmitted, and such signature shall have the same force and effect as an original signature. Further, this Agreement may be retained in any electronic format, and all electronic copies thereof shall likewise be deemed to be an original and shall have the same force and effect as an original copy of this Agreement.

30. No Third-party Beneficiaries. This Agreement will inure exclusively to the benefit of and be binding upon AZDOHS and Osborn SD as the only parties to this Agreement, and to their respective successors, assigns, executors and legal representatives. Except as expressly provided in this Agreement, nothing in this Agreement confers on any person other than the Parties hereto or their respective successors and assigns, any rights, remedies, obligations, or liabilities.

31. Separate Responsibility. Except as expressly provided in this Agreement, each Party agrees that, to the extent authorized by law, it will be responsible for its own acts or omissions and the results thereof and will not be responsible for the acts or omissions of the other Party and the results thereof. In the event that either Party becomes aware of any claim made by or expected from a claimant against a Party to this Agreement, which claim relates to the subject matter of this Agreement, that Party will immediately notify the other Party, and the Parties will share all information regarding such matter and cooperate with each other in addressing the matter.

32. Waiver. Any failure by either Party to enforce the other Party's strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement. It is expressly agreed that in the execution of this Agreement, no Party waives nor shall be deemed hereby to waive any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

33. Assignment. Neither Party may directly or indirectly assign or transfer its rights and/or obligations under this Agreement by operation of law or otherwise without the prior written consent of the other Party.

34. Force majeure. The Parties shall exercise their best efforts to meet their respective duties and obligations as set forth in this Agreement, but shall not be held liable for any delay or omission in performance due to force majeure or other causes beyond their reasonable control (force majeure), including, but not limited to, compliance with any government law, ordinance or regulation, acts of God, acts of the public enemy, fires, strikes, lockouts, natural disasters, wars, riots, material or labor restrictions by any governmental authority, transportation problems and/or any other similar causes.

35. Publicity. No Party shall use or mention in any publicity, advertising, promotional materials or news release the name or service mark(s) of the other Party without the prior written consent of that Party.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day of _____, 20____.

Arizona Department of Homeland Security

Osborn School District

Signature

Signature

_____ Name

_____ Title

_____ Date

10966925.2

_____ Name

_____ Title

_____ Date

Agreement
Between
The State of Arizona Department of Homeland Security
And
Osborn School District (also referred to as "Osborn SD")

EXHIBIT A

Products provided by AZDOHS to Osborn SD under this Exhibit A are as follows:

Products	Description
Advanced Endpoint Protection / Endpoint Detection & Response	<p>Advanced Endpoint Protection (AEP) is next-generation antivirus protection that leverages artificial intelligence and machine learning to identify malware before it executes.</p> <p>Endpoint Detection and Response (EDR), also referred to as endpoint detection and threat response (EDTR), is an endpoint security solution that continuously monitors end-user devices to detect and respond to cyber threats like ransomware and malware.</p>
Anti-Phishing / Security Awareness Training	<p>Anti-phishing training provides employees with examples of how to spot phishing attempts and suspicious emails requesting sensitive information from users or infecting systems with malware. This includes sending emails to employees with fake links, mimicking real phishing attempts from outside threats. Employees who click on simulated links will be prompted to complete security awareness training.</p> <p>Security Awareness Training (SAT) features user-friendly online training courses that cover the latest cybersecurity best practices to educate employees on how to keep data and devices safe.</p>
Converged Endpoint Management	<p>Converged Endpoint Management (XEM) platforms provide unrivaled access to real-time asset visibility and the ability to patch at scale with certainty (including devices that are on or off-network or VPN). XEM brings IT Operations, Security, and Risk Management teams together – with a single platform for complete visibility, control, and trust in IT decision-making.</p>
Multi-Factor Authentication	<p>Multi-Factor Authentication (MFA) is a security system that requires more than one method of authentication to verify a user's identity for a login or other transaction. Categories for authentication may include knowledge (something a user knows), possession (something a user has), and inherence (something a user is). MFA provides an extra layer of security to prevent unauthorized access to systems.</p>
Web Application Firewall	<p>Web Application Firewall (WAF) is an application firewall for HTTP applications. It applies a set of policies to help protect web applications from common web exploits that could affect an application's availability and compromise data.</p>

10724554.2

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number –IV-P

Agenda Item

Out-of-State Professional Development Opportunities for Chief Operations Officer C. Toscano and Chief Officer for Learning & Equity A. Potter-Davis for the 2023-2024 school year.

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Below are potential out-of-state professional development opportunities for the learning and equity and operations officers for the 2023-2024 school year. This does not mean that they will or should go to every conference. It merely allows the district to begin making reservations and placing registrations for best pricing while following all procurement requirements for approval before encumbrance. Further events may be brought for approval; however, this list is known travel opportunities that the operations officer has taken advantage of in past years.

- Association School Business Officials (ASBO International) Annual Conference
National Harbor, MD October 19-22, 2023
- Association School Business Officials (ASBO International) Leadership Forum
San Diego, CA February 8-10, 2024
- Government Finance Officers Association (GFOA) Annual Conference
Orlando, FL June 9-12, 2024
- Association School Business Officials (ASBO International) Eagle Institute
Location TBD, July 2024
- National Institute for Excellence in Teaching (NIET) National Conference
Location TBD, Spring 2024
- City Year Planning Delegation Site Visit Tulsa, OK, October 2023
- Multicultural Student Achievement Network (MSAN) Annual Institute
Madison, WI. April 2024

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve Out-of-State Professional Development Opportunities for Chief Operations Officer C. Toscano and Chief Officer for Learning & Equity A. Potter-Davis

Moved _____ Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – V

Agenda Item

Call to the Public

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

We welcome citizen input; however, items brought to the Board's attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, August 15, 2023.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – VI

Agenda Item

RISE Grant Award Presentation

For Board: ☐ Action ☐ Discussion ☒ Information

Background –

Osborn District is one of 11 districts in Arizona to be awarded the RISE (Raising Indigenous Success in Education) through the AZ Department of Education. Osborn Middle School and Longview are the focus communities of the grant. This funding opportunity will support the following goals established in the grant proposal:

- Support student success through purposeful mentoring, additional academic support, and celebration of identity and culture
- Increase family and community engagement through additional outreach, communication and events
- Strengthen and increase mutually-beneficial partnerships with community organizations

This three-year funding opportunity allows the district to introduce a RISE program liaison to further support students and community outreach, develop a committee of practitioners that will plan and facilitate additional cultural and family events, and allow the Program Liaison and Native American Specialist to attend the National JOM Conference to continue to build professional capacity and build collaborative connections with other schools and organizations supporting our indigenous students.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: August 15, 2023

Focus of Update: 21st Century Community Learning Centers	
Strategic Plan Connection:	Parent & Community Partnership
Update:	We are gearing up for another fun and exciting school year with 21st Century afterschool programs. This year we have more partnerships in store that will not only support our students but our families as well. We are excited that all of our 5 sites were awarded \$20,000 of additional funds for our afterschool program. This year marks the 4th year for three of our sites (CLA, LNV & OMS) and the 3rd year for two of our sites (ENC & SOL). In all, the grant cycle lasts for a total of 5 years. We are making continued progress towards our grant objectives and recently received positive feedback and accolades from our ADE grant specialist.
Impact on Academic Excellence and/or Social-Emotional Learning	We are excited for students to continue to have a safe space to learn and grow this year in afterschool.

Focus of Update: Data and Assessment	
Strategic Plan Connection:	Child & Student Success
Update:	Monica Artea and her team of amazing EL Paraprofessionals are preparing to administer the AZELLA Placement test to any new students whose family indicated that another language is spoken at home on the Home Language Survey. They anticipate to test about 80 students this fall.
Impact on Academic Excellence and/or Social-Emotional Learning	The purpose of the AZELLA placement test is to measure students' English language proficiency and determine if they qualify for EL services through the Pull-Out or 50-50 Model.

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: August 15, 2023

Focus of Update: Professional Development	
Strategic Plan Connection:	Child & Student Success
Update:	<p>On Monday, July 31 Monica facilitated an ELD Targeted Instruction professional learning for K-8 educators (e.g. Principals, MSTs, MTSS Coordinators, Mentors, ELD Pull-out teachers). Participants earned \$25 per hour!</p> <p>Session Objectives:</p> <p>*We will be able to define Asset Based Behaviors and Expectations of the Language Development Approach - Principle 1.</p> <p>*We will be able to identify characteristics of Targeted Instruction (ELD) - Principle 3.</p> <p>*We will be able to describe how the Performance Indicators (PIs) of the ELP Standards are used to drive Targeted Instruction (ELD) to meet the language needs of English Learners.</p> <p>In addition, teachers had time for team planning with Master Teachers as well as a virtual training on Lexia English, a program that targets student' language development (especially Listening & Speaking).</p>
Impact on Academic Excellence and/or Social-Emotional Learning	Principle three of Arizona's Language Development Approach addresses the need for explicit language instruction that is designed to provide students with an understanding of how language functions within different content areas.

Focus of Update: Professional Development	
Strategic Plan Connection:	Child & Student Success
Update:	<p>On Tuesday, July 25, Dr. Robert, the Teaching & Learning team, Principals and the Master Teachers welcomed 35 new staff members to Osborn. The 35 staff members included 2 new Social Workers, 2 new Psychologists as well as several teachers who had been hired in the middle of</p>

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: August 15, 2023

	<p>the 22-23 school year. The theme of this year's New Teacher Orientation was "Setting Sail into a New District & New Year", and the room was decorated in a vibrant beach theme. We opened the meeting by going through our core values and instructional focus areas, and spent time getting to know each of the teachers. The staff also heard from HR, Business Services and IT, and then the group boarded a bus to tour our district and hear from each of the principals about our amazing schools.</p> <p>On Wednesday the teachers had a session on Conscious Discipline and Thinking Maps led by Kelly Kesterson Walker and Amanda Renning, who will be working with our AZTR Resident teachers as well as our new teachers this year</p> <p>The new teachers spent the remaining days learning on their campuses with their principals and Master Teachers, getting to know our instructional programs and setting up their classrooms.</p>
Impact on Academic Excellence and/or Social-Emotional Learning	<p>We are proud of our district and the variety of resources and professional development that we offer so that all teachers are armed with the knowledge and skills to accelerate learning for our students.</p>

Focus of Update: Professional Development	
Strategic Plan Connection:	Child & Student Success
Update:	<p>The Osborn district kicked off the first day with all staff with district-wide professional development that was coordinated by the Teaching & Learning Team. Cathy Gentry opened the training on August 1st at each of the five locations with a video recorded message around the vision for learning in an effort to set the course for the year.</p> <p>Teachers met in grade level or content teams to learn more about standards based learning and how the summer committee designed the pacing guides to support instruction. There was also an opportunity to prepare</p>

Curriculum Department
Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: August 15, 2023

	teachers for an emphasis on planning core content that bolsters academic language development in all students.
Impact on Academic Excellence and/or Social-Emotional Learning	Our instructional vision for the 23-24 school year is focused on Standards-Based, Student Focused learning and Multi-Tiered System of Support. The pacing guides and instructional resources that we provide our teachers will support standards-based planning, collaboration, and data analysis, which are needed in order to accelerate learning.

4

August 15, 2023

To: Osborn Governing Board President, Governing Board Members and Superintendent Dr. Robert

The Osborn Human Resources Department is excited to share our first update for the 2023-2024 school year.

New And Improved

On Monday July 24th, our Human Resources Department relaunched our Classified Orientation. We had 20 of the 29 new classified staff join to learn about Osborn, their new roles, various policies, and ask questions. Our Payroll and Technology Departments also provided valuable information to these staff members and their feedback was overwhelmingly positive thereafter. Many thanks to our Child Nutrition Department for providing a nutritious breakfast for the occasion and our entire administrative team for joining to greet the new staff and welcome them to Osborn over breakfast. We were even able to provide them with welcome gifts including branded cups, lanyards, car magnets, journals, and pens.

On Tuesday July 25th, our team collaborated with the Teaching & Learning Department on the New Teacher and Support Professionals Orientation. There was a full day of learning that took place that led to a week of training and preparation for the new school year. We were able to provide each new teacher with a welcome gift as well including branded bags stuffed with a variety of supplies, lanyards, cups, and car magnets.

Professional Growth

Last year we changed our professional growth requirements to allow for two separate submission deadlines for teachers who had earned additional endorsements, certifications or college credit. Those deadlines for this year were July 15th and October 2nd, 2023. We had eight teachers provide supporting documentation for professional growth by the July 15th deadline and are expecting three to provide documentation by the October deadline. For those who submitted by the July deadline, they received addendums to add to their 2024 contract amounts. Many congratulations to those staff members!

Staffing Update

As of August 8th, 2023, we have just two teacher positions available and only four support roles remaining throughout our entire district. This is largely due to our summer recruitment efforts in both June and July. Throughout the summer our Human Resources team onboarded 35 new teachers, 3 new support professionals, and 29 classified staff members. We are enthusiastic about closing our six remaining openings as well.

Annual Flu Vaccine Clinic

We are excited to offer our annual Flu Vaccine Clinic on Friday September 15th, 2023 at every site throughout the district. This is made possible by our partnership with Diversified Solution and Barbara Vaughn, RN.

Sincerely,

Emerald Woodland

Emerald Woodland
Director of Human Resources
ewoodland@osbornsd.org
602-707-2037



Clarendon School

4th - 6th Grade
1225 W. Clarendon
Phoenix, AZ 85013
(602) 707-2200

Encanto School

Preschool - 3rd Grade
1420 W. Osborn
Phoenix, AZ 85013
(602) 707-2300

Longview School

Preschool - 6th Grade
1209 E. Indian School
Phoenix, AZ 85014
(602) 707-2700

Montecito

Community School

Preschool-8th Grade
715 E Montecito
Phoenix, AZ 85014
(602) 707-2500

Osborn

Community iSchool

Kindergarten-8th Grade
715 E. Montecito
Phoenix, AZ 85014
(602) 707-2047

Osborn Middle School

7th - 8th Grade
1102 W. Highland
Phoenix, AZ 85013
(602) 707-2400

Solano School

Preschool - 6th Grade
1526 W. Missouri
Phoenix, AZ 85015
(602) 707-2600

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII- A

Agenda Item

**Approval of Delegate and Alternate as Discussed to Represent Osborn School District at
the Arizona School Boards Association Delegate Assembly on September 9, 2023.**

For Board: ☒ Action ☐ Discussion ☐ Information

Background

The Delegate Assembly determines the positions of the Arizona School Boards Association. Members may appoint a delegate and alternate to represent the Board at the Delegate Assembly to be held September 9, 2023 at the JW Marriott.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the delegate and alternate as discussed to represent the determined position of the Osborn Governing Board.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-B

Agenda Item

**Approval of Arizona School Boards Association's (ASBA) draft 2024 Political Agenda,
and, Direct the District's Delegate to the ASBA Delegate Assembly to Represent the
Board's Determined Position.**

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

ASBA's Legislative Committee reviewed submitted proposals at its meeting in June. Most boards indicated support for items included in the 2023 Political Agenda, and the committee appreciates your overwhelming support of ASBA's agenda to advance public education statewide.

This year, as was the case last year, ASBA presented the proposed Political Agenda as a marked-up version of the prior year's agenda. During the Delegate Assembly, rather than discussing every item, Delegates will be able to focus on just the changes, additions, and deletions to streamline the process. Amendments and new items can still be proposed during the Delegate Assembly using the same process as years past.

Members may discuss and consider action to approve the Arizona School Boards Association's (ASBA) draft 2024 Political Agenda, and, direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Approval of Arizona School Boards Association's (ASBA) draft 2024 Political Agenda, and, Direct the District's Delegate to the ASBA Delegate Assembly to Represent the Board's Determined Position.

Moved _____ Seconded _____ P/F



TO: GOVERNING BOARD PRESIDENTS AND SUPERINTENDENTS

FROM: Chris Kotterman, Director of Governmental Relations

DATE: July 20, 2023

SUBJECT: PROPOSED 2024 POLITICAL AGENDA AND DELEGATE ASSEMBLY PROCESS

Thank you for lending your voice to every public-school student in Arizona. Enclosed you will find ASBA's Vision, Mission, and Core Beliefs; and the proposed 2024 Political Agenda.

The Legislative Committee reviewed and discussed every submitted proposal at its meeting in June. Most boards indicated support for items included in the 2023 Political Agenda, and the committee appreciates your overwhelming support of ASBA's agenda to advance public education statewide.

This year as was the case last year, we have presented the proposed Political Agenda as a marked-up version of the prior year's agenda. During the Delegate Assembly, rather than discussing every item, Delegates will be able to focus on just the changes, additions, and deletions to streamline the process. Amendments and new items can still be proposed during the Delegate Assembly using the same process as years past.

The Delegate Assembly determines the positions of the Arizona School Boards Association. Registration for Delegate Assembly is now open. You may register via the [registration page](#). **We look forward to seeing you at the Delegate Assembly on September 9th.**

The Delegate Assembly will be held in person, at the JW Marriot Scottsdale Camelback Inn immediately following the ASBA Law Conference.

Please copy and distribute this ENTIRE packet to all board members and place the proposed 2024 Political Agenda on your next board agenda for discussion and to provide any instruction to your district delegate as to your board's position on proposed agenda items. A sample board agenda item has been included for your reference. While all board members and superintendents are welcome to attend the Delegate Assembly, each member district has only one official delegate.

Delegate registration can be completed [online at this link](#).

**Core Purpose (Mission):**

We cultivate excellence in locally-governed school districts.

Core Beliefs:

- The basic life needs of children must be met for them to succeed.
- Meeting the unique educational needs of all students must be the foundation of our school systems.
- The governance of publicly-funded schools must lie with locally-elected and publicly-accountable governing boards.
- The responsibility for student success is shared by students, parents, governing board, district staff and the community.
- Public education funding must be broad-based, stable and at a level that assures all students are successful.
- Knowledgeable and professionally trained governing board members are fundamental for ensuring student success.
- Closing the opportunity and achievement gap is a moral and economic imperative that must be addressed to ensure all Arizona's students are successful.

Report of the ASBA Legislative Committee

Draft 2024 Political Agenda

I) Adequately and Equitably Fund District Schools to at least the National Median per Pupil Funding

1. Maximize state funding for competitive salaries to attract, recruit, and retain talented teachers and staff, ~~including support for the AZ teacher's academy and efforts to~~ **INCREASING THE PIPELINE OF CERTIFIED TEACHERS**, increase the diversity of the teaching workforce, and for difficult to fill positions.

- ~~Revise the School Finance formula to:~~

- ~~○ Provide a stable, dedicated revenue source less reliant on the general fund or annual legislative appropriation.~~
- ~~○ Provide dedicated school capital funding consistent with the constitutional requirement of a general and uniform public school system.~~

2. **PROVIDE CONSISTENT, DEDICATED SOURCES OF BASE FUNDING THAT EQUIPS ALL ARIZONA PUBLIC SCHOOLS WITH ADEQUATE SUPPORT TO ADDRESS THE ACADEMIC, SOCIAL AND EMOTIONAL NEEDS OF ITS STUDENTS, INCLUDING:**

- (i)
- (ii) **(II) UP TO DATE CURRICULUM, TECHNOLOGY, AND CLASSROOM SUPPORT TO ENRICH ACADEMIC SUCCESS AND ENGAGEMENT;**
- (iii) **(III) STUDENT SUPPORT STAFF DEDICATED TO ENHANCE SAFE AND EFFECTIVE LEARNING ENVIRONMENTS;**
- (iv) **EXCEPTIONAL STUDENT SERVICES, GIFTED STUDENTS, AND EARLY INTERVENTION PROGRAMS;**
- (v) **(IV) BEFORE AND AFTER SCHOOL PROGRAMS;**
- (vi) **(V) ARTS EDUCATION; AND**
- (vii) **(VI) TRANSPORTATION.**
- (viii) **ENSURE THE FORMULA ADDRESSES THE UNIQUE FINANCIAL NEEDS OF SCHOOLS SERVING STUDENTS IN POVERTY AND IN RURAL & REMOTE SCHOOLS.**
- (ix) **FUND DISTANCE LEARNING AT 100%**

3. Amend the Constitutional aggregate expenditure limit to reflect current education funding levels and priorities via legislative referral to the voters.

4. Fully fund full-day kindergarten and include kindergarten students in the override calculations.
5. Advocate to preserve and protect the voters' original intent of Prop 301. Protect voters' intent in funding K-12 education and oppose legislation that attempts to supplant or divert additional voter-approved funding streams.
6. Index district additional assistance (DAA) funding for inflation.
7. Provide funding for new space before existing schools exceed their maximum capacity and become overcrowded and provide dedicated and flexible ongoing maintenance funding, ~~including~~ ADVOCATE FOR THE SFOB TO SET A STANDARD FOR replacement of buildings that have exceeded their useful life. Advocate for capacity standards that reflect the design of instructional space.
8. Eliminate unfunded mandates and administrative burdens.
9. Protect desegregation funding and return it to a primary tax levy.
10. ~~Conduct an~~ FORMALIZE THE exceptional student services cost study ~~to ensure students, receive adequate funding for the actual cost of their services, including~~ TO DETERMINE ADEQUATE FUNDING LEVELS, INCLUDING FOR RURAL OR REMOTE AREAS, GIFTED STUDENTS, AND EARLY INTERVENTION PROGRAMS.
11. Adequately fund the cost of student transportation including adequate maintenance of school bus routes for CTEDS AND rural schools.
12. Provide full-time funding for preschool programs in the K-12 funding formula.
13. ~~Reform~~ REPLACE current year funding ~~to~~ WITH a system that provides districts ~~with~~ appropriate stable annual budgeting ability and technical reliability.

14. Prorate funding over the entire school year among all public schools that a student has attended during the year.
15. Give all districts the authority to provide affordable housing options to faculty and staff.

II) Preserve and Strengthen Local Control

1. Ensure local control and flexibility in managing funds and programs, ~~when possible~~, given the Arizona constitutional requirements of a general and uniform public school system.
2. Change “override/budget increase” language to better reflect what voters are being asked to support. Update requirements associated with school district voter-approved bonds and overrides to improve efficiency and permit more accurate presentations of estimated property tax rates.
3. Allow school districts ~~greater~~ FULL flexibility in the divestiture or use of taxpayer-funded assets.
4. Oppose legislative intrusion on school site budgeting decisions.
5. Maintain exclusive local authority over any measure that would propose to consolidate and/or unify any number of school districts into a larger district.
6. Support local board authority for student suspensions and to adopt open enrollment policies based on capacity.
7. Amend current statute to allow school board members to use the E-Equal system in addition to in-person signatures to appear on the ballot.
8. Oppose any legislation that intends to lessen or curtail the legal authority of locally elected school boards including their authority to approve curriculum.

9. **OPPOSE LEGISLATIVE EFFORTS TO BAN EDUCATIONAL MATERIALS THAT PROVIDE AN INCLUSIVE AND HISTORICALLY ACCURATE WELL ROUNDED EDUCATION.**
10. Modify the number of signatures required for CTED board to align with similar school board candidates.

III) Improve Outcomes for All Students

1. Increase the compulsory attendance age from 16 to 18 years or the attainment of a high school diploma or GED before the age of 18.
2. Continue reforming English Language Learner models of instruction to increase integration of English Learners and give schools flexibility and resources to administer them. Advocate for the repeal of Prop. 203 and replace it with research-based bilingual education.
3. Fully restore 9th and 13th grade CTE/CTED eligibility and funding to increase access to work-based learning and expand the window of opportunity students have to complete industry-recognized CTE programs.
4. Allow CTEDs to serve students through age 21 regardless of graduation status.
5. Support policy that recognizes, respects, and promotes teaching as a profession.
6. Defend against efforts to limit the free speech rights of school employees.
7. **OPPOSE REGULATIONS, POLICIES, AND RESTRICTIONS THAT OVERBURDEN OR UNREASONABLY PENALIZE EDUCATORS AND SUPPORT STAFF AS THEY EDUCATE AND CARE FOR STUDENTS.**
8. ~~State standardized testing shall not be used for any purpose other than a year-over-year measurement of student growth in the tested subject.~~ Rethink and redefine the role and purpose of standardized testing and develop meaningful assessments and other measurable outcomes.
9. Support policy that protects school district employees and students from discrimination including on the basis of sexual orientation and gender identity.

11. SUPPORT LEGISLATION AND ACCESS TO FUNDING THAT WOULD ALLOW SCHOOL DISTRICTS TO OFFER SCHOOL MEALS TO ALL STUDENTS FREE OF CHARGE.

IV) Require Public Accountability for Taxpayer Dollars Spent on Education

1. Establish financial and academic transparency for all institutions and individuals that accept public funds. SEEK RECOVERY OF IMPROPERLY RECEIVED AND/OR EXPENDED PUBLIC FUNDS BY CHARTER AND PRIVATE SCHOOLS AND ORGANIZATIONS.
2. Repeal any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (School Tuition Organizations) and prevent any future expansion.
3. Require comparative classroom spending audits for school districts and all other institutions that accept public funds and define “classroom spending” as both instructional spending and student support spending.
4. Enforce financial requirements and seek recovery of improperly received and/or expended public funds by charter and private schools and organizations.
5. Support policy that encourages all eligible voters to exercise their right to participate in elections.

V) Arizona's Rural and Remote Schools

1. Ensure that students in Arizona's small, rural and remote schools are considered by policymakers alongside students in large metropolitan schools.
2. Equitably invest in technology ~~and~~ MODERNIZATION, reliable internet BROADBAND access ~~for all students,~~ TECHNOLOGY SUPPORT CAPABILITY AND PROFESSIONAL DEVELOPMENT.
3. Protect rural and remote school districts from inequitable impact due to formula adjustments, INCLUDING TRANSPORTATION

VI) School Safety and Security

1. Provide funding to individual districts to implement locally directed RESEARCH BASED school safety programs ~~AND as well as student~~ mental health and wellbeing initiatives.
2. Support policy that promotes social-emotional wellness as a critical component of improving social climate, safety and learning for all students and staff ~~AND PROVIDE FUNDING TO INDIVIDUAL DISTRICTS TO IMPLEMENT LOCALLY DIRECTED RESEARCH BASED SCHOOL SAFETY PROGRAMS AS WELL AS MENTAL HEALTH INITIATIVES.~~
3. Arizona's school boards call upon all state, federal, tribal and local officials to address the causes ~~AND IMPACT~~ of increased self-harm and violence at K-12 schools.
4. Arizona's school boards call upon all state, federal, tribal and local officials to address the causes ~~AND IMPACT~~ of increased gun violence directed at K-12 schools.
5. Advocate for funding and programming to engage and support families and caregivers in culturally relevant and appropriate ways

VII) FEDERAL ADVOCACY

1. ADVOCATE FOR FEDERAL AND TRIBAL ASSISTANCE FOR BUS ROUTES ON TRIBAL LAND
2. ADVOCATE FOR FULL FUNDING OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)
3. OPPOSE EFFORTS THAT WOULD REDUCE OR INTERRUPT IMPACT AID FUNDING TO ARIZONA SCHOOL DISTRICTS THAT RECEIVE IT.

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-C

Agenda Item

Approval of the proposed Instruction Time Model for Clarendon, Encanto, OMS, Longview and Solano Schools for the 2023-24 school year

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

Presented during the Public Hearing

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Board Statement of Supporting Educators in Teaching the Whole Child.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-

Agenda Item

Approval of Grand Canyon University Unpaid Non-Clinical Internship Agreement between Osborn School District and Grand Canyon University for intern Kayleen Vargas

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

In order to sit for the certification exam to become a Registered Dietician (RD), one must attend an internship. Kayleen Vargas is a master's student at Grand Canyon University. She lives locally and has reached out to me in hopes that she can fulfill her foodservice rotation with our department this fall. I look forward to being Kayleen's preceptor for her internship in her foodservice rotation from August through November

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the board approve the agreement between Grand Canyon University and Osborn School District for the completion of Kayleen Vargas' foodservice rotation.

Moved _____ Seconded _____ P/F

GRAND CANYON UNIVERSITY™

College of Nursing
and Health Care Professions

3300 West Camelback Road, Phoenix, Arizona 85017

Phone: 602-639-8401

www.gcu.edu

Memorandum of Understanding Between

(referred to as “facility”)
and
Grand Canyon University
(referred to as “GCU”)

The purpose of this Memorandum of Understanding is to confirm the arrangement for Grand Canyon University College of Nursing and Health Care Professions student, _____, (referred to as “student”) and qualified representative of facility, _____, (referred to as “preceptor/mentor”) to work collaboratively to fulfill the practicum/practice immersion experience (referred to as “field experience”).

The time periods will be mutually arranged and agreed upon by the preceptor/mentor and the student within the dates of the field experience course(s).

GCU assures that the student is:

- 1) Expected to respect and perform within facility policies;
- 2) Licensed in the state in which they are doing the field experience (if applicable)

Facility, preceptor/mentor and GCU agree to mutually:

- 1) Arrange schedules for learning activities;
- 2) Select appropriate learning activities consistent with field experience objectives and experiences the facility can provide.
- 3) Determine student progress and benefit from learning experiences.

While student is at facility, GCU:

- 1) Expects student to be regarded as volunteers who are not eligible for compensation, fringe benefits, and workman's compensation for this experience.
- 2) Regards the student as being accountable for their actions.
- 3) Expects facility to consider the student as part of the covered work force for Protected Health Information (PHI) under the Health Insurance Portability Accountability Act (HIPAA).
- 4) Assumes that the facility maintains ultimate accountability and responsibility for the student/client and the service(s) being delivered to him/her.

(Memorandum of Understanding continues on following page.)

The Parties agree to protect the participants' educational records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and any applicable policy of the Parties. To the extent permitted by law, the Parties may share information from participants' educational records with each other so that each can perform its respective responsibilities under this Agreement but shall not disclose or share education records with any third party.

Nothing in this agreement shall be construed as an indemnification by one party of the other for liabilities of a party or third persons for property loss or damage or death or personal injury arising out of the performance of this agreement. Any liabilities or claims for property loss or death or personal injury by a party or its agents, employees, contractors or assigns or by third persons, arising out of and during this agreement shall be determined according to applicable law.

FACILITY:

Address: _____

Name: _____

Phone: _____

Email: _____

GCU:

GRAND CANYON UNIVERSITY

3300 W. Camelback Road

Phoenix, AZ 85017

ATTN: CONHCP – OFE

Phone: 602-639-8401

The undersigned parties have caused this Memorandum of Understanding to become effective on the date when executed by both parties and will terminate upon completion of the field experience course(s).

FACILITY:

By: _____

Title: _____

Date: _____

GCU:

By: _____

Title: Dean & Professor CONHCP

Date: _____

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-

Agenda Item

Second review and approval of ASBA Policy Revisions

For Board: ☒ Action ☐ Discussion ☐ Information

Background –

All of the policies are statute driven policy changes through the latest Policy Advisory. It is recommended that we approve all changes as published.

Second review and approval of ASBA Policy Revisions to the following policies:

JLCD-Medicines/Administering Medicines to Students
JLCD-R – Medicines/Administering Medicines to Students
JLCD-EB – Medicines/Administering Medicines to Students
IGA- Curriculum Development
IGD- Curriculum Adoption
IJJ- Textbook/Supplementary Materials Selection and Adoption

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the ASBA policy revisions as recommended.

Moved _____ Seconded _____ P/F

Alph Code	Policy Name	Superintendent Notes	Additional Notes
JLCD, JLCD-R JLCD-EB- New	Medicines/Administering Medicines to Students	<p>A.R.S. §15-160.02 derives from Seizure Safe Schools legislation (SB 1654-2022). The model legislation began in Kentucky in 2018 when one teen, Lyndsey Crunk, recognized a need to educate teachers and school professionals on the prevalence of people living with epilepsy and seizures. Arizona passed its model legislation in 2022 after it was introduced by the Epilepsy Foundation and later amended with help from ASBA's Governmental Relations team. Note: the purpose of this bill, as stated by its creators, was to educate school staff about epilepsy. The bill requires training and a dissemination of information. The training is not a requirement that any individual administer medication in any scenario. The requirements as required by law are instituted in model policy and regulation. If an individual is unable to proceed with their training during an emergency, they should call 911. ASBA has included the model seizure management plan template as an exhibitseizure management plans may be given to districts in other formats, the model is a suggestion of what may be included in a seizure management plan.</p>	
IGA	Curriculum Development	<p>Boards that authorize textbook review and selection committees are subject to open meeting law. A.R.S. §15-721(F)(2) and 15-722(B)(2). There have been multiple open meeting law complaints in 2021, 2022, and 2023 about curriculum adoption committees that were not posted and did not follow open meeting law. ASBA policy services recognizes that there are some groups of district professionals meeting to discuss curriculum that would not be a "board authorized committee" and therefore would not be subject to open meeting law. However, policy has always authorized boards to create curriculum committees and the clear reading of the statutes subject these types of committees to open meeting law.</p>	<p>The May advisory stated that all board authorized policies shall be subject to open meeting law. The statute §15-721/722, simply says "authorized". Thus, the policy is amended to delete the word "board". While it is true that all superintendent committees are technically 'board authorized' by policy, it is unnecessarily confusing to add the word board authorized because it creates the misconception that superintendent created committees do not need to follow open meeting law which they may under §15-721/722. The word board has been deleted from the sentences referring to Board-authorized in these policies and is intended to conform the policy more closely to statute.</p>
IGD	Curriculum Adoption		
IJJ	Textbook/Supplementary Materials Selection and Adoption		

**IGA ©
CURRICULUM DEVELOPMENT**

The need and value of a systematic, ongoing program of curriculum development and evaluation involving students, parents, teachers, and administrators are recognized. It is essential that the school system continually develop and modify its curriculum to meet changing needs. The Board authorizes the Superintendent to develop the curriculum for the school system and to organize committees to review the curriculum. Meetings of Board-authorized textbook selection committees shall comply with open meeting law requirements (A.R.S. 15-721(F) or 15-722(B)). All curriculum changes shall be approved by the Governing Board.

It shall be the responsibility of the Superintendent to develop proposals relating to curriculum modifications and additions that, in the opinion of the professional staff and consultants, are essential to the maintenance of a high-quality program of education from prekindergarten (PK) through grade twelve (12).

All certificated personnel have professional obligations to the school program beyond regular classroom duties, and these obligations will include work on curriculum committees.

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-341

15-701

15-701.01

15-721

15-722

38-431-

38-431.09

**IGD ©
CURRICULUM ADOPTION**

Board Approval

All new programs and courses of study will be subject to Board approval, as will elimination of programs and courses and extensive alteration in their content. Curricular proposals from the professional staff may be presented to the Superintendent, who will be responsible for making recommendations to the Board on such matters. Meetings of Board-authorized textbook selection committees shall comply with open meeting law requirements. A.R.S. 15-721(F) or 15-722(B).

Prohibited Instruction

~~The Governing Board acknowledges the legislative affirmation that~~ Public school students should be taught to value each other as individuals and not be taught to resent or hate other races or classes of people.

No District school shall include in its program of instruction any courses or classes that:

- A. Promote the overthrow of the United States government.
- B. Promote resentment toward a race or class of people.
- C. Are designed primarily for students of a particular ethnic group.
- D. Advocate ethnic solidarity instead of treatment of students as individuals.

The above restrictions are not to be construed to restrict or prohibit:

- A. Courses or classes for Native American pupils that are required to comply with federal law.
- B. Grouping of students according to academic performance, including capability in the English language, that may result in a disparate impact by ethnicity.
- C. Courses or classes that include the history of any ethnic group and that are open to all students, unless the course or class is in violation of an above cited course or class restriction.
- D. Courses or classes that include the discussion of controversial aspects of history.
- E. Instruction about the Holocaust, any other instance of genocide, or the historical oppression of a particular group of people based on ethnicity, race, or class.

An alleged failure by the District to abide by the preceding conditions may subject the District to investigation by the State Board of Education (SBE) or the Superintendent of Public Instruction. Enforcement action may be instituted by the SBE or the Superintendent of Public Instruction as prescribed by A.R.S. 15-112.

Adopted: _____

LEGAL REF.:

A.R.S.

15-111

15-112

15-721

15-722

IJJ ©
TEXTBOOK / SUPPLEMENTARY
MATERIALS
SELECTION AND ADOPTION

The Board will approve and adopt all new textbooks and supplementary books. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, students, and community members and follow the requirements of statute. These procedures may provide for the establishment of textbook selection committees. Recommendations from textbook selection committees will be forwarded to the Superintendent.

Public Review

Meetings of ~~Board~~-authorized textbook selection committees shall comply with open meeting law requirements. A.R.S. 15-721(F) or 15-722(B).

Textbooks and supplementary books for common schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption.

Textbooks for high schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Information related to high school textbooks, which are proposed for approval, shall be placed on the District website.

In recommending books, the committees will strive for continuity of textbooks throughout the different grades and use the same book series in all classes of the same grade.

"Textbook" means printed instructional materials or digital content, or both, and related printed or nonprinted instructional materials, that are written and published primarily for use in school instruction and that are required by a state educational agency or a local educational agency for use by pupils in the classroom, including materials that require the availability of electronic equipment in order to be used as a learning resource.

Objectives of Selection

It is the responsibility of the school textbook committees to:

- A. Recommend resources that will support and enrich the curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served.

B. Recommend resources that will stimulate growth in factual knowledge, critical analysis of differing sides of issues, literary appreciation, aesthetic values, and recognition of various societal values.

C. Place principle above personal opinion and reason above prejudice in the recommendation of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, supplemental books, and other related instructional materials from the adopted list free of cost to students.

Removal of Textbooks/Supplementary Materials

Textbook selection committees may recommend to the Superintendent that certain previously adopted textbooks or supplementary materials be deleted from the Board-approved list. Textbooks and supplementary materials will not be deleted without the approval of the Board.

Disposal of Learning Materials

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds estimated market value of the learning materials.

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-342

15-721

15-722

15-726

CROSS REF.:

DN - School Properties Disposition

IJL - Library Materials Selection and Adoption

KEC - Public Concerns/Complaints about Instructional Resources

JLCD ©
MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS

**Staff Administration of Medication
to Students – In General**

When it is necessary for a student to take medicine during school hours, the District will cooperate with the health care practitioner and the parents if the following requirements are met:

- A. There must be a written order from the prescribing health care practitioner stating the name of the medicine, the dosage, and the time it is to be given.
- B. There must be written permission from the parent, or written authorization from the student if eighteen (18) years old, to allow the school or the student to administer the medicine. See JLCD-EA.
- C. The medicine must come to the school office in the prescription container or, if it is over-the-counter medication, in the original container with all warnings and directions intact.

**Staff Administration of Medication by
Students – Limited Circumstances**

Students are entitled to possess and self-administer medications under the following limited circumstances:

- A. ***Emergency Epinephrine*** – Students who have been diagnosed with anaphylaxis may carry and self-administer emergency medications including auto-injectable epinephrine provided the pupil's name is on the prescription label, on the medication container or device and annual written documentation from the pupil's parent or guardian is provided that authorizes possession and self-administration. The student shall notify the school office secretary as soon as practicable following the use of the medication;
- B. ***Handheld Inhalers*** – Students may possess and self-administer prescription medication for breathing disorders, handheld inhaler devices may be carried for self-administration provided the student's name must be on the prescription label, on the medication container, or on the handheld inhaler device and annual written documentation from the student's parent must be provided to the school health office that authorizes possession and self-administration.
- C. ***Diabetes Management*** – Students with diabetes who have a diabetes medical management plan provided by the student's parent, signed by a licensed health professional or nurse practitioner as specified by A.R.S. [15-344.01](#), may carry appropriate medications and monitoring equipment and self-administer the medication. Specific requirements of this policy are listed in Regulation JLCD-R.

**Emergency Administration of Medicines
by Trained Employees**

Auto-Injectable Epinephrine

If the Governing Board elects to stock auto-injectable epinephrine, the Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of auto-injectable epinephrine by a trained employee of the School District pursuant to section A.R.S. [15-157](#) and [R7-2-809](#).

If auto-injectable epinephrine is in stock, the Superintendent shall designate at least two (2) school personnel for each school site who shall be required to receive annual training in the proper administration of auto-injectable epinephrine pursuant to [R7-2-809](#). The Superintendent shall maintain and make available upon request a list of those school personnel authorized and trained to administer auto-injectable epinephrine.

Inhalers

A trained school employee, or trained nurse under contract, may administer, or assist in the administration of, an inhaler to a pupil or an adult whom the individual believes in good faith to be exhibiting symptoms of respiratory distress while at school or a school-sponsored activity.

Naloxone Hydrochloride (NARCAN)

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to Section [36-2267](#).

Seizure Management Plans

The Superintendent shall create procedures to administer seizure management plans for students diagnosed with a seizure disorder. The procedures shall comply with A.R.S. [15-160.02](#). The District shall:

- A. Verify and accept student seizure management plans developed by student's parents and physicians or nurse practitioners.
- B. Assign a nurse, employed or under contract, to review the plan. If no nurse is available, the Superintendent shall designate an employee to be responsible for reviewing seizure management and treatment plans.
- C. Confirm that nurses, and non-nurse staff required by statute, are trained as according to law.
- D. Require at least one (1) school official, in addition to the nurse, to meet the training requirements listed in [15-160.02](#)(H).
- E. Seizure management plans shall be submitted to the school health office or District office for review; a template for health plans can be found in Exhibit JLCD-EB.

Required Trainings

Training on Anaphylactic Shock

If the Governing Board elects to stock auto-injectable epinephrine, the Superintendent shall require all school site personnel to receive an annual training on the recognition of anaphylactic shock symptoms and procedures to follow when anaphylactic shock occurs.

Training on Recognition of Symptoms of Respiratory Distress and

Administration of Inhalers

If the Governing Board elects to administer inhalers, the Superintendent must designate at least two (2) personnel at each school site who shall be trained in the recognition of respiratory distress symptoms, the procedures to follow when respiratory distress occurs, and the administration of inhalers, as directed on the prescription protocol, R7-2-810. The Superintendent must maintain and make available upon request a list of school personnel authorized to administer inhalers. The Superintendent will review and implement all the regulatory items listed in [R7-2-810](#), if applicable, as set forth in Regulation JLCD-R.

Training on Seizure Management Plans

The Superintendent will require that nurses, non-nurse staff listed in A.R.S. [15-160.02](#), and at least one additional employee, be trained in the awareness of seizure disorders and/or the ability to administer or assist with the self-administration, where applicable, as implemented by the State Board of Education. Specific training requirements listed in JLCD-R.

Termination of Medication Administration Policy

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-157](#)

[15-158](#)

[15-160.02](#)

[15-203](#)

[15-341](#)

[15-344](#)

[15-344.01](#)

[32-1601](#)

[32-1901](#)

[R7-2-809](#)

[R7-2-810](#)

REGULATION

**MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS**

(Medication Procedures)

Prescription Drugs

For occasions when it is necessary for a student to receive a prescription drug during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

Administration by school personnel:

- A. The medication must be prescribed by a physician.
- B. The parent or guardian must provide written permission to administer the medicine to the student. Appropriate forms are available from the school office.
- C. The medication must come to the school office in the prescription container as put up by the pharmacist. Written directions from the physician or pharmacist must state the name of the patient, the name of the medicine, the dosage, and the time it is to be given.
- D. An administrator may designate a school employee to administer the medication.
- E. Any medication administration services specified in the child's diabetes medical management plan shall be provided.
- F. Two (2) or more school employees, subject to final approval by the student's parent or guardian, may volunteer to serve as diabetes care assistants. Voluntary diabetes care assistants are allowed to administer insulin, assist the pupil with self-administration of insulin, administer glucagon in an emergency situation to a pupil or perform any combination of these actions if all of the following conditions exist:
 - 1. A school nurse or another health professional who is licensed pursuant to statute or a nurse practitioner who is licensed pursuant to statute is not immediately available to attend to the pupil at the time of the emergency.
 - 2. If the voluntary diabetes care assistant is authorized to administer glucagon, the parent or guardian must provide to the school an unexpired glucagon kit prescribed for the student by an appropriately licensed health care professional or nurse practitioner.
 - 3. The volunteer diabetes care assistant has provided to the school a written statement signed by an appropriately licensed health professional that the voluntary diabetes care assistant has received proper training in the administration of glucagon, including the training specified in A.R.S. [15-344.01](#).
 - 4. If the voluntary diabetes care assistant is authorized to administer insulin, the parent or guardian of the pupil has provided insulin and all equipment and supplies

that are necessary for insulin administration by voluntary diabetes care assistants.

5. The training provided by an appropriately licensed health professional must include all of the following:

- a. An overview of all types of diabetes.
- b. The symptoms and treatment of hyperglycemia and hypoglycemia.
- c. Techniques for determining the proper dose of insulin in a specific situation based on instructions provided in the orders submitted by the pupil's physician.
- d. Techniques for recognizing the symptoms that require the administration of glucagon.
- e. Techniques on administering glucagon.

6. A District employee shall not be subject to any penalty or disciplinary action for refusing to serve as a voluntary diabetes care assistant.

7. The District, employees of the District, and properly licensed volunteer health professionals and nurse practitioners are immune from civil liability for the consequences of the good faith adoption and implementation of policies and procedures pursuant to District policy and this regulation.

G. Each administration of prescription drugs must be documented, making a record of the student having received the medication.

H. Drugs must be kept in their original containers in a locked medicine cabinet.

Self-administration:

A. When the physician feels it is necessary for the student to carry and self-administer the medication, the physician shall provide written recommendations, to be attached to the signed parent permission form except in the case of medication for diagnosed anaphylaxis and breathing disorders requiring handheld inhaler devices. In these cases the student's name on the prescription label is sufficient for the physician's recommendation.

B. The student's diabetes medical management plan provided by the parent or guardian shall be signed by the appropriately licensed health professional or nurse practitioner and shall state that the student is capable of self-monitoring blood glucose and shall list the medications, monitoring equipment, and nutritional needs that are medically appropriate for the pupil to self-administer and that have been prescribed or authorized for that student. The student must be able to practice proper safety precautions for the handling and disposal of the equipment and medications that the student is authorized to use under these provisions. The pupil's diabetes medical management plan shall specify a method to dispose of equipment and medications in a manner agreed on by the parent or guardian and the school.

C. The parent or guardian must provide written permission for the student to self-administer and carry the medication. Appropriate forms are available from the school office.

D. The medication must come in the prescription container as put up by the pharmacist.

Over-the-Counter Medication

When it is necessary for a student to receive a medicine that does not require a prescription order but is sold, offered, promoted, and advertised to the general public, the following procedure has been established to ensure the protection of the school and the student:

Administration by school personnel:

- A. Written permission must be provided by the parent or guardian for the administration of specific over-the-counter drugs.
- B. Any over-the-counter drug or medicine sent by the parent to be administered to a student must come to the school office in the original manufacturer's packaging with all directions, dosages, compound contents, and proportions clearly marked.
- C. An administrator may designate a school employee to administer a specific over-the-counter drug.
- D. Each instance of administration of an over-the-counter drug must be documented in the daily log.
- E. Over-the-counter drugs must be kept in their original containers in a locked medicine cabinet.

Self-administration:

- A. Written permission must be provided by the parent or guardian for the administration of specific over-the-counter drugs by the student.
- B. Over-the-counter drugs or medicine sent by the parent to be administered by the student must be kept by the student in the original manufacturer's packaging, with all directions, dosages, compound contents, and proportions clearly marked.
- C. *Necessity* for self-administration of an over-the-counter drug or medicine shall be determined by the student's physician and must be verified by a signed physician's statement attached to the parent or guardian permission form, indicating the specific drug or medicine.

Protection of Students

Use or administration of medication on school premises may be disallowed or strictly limited if it is determined by the Superintendent, in consultation with medical personnel, that a threat of abuse or misuse of the medicine may pose a risk of harm to a member of the student population.

The student shall take extraordinary precautions to keep secure any medication or drug, and under no circumstances shall make available, provide, or give the item to another person. The student shall immediately report the loss or theft of any medication brought onto school campus. Violation of this regulation may subject the student to disciplinary action.

Inhalers

Administration by school personnel:

School personnel administering inhalers will do the following:

- A. Determine if symptoms indicate possible respiratory distress or emergency and determine if the use of an inhaler will properly address the respiratory distress or emergency.
- B. Administer the correct dose of inhaler medication, as directed by the prescription protocol, regardless of whether the individual who is believed to be experiencing respiratory distress has a prescription for an inhaler and spacer or holding chamber or has been previously diagnosed with a condition requiring an inhaler.
- C. Restrict physical activity, encourage slow breaths, and allow the individual to rest.
- D. Assure that trained personnel stay with the subject who has been administered inhaler medication until it is determined whether the medication alleviates symptoms.
- E. If applicable, instruct office staff to notify the school nurse if the inhaler is administered by a trained but non-licensed person.
- F. Instruct school staff to notify the parent or guardian.
- G. Call 911 if severe respiratory distress continues. Advise that inhaler medication was administered and stay with the person until emergency medical responders arrive.
- H. If the individual shows improvement, keep the individual under supervision until breathing returns to normal, with no more chest tightness or shortness of breath, and the individual can walk and talk easily.
- I. Allow a student to return to class if breathing has returned to normal and all symptoms have resolved.
- J. Notify a parent or guardian once the inhaler has been administered and the student has returned to class.
- K. Document the incident detailing who administered the inhaler, the approximate time of the incident, notifications made to the school administration, emergency responders, and parents/guardians.
- L. Retain the incident data on file at the school pursuant to the general records retention schedule regarding health records for school districts and charter schools established by the Arizona State Library, Archives and Public Records.
- M. Order replacement inhalers, spacers and holding chambers as needed.

Seizure Management Plans

The School District will verify and accept student seizure management plans as follows:

- A. Before or at the beginning of the school year, at enrollment, or as soon as practicable following diagnosis of the student's seizure disorder.
- B. The school will annually request up-to-date management plans from parents or guardians.

The District will not accept seizure management plans unless the plan includes the following:

- A. An outline of procedures recommended by the physician or registered nurse practitioner responsible for the student's seizure treatment plan.

B. An outline of other health care services available at school that the student may receive to help manage the student's seizure disorder at school.

C. A signature by the student's parent or guardian *AND* the physician or registered nurse practitioner responsible for the student's seizure treatment.

Seizure management plans must be provided to the school health office.

Individuals that Must be Trained

The following individuals must receive statutorily required training approved by the State Board of Education and available here: <https://azsbe.az.gov/resources/seizure-training>.

Nurses, under contract or employed by the school:

If they receive a seizure management and treatment plan, they must complete an online course of instruction for school nurses regarding managing students with seizure disorders.

Nurses and at least one (1) other school employee:

Training to administer or assist with the self-administration of both 1) as seizure rescue medication or a medication prescribed to treat seizure disorder symptoms; and 2), a manual dose of prescribed electrical stimulation using a vagus nerve stimulator magnet.

Principals, guidance counselors, teachers, bus drivers or classroom aides whose duties include regular contact with students who have submitted a seizure management and treatment plan:

An online course of instruction for school personnel regarding awareness of students with seizure disorders.

EXHIBIT

**MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS**

ARIZONA SEIZURE ACTION PLAN

To view the District's Districts Seizure Action Plan form, [click here](#).

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX

Agenda Item

Board Development

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

- A. ASBA Maricopa County Meeting October 16, 2023 Tempe Union High School District
- B. ASBA Law Conference September 6-8, 2023- registration closes August 18
- C. ASBA Delegate Assembly September 9, 2023
- D. Share learning from ASBA Summer Leadership Conference

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –X

Agenda Item

Reflections/Feedback on Meeting

For Board: ☐ Action ☒ Discussion ☒ Information

Background –

Reflect on the business of tonight's meeting. You may comment on how it aligns to Board goals.

Legal

Financial

Governing Board Goals

- ☐ Community Connectedness and Increased Enrollment
- ☐ Maximize Student Learning & Achievement from PreK to High School
- ☐ Stewardship and Boardmanship
- ☐ Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

August 15, 2023

Board Meeting

The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.

Agenda Item Number – XI

Agenda Item

Future Agenda Items

For Board: ☐ Action ☒ Discussion ☒ Information

Mrs. Ramos

- Would like to see more presentations from OEA (**OEA is invited to make presentations twice during the academic school year as well as to submit board reports monthly**)

Peralta

- OEA presentation (**OEA is invited to make presentations twice during the academic school year as well as to submit board reports monthly**)

Agenda Item Number – XII

Adjournment

Moved _____ Seconded _____ P/F